Government of Sudurpashchim Province
Office of the Chief Minister and Council of Minister
Province and Local Governance Support Programme
Dhangadhi, Kailali

11th Provincial Coordination Committee_Meeting

4th Provincial Coordination Council Meeting

ANNUAL PROGRESS REPORT

Reporting Period

Fiscal Year: 2079/80 (16 July 2022-17 July 2023)

Executive Summary

Provincial and Local Governance Support Programme (PLGSP) is a national flagship programme of the Government of Nepal designed to strengthen and capacitate the provincial and local government system in the spirit of the constitutional provision. The PLGSP activities are focused on institutional and capacity development support of three tiers of government's institutions. PLGSP activities have been planning and implementing as per Annual Strategic Implementation Plan (ASIP).

This report covers the progress of fiscal year 2079/80 (17 July 2022- 16 July 2023). It reflects the progress against targets set in Annual Strategic Implementation Plan (ASIP), output indicator-based reporting, activity-wise narrative report, major achievement and issues/challenges. Altogether 392 milestones (under 56 activities) has been planned by PLSGP Sudurpashchim. Among them 77.8 % of milestones have been completed. The PPIU achieved 88.4% and the PCGG achieved 76.5% physical progress. Altogether, 305 milestones have been completed against targated 392.

The overall financial delivery for this fiscal year is 70.3 percent (Against PASIP). That accounted for Nrs 207.392 million out of the total budget of Rs. 294.95 million for the province. This total is contributed with NPR 197.76 million in the part of programme/activity (Out of a total budget of RS. 280.9 million) and that is 70.4% of allocated budget for programme/activity and Rs.9.477 million as total operations expenses (out of the total budget of 14.00 million) and that is 67.7% of allocated budget.

Most of the activities planned by PLGSP units have been completed. However, IT related activities, GESI audit, RAIP of PG's are unable to complete. Because of payment due issues of previous FY, PCGG unable to completed RAIP, CD Plan, Periodic Plan, GESI Audit and public hearing related to activities. Beside this PCGG unable to complete induction training to newly deployed staffs by PPSC to PG and LGs.

Altogether 123 events of workshops, public hearings, orientations, and training have been completed in this reporting period and 3922 individuals/persons participated in those events organized by both PLGSP's unit. In those events, 1533 (Male 1180, Female 353) LG elected, 1902 (Male 1590, Female 312) LG staffs, 415 (Male 367, Female 48) PG staffs, 7 (Male 5, Female 2) PG elected, and 65 (Male 54 and Female 11) others, were participated. Altogether, 81.5% male and 18.5% female participated in those events. Regarding social inclusion, 81.8%

of participants were from B/C, 6.2% of were from the Dalit community, 11.9% were from Janajati Community and 0.1% were from others groups.

More expenditure than the budget allocated in PASIP, due payment issues of PCGG, quality of PLGSP products, uses of developed IT systems and per person expenditure in trainings and orentations have been found the issues and challenges in this reporting period.

Abbreviations

AMEP	Annual Monitoring and Evaluation Plan
ASIP	Annual Strategic Implementation Plan
CAO	Chief Administrative Officer
CD	Capacity Development
CM	Chief Minister
DP	Development Partner
ED	Executive Director
EoI	Expression of Interest
FCGO	Financial Comptroller General Office
FMR	Financial Monitoring Report
FRR	Fiduciary Risk Reduction
FRA	Fiduciary Risk Assessment
GESI	Gender Equality and Social Inclusion
GLE	Governance cum Legal Expert
GRB	Gender Responsive Budget
GoN	Government of Nepal
ICS	Internal Control System
ICT	Information Communication Technology
IG	Inter-Governmental
IPF	Innovative Partnership Fund
IT	Information Technology
ITOs	Information Technology Officers
LDTA	Local Development Training Academy
LGE	Local Governance Expert
LGs	Local Governments
LISA	Local Government Institutional Self-Assessment
M&E	Monitoring & Evaluation
MoEA	Ministry of Economic Affairs
MoFAGA	Ministry of Federal Affairs and General Administration
MoIAL	Ministry of Internal Affairs and Law
MoITFaE	Ministry of Industries Tourism Forest and Enviroment
MoLMAaC	Ministry of Land Management Agriculture and Cooperative
MoPID	Ministry of Physical Infrastructure Development

