



**Ministry Of Federal Affairs and General Administration (MoFAGA)
Provincial And Local Governance Strengthening Programme (PLGSP)**

Minutes of the 4th Technical Assistance Committee (TAC) Meeting (hybrid)

Meeting Date: 10 December 2025 (24 Mangsir 2082)

Meeting Venue: Hotel Manaslu, Kathmandu

Meeting Chaired by: Mr. Dilaram Panthi, Joint Secretary, MoFAGA / National Programme Director (NPD), PLGSP

Meeting Co-Chaired by: Mr. Julien Chevillard, Deputy Resident Representative, UNDP Nepal

Participants: Officials from Office of Prime Minister and Council of Ministers (OPMCM), Ministry of Finance, Officials from Federal Government Office/Ministry/Commission, Provincial Programme Directors/Managers from Provinces, Representatives from Local Government Associations (MUAN and NARMIN), Development Partners (European Union, Norwegian Embassy, SDC), UNDP, UN Women and PLGSP Programme Coordination Unit (PCU) team. (*Detailed attendance list is attached as Annex I.*)

Endorsements and Decisions:

1. The Annual Work Plan (AWP) for 2026 was formally endorsed, prioritizing digitization and e-governance, GESI and inclusive governance, sectoral federalism, strengthening of PRTAs, and evidence-based policy research.
2. A total budget of USD 2.821 million was approved for implementation of the endorsed AWP 2026.

2. Opening Session

The Fourth Technical Assistance Committee (TAC) meeting of the Provincial and Local Governance Strengthening Programme (PLGSP) was held at Hotel Manaslu, Kathmandu, on 10 December 2025, with the presence of representatives from federal ministries, provincial governments, local government associations, and development partners.

The meeting was facilitated by Mr. Niroj Ghimire, Administration Officer, PCU, who welcomed all participants and introduced the agenda of the meeting. He acknowledged the diverse representation of stakeholders, including officials from the Office of the Prime Minister and Council of Ministers (OPMCM), National Planning Commission (NPC), Ministry of Finance, Ministry of Federal Affairs and General Administration (MoFAGA), Provincial Programme Directors/Managers from all seven provinces, representatives from MuAN and NARMIN, and development partners such as UNDP, EU Delegation, Royal Norwegian Embassy, SDC, and UN Women.

Following the facilitator's introduction, the Chair of the meeting, Mr. Dilaram Panthi, Joint Secretary at MoFAGA and National Programme Director (NPD) for PLGSP, delivered the opening remarks. He warmly welcomed TAC members, government representatives, provincial directors, development partners, and associations, emphasizing the committee's role in providing strategic guidance and collective decision-making for technical assistance under PLGSP. His remarks highlighted the importance of reviewing 2025 progress,



endorsing the 2026 TA work plan and budget, and aligning priorities with Nepal's federalism vision. Key focus areas include strengthening provincial ownership, enhancing institutional capacities across all levels of government, advancing digitization and technology-enabled service delivery, reinforcing monitoring and accountability, and integrating GESI-responsive and inclusive governance mechanisms. He called for active participation, guidance, and continued commitment to ensure sustainable, locally relevant, and impactful outcomes.

After the Chair's remarks, Mr. Julien Chevillard, the Co-Chair of the TAC and Deputy Resident Representative of UNDP Nepal, addressed the meeting. He reiterated that PLGSP is not merely a project but a platform for strengthening federalism and improving service delivery for the people of Nepal. He acknowledged the contributions of development partners, particularly UN Women, for advancing GESI components, and stressed the importance of coordination among technical assistance (TA) and joint financing arrangements (JFA). He called for stronger horizontal and vertical linkages across government tiers and urged stakeholders to reflect on lessons learned, identify what is working and what is not, and adapt accordingly. He emphasized that the endorsed plan for 2026 should build on the foundations laid in previous years and ensure coherence, sustainability, and inclusiveness.

The opening session set the tone for the meeting by reaffirming the collective commitment of government institutions, provincial representatives, local government associations, and development partners to work together in strengthening Nepal's federal governance system through PLGSP.