MoSD	Ministry of Social Development
MoU	Memorandum of Understanding
MTEF	Medium Term Expenditure Framework
OCMCM	Office of the Chief Minister and Council of Ministers
PASIP	Provincial Annual Strategic Implementation Plan
PCC	Provincial Coordination Committee
PCGG	Provincial Centre for Good Governance
PCU	Programme Coordination Unit
PFCO	Provincial Financial Comptroller Office
PFM	Public Financial Management
PGs	Provincial Governments
PH	Public Hearing
PLGSP	Provincial and Local Governance Support Programme
PPD	Provincial Programme Director
PPIU	Provincial Programme Implementation Unit
PPM	Provincial Programme Manager
RAC	Revenue Advisory Committee
RFP	Request for Proposal
RIAP	Revenue Improvement Action Plan
RM	Rural Municipality
SDGs	Sustainable Development Goals
ToR	Terms of Reference

Foreword

This Annual Progress Report 2022/2023 (2079/80) has captured and summarized the progress of PLGSP, Sudurpaschim, from 17th July 2022 to 16th July 2023 (1Shrawan, 2079 to 31 Ashad, 2080). It reflects the progress against targeted milestone, activities and outputs set in the Provincial Annual Strategic Implementation Plan (PASIP) including the issues, challenges and the key lessons learned and recommendations/ way forward for FY 2023/2024.

Three hundred ninety two milestones (under 56 activities) has been planned by PLSGP Sudurpaschim. Among them 77.8 % of milestones have been completed. The PPIU achieved 88.4% and the PCGG achieved 76.5% physical progress. Altogether, 305 milestones have been completed against targeted 392.

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Most of the activities planned by PLGSP units have been completed. Support on law drafting and law review, orientation on IT systems, ICS guideline and IPF guideline, supporting on public hearings of PG institutions, developed and broadcast the documentary on the PG's achievement, Provincial coordination council meeting, review cum planning workshops, and implementation of IPF schemes etc are major activities completed by PPIU in this reporting period. Likely, orientation on LISA and FRA, workshop in horizontal cooperation agreement, renovation and reconstruction of PCGG's infrastructures, CD trainings, GESI mainstreaming related activities are major activities completed by PCGG.

I am very thankful to the PLGSP Sudurpaschim team (both PPIU and PCGG) for their hard work, commitment, and dedication, in the way of the attainment of the PLGSP's goals and objectives. I would like to thank all agencies, authorities, experts, resource persons, etc., for joining hands with the PLGSP and contributing to its efforts. Finally, I would express my hearty gratitude to the honorable Chief Minister, Mr. Kamal Bahadur Sha, Principle Secretary, Narayan Prasad Sharma Duwadi, Suderupaschim Province, and the OCMCM for all the necessary suggestions and guidance for the PLGSP and for allowing me to contribute as the Provincial Programme Director of PLGSP.

Tubraj Pokhrel
Secretary, OCMCM
Provincial Programme Director/PLGSP

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Background

Sudurpashchim province, one of the seven provinces, was created as per the new federal governance system of the country by the Constitution of Nepal 2072 (hereafter referred to as the Constitution of Nepal). The province covers the territories of previous Seti and Mahakali zones and all nine districts under the zones. Thus, it has nine districts and 88 local levels (interchangeably written by the local government), of which 33 are municipalities, 54 rural municipalities, and one sub-metropolitan city. The province covers 19,539 sq. k. m. (13.27%) of the country's land and has 2694783 (9.23%) to the country's total population, including 1272786 male and 1421997 female population (CBS, 2021)[1]. Likely, the average literacy rate of males and females in Sudurpachim province is 76.37% and 51.93% respectively. Although agriculture is a primary income source of households (83.14%), only 34.15% HHs have a sufficiency of agriculture production for HHs consumption [2]. Regarding the Human Development Index (HDI), Sudurpashchim is in the sixth position among the seven provinces, with an HDI value of 0.478[3].

Provincial and Local Governance Support Programme (PLGSP) is the national flagship Program of the Government of Nepal (GoN) to build institutional, organizational, and individual capacities at all levels of the government, with a specific focus on the provincial and local governments. The Ministry of Federal Affairs and General Administration (MoFAGA) is a national implementing agency, whereas Office of Chief Minister and Council of Ministers (OCMCM) acts as the implementing agency at the provincial level. Thus, PLGSP is being implemented in all seven provinces and 753 municipal units of the country.

As per the PLGSP programme document and institutional framework envisioned to ensure effective implementation of the programme at the provincial level, the memorandum of understanding (MoU) was signed between MoFAGA and OCMCM, Sudurpashchim Province on 17 Nov. 2019 (2076/08/01) for implementation of the PLGSP in the province.

The PPIU established within OCMCM Dhangadhi and PCGG established in Doti are working as the implementing unit and service provider respectively to implement the range of activities under the PASIP 2079/80 in the province that covers institutional and capacity enhancement support to both province and local governments.

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[1] Center Bureau of statistics, Population Monography 2021/2011

[2] Profile Sudurpachim province, UN Nepal, https://un.org.np/sites/default/files/doc_publication/2020-07/Province%207.pdf

[3] Sanjib Dhungel (2011). Provincial Comparison of Development Status in Nepal: An Analysis of Human Development Trend for 1996 to 2026. Journal of Management and Development Studies Vol. 28:pp. 53-68

This report covers the progress report for the period of 17th July 2022 to 13th March 2023 (1st Shrawan, 2079 to 30 Chitra 2079). It reflects the progress against targets set in the Annual Strategic Implementation Plan (ASIP). And this report is divided into thirteen different sections, including Background, Project objectives, Project implementation arrangement in the province, Key achievement against the target, Details on the progress, Mainstreaming GESI, monitoring and knowledge management, financial progress, Linkage and coordination with other development programs and government agencies, issues and challenges, lesson learned and recommendation, and annexes. This report has been prepared against the outputs, indicators, and Provincial Annual Strategies Implementation Plan (PSAIP).

Project Objectives

According to the PLGSP project document, the goal/aim of the PLGSP is to attain functional, sustainable, inclusive, and accountable provincial and local governance. Similarly, to achieve this goal of the project, the program has the following objectives as:

- ➢ Strengthen provincial and local governance systems and procedures and Inter Governmental (IG) relationships to maximize benefits of cooperative federalism for Nepali citizenry.
- ➢ Enhance the capacity of provincial and local governments to deliver services and development outcomes effectively to citizens.

Project Implementation Arrangement in the Province

As per the programme document and institutional framework envisioned to ensure effective implementation of the programme at the provincial level, the MoU was signed (17th Nov. 2019) between MoFAGA and OCMCM of Sudurpashchim Province.

The Provincial Coordination Committee (PCC) was formed on 1st December 2019 under the chairpersonship of the honorable Chief Minister. Other members are, eight elected representatives (Two Mayors and two Deputy Mayors of 4 different municipalities, two Chairpersons and two Vice-Chairpersons from 4 different rural municipalities)4 from eight different districts. Likely, representatives from provincial chapters of local government representatives are also members of the PCC. Similarly, as per provision in the PLGSP program

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[4] Two Mayors from Municipalities (Bellauri of Kanchanpur District and Amargadhi of Dadeldhura),
Two Chairpersons from Rural Municipalities Gaumul from Bajura district and Lekam of Darchula district),
Deputy Mayor from Dhangadhi Submetropolitan City of Dhangadhi) and Deputy Mayor from Purchaudi Municipality of Baitadi Two Vice Chairpersons from Rural Municipalities (Ramaroshan of Achham and Khaptadchhanna of Bajhang)

document, principal secretary, four Secretaries from four ministries 5, Provincial Finance Comptroller, National Programme Director/National programme manager are members of PCC. The PPD/ secretary (Governance reform division) of OCMCM is the member secretary of the PCC.

Similarly, two institutions, namely, Provincial Program Implementation Unit (PPIU) and Provincial Center for Good Governance (PCGG) have been established under the leadership of the Provincial Program Director (Secretary of the Province Government–OCMCM) and Executive Director (ED), respectively.

PPIU is the main mechanism to operationalize the programme support at the provincial level benefitting both provincial and local governments. The overall role and function of PPIU are to coordinate, introduce and strengthen the system and procedures at the provincial level and coordinate and support capacity building services to the provincial and local governments through PCGG.

As an implementation entity under OCMCM, PPIU is established in Dhangadhi, Kailali. In the PPIU, a team of technical experts has been working under the direct supervision of PPD and PPM. The team consists of Governance and Legal Expert/Team Leader-1, Monitoring and Reporting Expert-1, Public Finance Management Expert-1, IT & e-Governance Expert-1, Innovative Partnership Fund Expert-1, and Admin & Finance Assistant-1.