3. Programme Updates and Work Plan Presentation

Programme updates and work plan was presented by Mr. Tirtha Prakash Poudel, National Programme Manager (NPM) and by Mr. Bikash Ranjan Dash, Federal Governance Specialist

3.1 Key Decisions of Previous TAC (Status)

- TA Budget revised from USD 2.7m to USD 2.17m – *Completed*.
- Endorsement of Capacity Assessment & Partnerships Mapping Report, PLGSP Implementation Guidelines – *Completed*
- Support to PRTAs (curricula enhancement, strategy/business plans via NASC) – *Initiated*
- Equipment support to OPMCM Secretariat – *Completed*
- OSR improvement in 25 LGs across five provinces – *Firm onboarded*.
- In-person TAC and NSC meetings scheduled – *TAC held on 10 Dec; NSC planned Jan 2026*

3.2 Status of TA Activities (2025)

1. Completed Activities

- Recruitment and induction of Technical Assistants (TAs).
- Finalization of PLGSP Implementation Guidelines.
- Completion of provincial capacity assessments and partnerships mapping across all seven provinces.
- Hiring of Knowledge Management and Communications LTA.
- Enlistment of 20 individual experts under the PLGSP expert roster.



2. Ongoing Activities

- Review of the PLGSP Monitoring & Evaluation (M&E) framework and data collection systems.
- Design and development of the PLGSP Management Information System (MIS) (for future PLGSP+).
- Strengthening civic engagement through institutionalization of accountability mechanisms.
- Implementation of the Young Federalism Fellows outreach initiative.
- Conduct of GESI assessment by UN Women.

3. Upcoming Activities

- Improving Own Source Revenue (OSR) performance in 25 Local Governments across five provinces.
- Establishment and operationalization of the Community of Practice (CoP).
- Initiation of Third-Party Monitoring (TPM) mechanisms.

3.3 Proposed Annual Work Plan (2026)

The 2026 plan reflects PLGSP's strategic shift toward systemic reforms, institutional strengthening, and evidence-based governance, with a strong emphasis on digitalization, inclusion, sectoral coordination, capacity development, and applied policy research.

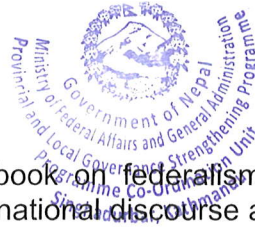
1. Digitalization and e-Governance: PLGSP will advance digital governance reforms to boost efficiency, transparency, and service delivery at the subnational level. Workflow automation and citizen-facing service systems will be introduced in 10 Local Governments across four provinces, reducing processing time and improving accountability and access.

2. GESI and Inclusive Governance: PLGSP will promote inclusive governance by developing women leaders and institutionalizing civic engagement in local planning and budgeting. It will also foster federalism awareness and youth dialogues to strengthen informed, intergenerational civic participation.

3. Sectoral Federalism (Agriculture and Services): PLGSP will deepen sectoral federalism in agriculture and service delivery, strengthening cooperative federalism in extension services. It will enhance coordination among federal, provincial, and local governments to improve reach, effectiveness, and responsiveness to citizen needs.

4. Strengthening Provincial and Regional Training Academies (PRTAs): PLGSP will strengthen capacity development by supporting ISO certification of two PRTAs and operationalizing their Business Plans. Mobile technical teams from the LTA roster will provide on-demand, field-based support to provinces and Local Governments.

5. Evidence-Based Policy Research on Federalism: PLGSP will foster evidence-driven policymaking by establishing policy labs in universities across three provinces and engaging Youth Data Ambassadors to strengthen applied governance research.



It will also publish an edited book on federalism, drawing on field evidence and programme learnings to inform national discourse and reforms.

4. Remarks from Provincial Programme Directors (PPDs)

Mr. Ekdev Adhikari, PPD for PLGSP of Koshi Province, appreciated the broad coverage of PLGSP and the involvement of multiple stakeholders. However, drew attention to how to make ongoing activities towards sustainability. He noted that while local governments are actively contributing, provincial-level ownership remains weak. He emphasized the importance of digitalization in service delivery, pointing out that current efforts are fragmented across different systems and tools, and called for a solid and integrated architecture to ensure long-term impact.