Another implementation institution under PLGSP, PCGG is established in Punna of Doti district. PCGG is designed as a service-providing institution for the province with the main aim and functions to deliver high-quality capacity development support to enhance the capacity of the province and local governments and agencies. The PCGG is also mandated to design the framework and curriculum for the capacity development service. The PCGG has come into official operation after the handover process between OCMCM and LDTA through the facilitation of MoFAGA.

The PCGG is designed to operate its duties and functions as per the relevant provincial act. In this context, "Sudurpashchim Province Research and Training Academy Bill 2077" tabled at the Provincial Assembly in 2077-04-14 (2020 July 19, Sunday) and passed by the 8th meeting of 7th session of the Assembly in 2077-11-25 (2021 March 9). The Executive Director has led

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[5] Four Ministries – MoIAL, MoEAP, MoSD, MoPID

the PCGG team with a team of experts. The team comprises Local Governance Expert-1, Capacity Development Expert-1, Curriculum Development Expert-1, GESI Expert-1, Infrastructure Development Expert and Program Assistant-1.

Key Achievement against Target

Altogether, 392 milestones planned for FY 2079/80 and Rs. 280.95 million was allocated for planned activities/milestone. The PPIU completed 38 milestones against targeted 43 milestones and PCGG completed 266 milestones against targeted 349 milestone. The output wise physical and financial progress is presented in below table:

Table 1: Output Wise Physical and Financial Progress

S.N.	Output No.	Physical progress			Financial Progress ('000)		
		Target Milestone	Achieved	Progress %	Allocated	Expenditure	Progress %
1	4	8	7	87.5	2000	683	34.2
2	5	18	13	72.2	4650	2854	61.4
3	6	13	9	69.2	6550	1715	26.2
4	7	8	4	50.0	50900	17782	34.9
5	8	150	113	75.3	44600	45491	102.0
6	9	14	3	21.4	3000	1872	62.4
7	10	102	91	89.2	10900	6655	61.1
8	11	12	13	108.3	3800	3004	79.1
9	12	4	9	225.0	115200	98307	85.3
10	13	13	7	53.8	9300	3713	39.9
11	14	50	36	72.0	30050	15686	52.2
Total		392	305	77.8	280950	197762	70.4

Above table shows the progress summary of PLGSP Sudurpashchim against targeted milestones. Among the 392 planned milestones 304 have been completed. Similarly, Rs. 197.76 million has been expended against targeted Rs. 280.95 million. This shows that, PLGSP Sudurpashchim achieved 77.6% physical progress against 70.4%

Outputwise Physcial and Finanical Progress in %
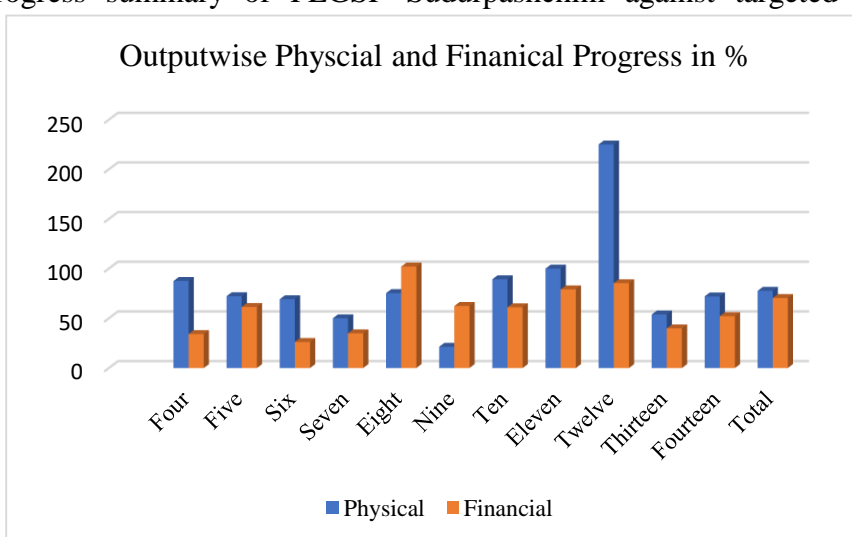
financial progress. The table below provides achievement/accomplishment against PASIP of FY 2080/81.