Mr. Yamendra Upadhyay, PPD for PLGSP of Madhesh Province, highlighted delays in implementation due to political conflict in the province. He stressed the overwhelming demand for training of human resources, which PRTA is struggling to meet, and shared mixed experiences in monitoring Innovative Partnership Fund (IPF) projects, particularly in education. He highlighted the jump from 2025 to 2026 planning without proper implementation of the 2025 plan and suggested a stronger linkage of policy labs with Provincial Planning and Policy Commission rather than taking Universities, though despite his question of effectiveness and proposed better integration within government systems.

Mr. Baburam Gautam, PPD for PLGSP, Bagmati Province, appreciated that PLGSP implementation has been satisfactory but is yet to be transformative. He raised concerns about the weak documentation of Own Source Revenue (OSR) initiatives and pointed out unresolved challenges in inter-governmental relations (IGR). He stressed the need for a deeper understanding of federalism among stakeholders to make the programme more impactful.

Mr. Tikaram Poudel, PPM for PLGSP, Gandaki Province, echoed to the ideas of IT systems, highlighting the urgent need for strong architecture for systems like LMBIS, PLMIS, SUTRA, and PAMS. He cautiously highlighted the risks of relying on physical filing systems, citing incidents during the GenZ protests on 7-8 September 2025, where documents were destroyed. With praising note to the support of the legal facilitation initiative introduced last year under PLGSP, noting its positive results, and reported progress in PRTA and PPSU activities, with only minor disruptions due to protests. He also shared that 34 IPF proposals have been shortlisted for detailed review.

Mr. Kabindra Nepal, PPD for PLGSP, Lumbini Province, pointed out a gap between PLGSP Phase I and II, which led to a loss of continuity in terms of knowledge management. He stressed the need for better knowledge transfer between phases, citing RIAP as an example where outputs were not properly handed over. He suggested that policy labs should be housed within government institutions such as CM offices and OPMCM rather than universities. He highlighted achievements in GESI from Phase I but urged systematic learning and integration into Phase II. He emphasized the importance of data management and evidence-based policy, which is still weak in practice, and noted that IPFs have large budgets but too many committees at the provincial level, suggesting PSC could lead to coordination.

Mr. Laxmi BK, PPD, Karnali Province, raised practical challenges in IPF evaluation criteria, noting that mandatory requirements such as budget approval in Ashad (mid-July) are not linked with concept note frameworks, and that the marking system is unclear, making evaluation difficult. He also highlighted weak TA accountability and supervision, citing a



MoFAGA letter from last year that was not enforced, and called for stronger mechanisms to ensure TA mobilization and accountability.

Mr. Bimal Baral, PPD for PLGSP, Sudurpaschim Province, reported progress in PRTA and PPSU activities despite challenges. He shared that out of 88 IPFs, 32 have applied, but stressed the need for a project bank to avoid fragmented, politically driven small projects. He urged better utilization of PLGSP resources for impactful initiatives that go beyond short-term interventions.

5. Remarks from Development Partners (DPs)

The Royal Norwegian Embassy, represented by Ms. Shradha Rayamajhi, appreciated PLGSP's coherence and coordination with development partners. She emphasized priority areas such as GESI, particularly transformative approaches for elected leaders, and digitization and e-governance as new areas of investment interest. She raised concerns about sustainability and inclusion, stressing barriers to participation, and asked how civic engagement would adapt in the aftermath of the GenZ protests. She also called for better alignment between TA and JFA, noting they must be on the same page. In another agenda, she raised how OSR initiatives will be implemented without duplication and engagement of the provincial chapter of LG associations.

The EU Delegation, represented by Ms. Kaluwa Vergamota, highlighted reduced participation in this year's dialogue but reaffirmed the EU's commitment to working with Nepal. She stressed PLGSP's relevance for service delivery, citizen engagement, and inclusion, and called for greater provincial ownership of PLGSP activities. She suggested grievance redress mechanisms be integrated into provincial annual plans and praised youth dialogues and policy labs as innovative initiatives.

UN Women, represented by Ms. Mehtap Tatar presented findings from GESI assessments, highlighting barriers faced by women and excluded groups. They emphasized the need for comprehensive GESI analysis and stronger integration into PLGSP planning. They called for evidence-based focus on activities that go beyond PLGSP's current scope and stressed the importance of capacity development, monitoring, and supervision to ensure delivery of inclusive services.

UNDP, represented by Ms. Binda Magar, reflected on two key areas. First, they emphasized digitalization for basic service delivery and urged stronger linkage with PLGSP. Second, they highlighted civic engagement, noting complementarity with other UNDP programmes. They praised the policy lab initiative in Karnali, suggesting replication and quality improvement across other provinces. She further emphasized two priority areas for PLGSP's effectiveness: digitalization and civic engagement. She highlighted that digitalization is essential for improving basic service delivery and urged stronger linkage of these initiatives with the programme's broader objectives to ensure coherence and sustainability. She also underscored the importance of civic engagement as a cornerstone of federalism, noting complementarity with other UNDP programmes, and praised the policy lab initiative piloted in Karnali Province, suggesting replication with enhanced quality across other provinces.

6. Remarks from Local Government Associations

Municipal Association of Nepal (MuAN) – Ms. Rabi Wenju

MuAN expressed appreciation for the PLGSP's efforts in strengthening local governance but raised important concerns about sustainability. The representative emphasized that while activities are being implemented at both local and provincial levels, the question of how



these initiatives will be sustained beyond the programme period remains unresolved. She highlighted that digitalization and e-governance systems, including MIS platforms, are critical areas where local governments require stronger capacity. Human resource limitations were identified as a major challenge, with MuAN stressing that without adequate training and skilled personnel, the effectiveness of e-governance and MIS systems will be compromised. The association urged the TAC to ensure that future activities under the 2026 work plan prioritize building the capacity of local government staff to manage these systems effectively.

National Association of Rural Municipalities in Nepal (NARMIN) – Mr. Bishnu P. Nepal

NARMIN's remarks focused on the importance of guiding documents for local governments, such as the RIAP (Resource Investment Action Plan), MTEF (Medium-Term Expenditure Framework), annual plans, and strategic plans. The representative noted that while these documents are prepared with significant effort, they often become passive after one year, with little follow-up or monitoring. He stressed that stronger linkages between these documents are needed to ensure they remain relevant and actionable. NARMIN emphasized that monitoring and follow-up mechanisms must be institutionalized so that plans are not only prepared but also implemented effectively. The representative pointed out that the lack of integration between MTEF and other planning documents is a recurring issue, making it difficult to achieve result-oriented monitoring. He urged PLGSP and TAC members to address this gap by strengthening coordination and ensuring that provincial and local governments actively use these documents as living tools for governance and service delivery.

9. Closing Remarks

Closing Remarks by the CoChair – Mr. Julien Chevilland, Deputy Resident Representative, UNDP Nepal

In his closing statement, Mr. Julien Chevilland commended MoFAGA and the PLGSP team for developing a strong and forward-looking Annual Work Plan (AWP) 2026 and expressed gratitude to development partners for their continued trust and support, noting that the plan marks a strategic shift—from design to delivery, from pilots to systems, and from isolated activities to integrated and transformative reform outcomes—signaling an important milestone as PLGSP enters a more impact-oriented phase. He highlighted UNDP's appreciation for the AWP's focus on institutional strengthening of PRTAs, fiscal reforms and inclusive service delivery of local governments, digitalization of services at provincial and local levels, establishment of learning and exchange platforms, strengthening transparency and accountability mechanisms, transformative GESI initiatives, and youth engagement in federalism through fellows and dialogue forums. He further thanked TAC members for their thoughtful reflections and constructive feedback, emphasizing that the diversity of perspectives demonstrates the strength of partnership underpinning PLGSP. Stressing that PLGSP is not merely a project but a platform for strengthening Nepal's federal governance system, he underscored the importance of transparency, accountability, civic engagement, and provincial ownership as guiding principles for sustainability. Concluding his remarks, he reaffirmed UNDP's full commitment to supporting the execution of AWP 2026 and expressed confidence that with the collective efforts of government institutions, local government associations, and development partners, PLGSP will continue to deliver meaningful improvements in governance and service delivery for the people of Nepal.