Table 2: Summary of key achievement against targeted milestone

SN	Act. No.	Activity Name	Targeted Milestone	Achieve Milestone	Achievement %
Output 4: Provincial governments drafted legislation in a consultative manner					
1	4.1	Formulate/review Acts, regulations and guidelines of PGs	4	3	75
2	4.1	Formulate/review Acts, regulations and guidelines of PG	4	4	100
Total Output 4			**8**	**7**	87.5
Output 5: Modernized PG systems enable horizontal and vertical accountability to all citizens and mainstream GESI					
3	5.3	Provide support to the Provincial Coordination Council (holding meeting, implementing decisions)	1	1	100.0
4	5.4	Provide support to the Provincial Coordination Committee Meeting of PLGSP	3	3	100.0
5	5.6	Publicize programs and progress of PG through different means of communication (Publish and disseminate related materials)	1	1	100.0
6	5.7	Support in strengthening the grievance handling mechanism (Hello CM)	1	1	100.0
7	5.8	Update and execute accountability tools (public auditing and public hearing) in PGs	6	6	100.0
8	5.13	Conduct GESI/GRB Audit at PG ministries	5	0	0.0
9	5.39	Workshop on strengthening the horizontal coordination among PG agencies (Ministries, Commissions and Agencies) .	1	1	100.0
Total Output 5			**18**	**13**	**72.2**
Output 6: PGs manage provincial public administration functions more effectively.					
10	6.1	Strengthen IT based information management system in PGs (Support in digitalization and achieving/record management of PG)	1	0	0.0
11	6.1	Conduct orientation to PG officials on IT systems (1. E-cabinet and 2. Websites) at PG level	2	3	150.0

SN	Act. No.	Activity Name	Targeted Milestone	Achieve Milestone	Achievement %
12	6.1	Strengthen IT based information management system in PGs (Support Office of Transport Management in digitalization of service delivery)	1	0	0.0
13	6.1	Strengthen IT based information management system in PGs (Support in progress tracking, monitoring and reporting -e-monitoring- system of the province)	1	0	0.0
14	6.15	Organize orientation on Internal Control System for PG officials	1	1	100.0
15	6.22	Conduct orientation on FRA (Guideline and portal) for PG	1	0	0.0
16	6.29	Organize in-country experience sharing visit for the PG officials	1	1	100.0
17	6.3	Planning and review workshop of PLGSP (PPIU and PCGG joint workshop - Annual and Trimester)	4	4	100.0
18	6.38	Prepare the Revenue Improvement Strategy/Action Plan of PG	1	0	0.0
Total output 6			**13**	**9**	**69.2**
Output 7: Provincial Center for Good Governance made operational to deliver capacity development services.					
19	7.1	Renovate physical infrastructure of PCGG (Provincial Training Center)	1	1	100
20	7.2	Construct new physical infrastructure for PCGG (Building, including DPR)	1	1	100
21	7.5	Organize capacity building training for PCGG's staffs	1	1	100
22	7.7	Organize cross sharing and learning visit for PCGG officials (Inter-state learning and sharing visit)	1	1	100
23	7.16	Bulletin publication (Quarterly)	4	0	0
Total output 7			**8**	**4**	**50**
Output 8: Modernized LGs have strong administrative systems and accountable public financial management system					
24	8.3	Prepare Revenue Improvement Action Planning (RIAP) of LGS	8	0	0.0
25	8.4	Prepare Capacity Development Plan of LGs	15	0	0.0
26	8.5	Prepare Periodic Plan of LGs	9	1	11.1
27	8.8	Organize refresher/follow-up training for the implementation of LISA (covering 88 LGs).	10	10	100.0