Closing Remarks by the Chair – Mr. Dilaram Panthi, Joint Secretary / NPD, MoFAGA

The NPD, in his closing statement, expressed sincere gratitude to all participants for their active engagement and constructive contributions throughout the Fourth TAC meeting. He



highlighted that the deliberations had provided valuable insights into both achievements and challenges of PLGSP implementation, particularly regarding sustainability, provincial ownership, digitalization, and inclusive governance. He reaffirmed that the endorsement of the 2026 Annual Work Plan and the approved budget of USD 2.821 million reflects strong alignment with national priorities and the collective vision of strengthening federalism in Nepal. Underscoring the importance of continued collaboration among federal ministries, provincial governments, local government associations, and development partners to ensure coherence, accountability, and transparency, the NPD extended appreciation to provinces and partners for their commitment and assured that the PCU and MoFAGA will take forward the feedback raised to guide effective implementation in the coming year.

10. Annexes

Annex I: Attendance Sheet (Detailed list of 50 participants with names, designations, organizations, and contacts)



सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय
प्रदेश तथा स्थानीय शासन सचलौकरण कार्यक्रम
प्राविधिक सहयोग समिति

4th Technical Assistance Committee (TAC) को बैठक

मिति २०८२ मङ्सिर २४ (10 December, 2025) गते सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालयको सचलौकरण तथा प्रदेश तथा स्थानीय शासन सचलौकरण कार्यक्रमको प्राविधिक सहयोग समिति (TAC) को चौथो बैठकको अवस्थिति र निर्णय यस प्रकार रहेको छ ।

उपस्थिति (Attendances)

सि.नं. (S.N.)	सहभागीहरूको नाम (Name of the Participants)	पद (Designation)	कार्यालय (Organization)	इमेल (Email)	फोन नं. (Contacts)	हस्ताक्षर (Signature)
१	श्री दिलराम पन्थी	सह-सचिव, NPD (Chair)	सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय	npd@pisp.gov.np	9841613228	
२	Mr. Julien Chevilland	Deputy Resident Representative (Co-Chair)	UNDP	julien.chevilland@undp.org	9801000774	
३	डा. भीष्म कुमार पुरवाल (Dr. Bishm Kumar Puriwal)	सह-सचिव	प्रशान्तमन्त्री तथा मन्त्रिपरिषद्को कार्यालय	bh2032@gmail.com	9851127757	
४	डा. बसिन्धुमान शर्मा (Dr. Basindhu Man Sharma)	सह-सचिव	अर्थ मन्त्रालय	basindhu.man@gmail.com	985119897	
५	श्री एकदेव अधिकारी	प्रदेश कार्यक्रम निर्देशक (PPD)	मुख्यमन्त्री तथा मन्त्रिपरिषद्को कार्यालय, कोशी प्रदेश, OCMCM, Koshi Province	ekadevji@gmail.com	9851036324	
६	श्री यमदेव उपाध्याय	प्रदेश कार्यक्रम निर्देशक (PPD)	मुख्यमन्त्री तथा मन्त्रिपरिषद्को कार्यालय, मधेश प्रदेश, OCMCM, Madhesh Pradesh	yamdevupadhyay71@gmail.com	9841256582	
७	श्री बाबुराम गौतम	प्रदेश कार्यक्रम निर्देशक (PPD)	मुख्यमन्त्री तथा मन्त्रिपरिषद्को कार्यालय, बागमती प्रदेश, OCMCM, Bagmati Province	baburamgautam@gmail.com	9841983757	



सङ्घीय मामिला तथा स्थानीय प्रशासन मन्त्रालय
प्रदेश तथा स्थानीय शासन सेवा वित्तियकरण कार्यक
प्राविधिक सहयोग समिति

4th Technical Assistance Committee (TAC) को बैठक

मिति २०८२ मङ्सिर २४ (10 December, 2025) गते मङ्गलबार माथिल तथा सामान्य प्रशासन मन्त्रालयका सह-सचिव तथा प्रदेश तथा स्थानीय शासन सचलीकरण कार्यक्रम निर्देशक श्रीमान् डिलराम पम्पुङ्गको अध्यक्षतामा प्रदेश तथा स्थानीय शासन सचलीकरण कार्यक्रम (PLGSP) को प्राविधिक सहयोग समिति (TAC) को चौथो बैठकको उपस्थिति र निर्वाय यस प्रकार रहेको छ।

उपस्थिति (Attendance)

सि.नं. (S.N.)	सहभागीहरूको नाम (Name of the Participants)	पद (Designation)	कार्यालय (Organization)	इमेल (Email)	फोन नं. (Contacts)	हस्ताक्षर (Signature)
८	श्री कविन्द्र नेपाल	प्रदेश कार्यक्रम निर्देशक (PPP)	मुख्यमन्त्री तथा मन्त्रीपरिषदको कार्यालय, लुम्बिनी प्रदेश, OCMCM, Lumbini Province	kabindra.nepal@gmail.com	9841287872	
९	श्री लक्ष्मी कुमार वि.क	प्रदेश कार्यक्रम निर्देशक (PPP)	मुख्यमन्त्री तथा मन्त्रीपरिषदको कार्यालय, कर्णाली प्रदेश, OCMCM, Karnali Province	luxmibk40@gmail.com	9849226090	
१०	श्री विमल प्रसाद बराल	प्रदेश कार्यक्रम निर्देशक (PPP)	मुख्यमन्त्री तथा मन्त्रीपरिषदको कार्यालय, सुदूरपश्चिम प्रदेश, OCMCM, Sudurpaschim Province	bimalbaral15@gmail.com	9841010187	
११	श्री टिकाराम पौडेल	प्रदेश कार्यक्रम व्यवस्थापक (PPM)	मुख्यमन्त्री तथा मन्त्रीपरिषदको कार्यालय, बागमती प्रदेश, OCMCM, Gandaki Province	tikaramp2@gmail.com	9851221511	
१२	डा. दिवाकर लुइटेल्	उप-सचिव	राष्ट्रिय योजना आयोग	diuinel@npc.gov.np		
१३	श्री अनुष्ठा कोइराला	उप-सचिव	योजना तथा अनुशासन शाखा, सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय	anuradha@gmail.com	9841961665	
१४	श्री तीर्थ प्रकाश पौडेल	उप-सचिव, NPM	सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय, PLGSP	npm@plgsp.gov.np / tirtha.praakash27@gmail.com	9851327127	



सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय
प्रदेश तथा स्थानीय शासन विवरण कार्यक्रम कार्यक
प्रतिष्ठित सहयोग समिति

4th Technical Assistance Committee (TAC) को बैठक

मिति २०८२ मङ्सिर २४ (10 December, 2025) गते सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालयका सह-सचिव तथा प्रदेश तथा स्थानीय शासन सचलीकरण कार्यक्रमका राष्ट्रिय कार्यक्रम निर्देशक श्रीमान् डिल्लीपुङ्गो अय्यक्षतामा प्रदेश तथा स्थानीय शासन सचलीकरण कार्यक्रम (PLCSP) को प्राविधिक सहयोग समिति (TAC) को चौथा बैठकको उपस्थिति र निर्णय यस प्रकार रहेको छ।

उपस्थिति (Attendance)

सि.नं. (S.N.)	सहभागीहरूको नाम (Name of the Participants)	पद (Designation)	कार्यस्थ (Organization)	इमेल (Email)	फोन नं. (Contacts)	हस्ताक्षर (Signature)
१५			अध्यक्ष मन्त्रालय			
१६	Rabi Weijl	Program Coordinator	नेपाल सामाजिक सङ्घ, NuAn	weijl.rabi@gmail.com	9841753570	Rabi
१७	Bishnu P. Nepal	Program Coordinator	गाउँपालिका राष्ट्रिय महासङ्घ नेपाल, NARMIN	bishnu.nepal@namin.org.np	9841390394	Bishnu
१८	Mr. Tor Kristian Anestad	Programme Manager	Royal Norwegian Embassy	tor.kristian.anestad@mfa.no	970902088	
१९	Ms. Shradha Rayamajhi	Governance Advisor	Royal Norwegian Embassy	shradha.rayamajhi@mfa.no	9851329510	
२०	Mr. Namit Wagley	Governance Advisor	SDC	namit.wagley@eda.admin.ch	9849022666	
२१	Ms. Kaluwa Vergamota	Project Officer	EU Delegation	kaluwa.vergamota@eeas.europa.eu	9819487804	
२२			Un Women			
२३	Mr. Nitro Ghimire	Administration Officer	MoFAGA, PLGSP	admin.officer@plgsp.gov.np	9851270196	
२४	Ms. Kasmira Pandey	Account Officer	MoFAGA, PLGSP	account.officer@plgsp.gov.np	9851311191/ 9841933296	
२५	Ms. Bindu Magar	Policy Advisor Gov & ARR Program	UNDP	bindu.magar@undp.org	9851137646	
२६	Ms. Sewa Shrestha	Portfolio Analyst - Federalism	UNDP	sewa.shrestha@undp.org	9841260748	



सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय
प्रदेश तथा स्थानीय शासन सचिवालय कार्यालय
प्रविधिक सहयोग समिति

4th Technical Assistance Committee (TAC) को बैठक

मिति २०८२ मङ्सिर २४ (10 December, 2025) गते सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालयका सह-सचिव तथा प्रदेश तथा स्थानीय शासन सचिवालय कार्यालयका कार्यक्रम निर्देशक श्रीमान् डिल्लाम पन्थीचुके अध्यक्षतामा प्रदेश तथा स्थानीय शासन सचिवालय कार्यक्रम (PLGSP) को प्राविधिक सहयोग समिति (TAC) को चौथो बैठकको उपस्थिति र निर्वाय यस प्रकार रहेको छ।

उपस्थिति (Attendance)

सि.नं. (S.N.)	सहभागीहरूको नाम (Name of the Participants)	पद (Designation)	कार्यालय (Organization)	इमेल (Email)	फोन नं. (Contacts)	हस्ताक्षर (Signature)
२७	Mr. Bilkash Ranjan Dash	Federal Governance Specialist (T.A-Team Leader)	PLGSP	bilkashranjan.dash@undp.org	9702693936	
२८	Ms. Prakriti Nepal	Federal Programme Coordination Analyst	PLGSP	prakriti.nepal@undp.org	9802309327	
२९	Mr. Indra Bahadur Bhujel	Inter Governmental Relationship Analyst	PLGSP	indra.bhujel@undp.org	9851188108	
३०	Mr. Nagesh Badu	IT & e-Gov Analyst	PLGSP	nagesh.badu@undp.org	9851176088	
३१	Ms. Srishti Rana	Knowledge Management Analyst	PLGSP	srishti.rana@undp.org	9849302186	
३२	Mr. Prabin Chaudhary	Monitoring, Evaluation and Reporting Analyst	PLGSP	prabin.chaudhary@undp.org	9854020058	
३३	Ms. Sumedha Shaky	Gender and Social Inclusion Analyst	PLGSP	sumedha.shakyal@undp.org	9841215189	
३४	Mr. Surendra Bhandari	Admin and Logistic Analyst	PLGSP	surendrabhandari@undp.org	9849285207	
३५	Ms. Sakun Shrestha	Programme Associate	PLGSP	sakun.shrestha@undp.org	9849516683	
३६	Mr. Ram Bahadur Oli	Storekeeper	PLGSP	store@plgsp.gov.np	9843136307	
३७	Ms. Ranju K.C.	Computer Operator	PLGSP	ranju@plgsp.gov.np	9841515731	
३८	Mr. Devendra Dhungana	Interpreter		devendradhungana@gmail.com	9851001352	

सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय
प्रदेश तथा स्थानीय शासन सचलीकरण कार्यक
प्रविधिक सहयोग समिति

4th Technical Assistance Committee (TAC) को बैठक

मिति २०८२ मङ्सिर २४ (10 December, 2025) गते सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालयका सह-सचिव तथा प्रदेश तथा स्थानीय शासन सचलीकरण कार्यक्रम निर्देशक श्रीमान् डिलाराम पन्थीज्यूको अध्यक्षतामा प्रदेश तथा स्थानीय शासन सचलीकरण कार्यक्रम (PLGSP) को प्राविधिक सहयोग समिति (TAC) को चौथो बैठकको उपस्थिति र निर्णय यस प्रकार रहेको छ।

उपस्थिति (Attendance)

सि.नं. (S.N.)	सहभागीहरूको नाम (Name of the Participants)	पद (Designation)	कार्यालय (Organization)	इमेल (Email)	फोन नं. (Contacts)	हस्ताक्षर (Signature)
३९	Uddharp Tatar	Deputy Representative	UN Women	Uddharp.Tatar@unwomen.org		Uddharp Tatar
४०	Subir Gyale	Prog Analyst	UN Women	Subir.Gyale@unwomen.org		Subir Gyale
४१	Gorakh Basra	Physiotherapist	Altra Creation	gorakh@altracreation.co		Gorakh Basra
४२	Ramchandra Pudasani		MOFAGA			Ramchandra Pudasani
४३	Kishna Debar	Driver	UNDP			Kishna Debar
४४	Mathew Pasdel	"	"			Mathew Pasdel
४५	Roshan Meherjan	"	UNDP			Roshan Meherjan
४६	Prakash Adhikari	"	PLNSP			Prakash Adhikari
४७	Pranata Choudhary	"	PLNSP			Pranata Choudhary
४८	homa Karai	"	UNLV			homa Karai
४९	Bit Mani Lama	"	O.C.M.-C.M.			Bit Mani Lama
५०	Tudaram Tharu	" - "	UNDP			Tudaram Tharu



Annex II: Presentation slides (Agenda, Key Decisions, Status of TA Activities, Coverage, Proposed Budget 2026)

Content Delivered:

- **Key Decisions of Previous Meeting:**
 - Revised TA Budget 2025 (USD 2.7m → USD 2.17m) – completed.
 - Endorsement of strategic documents (Capacity Assessment, Partnerships Mapping Report, Implementation Guidelines) – completed.
 - Support to PRTAs (curricula enhancement, strategy/business plans via NASC) – initiated.
 - Equipment support to OPMCM Secretariat – completed.
 - OSR improvement in 25 LGs across five provinces – firm onboarded.
 - Scheduling of TAC (Dec 10) and NSC (Jan 2nd week) – confirmed.
- **Status of TTA Activities 2025:**
 - Civic Engagement in 30 LGs across Karnali, Lumbini, Sudur Paschim.
 - LG Outreach via Young Federalism Fellows in Karnali, Sudur Paschim, Madhesh.
 - OSR improvement in 25 LGs across five provinces.
 - Formation of thematic and provincial Communities of Practice (CoPs).
 - Curriculum improvement and PRTA strategy/business plan development (NASC support).
 - GESI Assessment, Capacity Assessment, PLGSP MIS rollout across all provinces and 753 LGs.
 - Implementation Guidelines for PCU and PPSUs.
 - Review of PLGSP M&E Framework and Federalism Report.
 - IGR activities for OPMCM, MOFAGA, and provinces.
 - LTAs for Knowledge Management and Communications.
 - Roster of 20 individual experts established.
 - Third Party Monitoring initiated across federal, provincial, and LG levels.
- **Financial Progress (2025):**
 - Budget utilization aligned with revised allocation (USD 2.17m).
 - Key expenditures covered TA activities, NASC outsourcing, OSR initiatives, and equipment support.
- **Annual Work Plan 2026 (Proposed):**
 - Continuation and scaling of TTA activities across provinces.
 - Strengthening MIS, M&E, and knowledge management systems.
 - Expanded OSR initiatives and CoPs.
 - Budget proposal of USD 2.821 million across Outputs 1–3.