SN	Act. No.	Activity Name	Targeted Milestone	Achieve Milestone	Achievement %
28	8.9	Organize orientation on Internal Control System (ICS) for Local Governments	20	14	70.0
29	8.11	organize refresher /follow-up training to the elected representative and staff of LG/DCC on implementation of FRA.	88	88	100.0
		Total output 8	**150**	**113**	**75.3**
Output 9: LG systems enable horizontal and vertical accountability to all citizens					
30	9.1	Support LGs to implement social accountability tools (downward accountability tools and mechanism - public hearing, social audit)	10	0	0.0
31	9.3	Support LGs to strengthen horizontal cooperation (organize Inter-local governmental workshop for horizontal cooperation agreement- waste management, ambulance, fire extinguisher, DRR etc.)	4	3	75.0
		Total output 9	**14**	**3**	**21.4**
Output 10: LG systems mainstream GESI in their service delivery					
32	10.2	conduct GESI Audit at Local Government	11	0	0
33	10.5	Conduct orientation to 88 LGs to adopt a model code of conduct to control exploitation including sexual harassment	88	88	100
34	10.7	Develop/adopt model policy /orientation on Child, Senior citizen and differently abled person governance policy	3	3	100
		Total output 10	**102**	**91**	**89.2**
Output 11: LG systems enable citizen engagement and inclusive participation					
35	11.3	Conduct capacity development training on Grievances Handling Mechanisms in Local Governments to nodal officers (support LG in strengthening grievances handling mechanisms)	1	2	200
36	11.4	Conduct orientation on participatory planning & budgeting procedures and tools prepared by MoFAGA/NPC/PLGs to ward chair and secretary of LGs	11	11	100
		Total output 11	**12**	**13**	**108.33**

SN	Act. No.	Activity Name	Targeted Milestone	Achieve Milestone	Achievement %
Output 12: Innovative Partnership Fund (IPF) is operational and transparently supporting LGs					
37	12.1	Conduct orientation on IPF prior to call of concept note and full proposal to the LGs and stakeholders	2	7	350.0
38	12.3	Implement IPF schemes in LGs	1	1	100.0
39	12.5	Knowledge management in IPF (Learning sharing workshop on IPF among key stakeholders)	1	1	100.0
		Total output 12	**4**	**9**	**225.0**
Output 13: Elected representatives and civil servants at the provincial level are incentivized and trained for delivering high quality services					
40	13.1	Conduct capacity building training on GESI Mainstreaming for GESI Focal Person working in District Office under the Ministry of PG	1	1	100.0
41	13.1	Conduct capacity building training on various thematic areas to the staff in the Province (based on demand)	3	3	100.0
42	13.1	Conduct capacity building training on hospitality and office management for the staff working in the Secretariat of the Member of Council of Ministers	1	1	100.0
43	13.1	Conduct capacity building training on communication skills and presentation capacity for the members of the Provincial Assembly	2	0	0.0
44	13.4	Conduct pre-service training (induction/ service entry training) for newly recruited PGs staffs	4	0	0.0
45	13.5	Conduct in service training for Provincial Staff	1	1	100.0
46	13.6	Prepare capacity development plan of PGs (with orientation)	1	1	100.0
		Total output 13	**13**	**7**	**53.8**
Output 14: LGs' elected representatives and civil servants are empowered and trained for delivering high quality services					
47	14.1	Conduct capacity building training on ICT (incl. Government Enterprise Architecture -GEA) for IT Officers of LGs	2	3	150.0
48	14.1	Conduct Capacity Building Training on IEE, EIA to technical staffs of local government	3	2	66.7

SN	Act. No.	Activity Name	Targeted Milestone	Achieve Milestone	Achievement %
49	14.1	Conduct Capacity Building Training on VERSP to Officials of Local Government	3	2	66.7
50	14.1	Conduct capacity building training on various thematic areas to the staff in the local level (based on the findings of LISA, CD plan etc)	12	6	50.0
51	14.1	Conduct capacity building training on survey, design, building codes to the technical persons of lGs	4	2	50.0
52	14.1	Conduct capacity building training on procurement for the LG staff	6	4	66.7
53	14.2	Organize orientation on role and responsibilities as per the provisions of constitution and Local Governance Operation Act to newly elected representatives of 88 LGs	10	13	130.0
54	14.3	Organize workshop on Leadership Development for local level elected representatives	2	1	50.0
55	14.4	Conduct pre-service training (service entry and induction training) for new employees in local level	4	0	0.0
56	14.5	Conduct in-service training to LGs staff	4	3	75.0
Total output 14			**50**	**36**	**72.0**
Total PPIU (A)			**43**	**38**	**88.4**
Total PCGG (B)			**349**	**267**	**76.5**
Total PLGSP (A+B)			**392**	**305**	**77.8**

Details on the Progress

Altogether 392 milestones (under 56 activities) has been planned by PLSGP Sudurpashchim. Among them 77.8 % of milestones have been completed. The PPIU achieved 88.4% and the PCGG achieved 76.5% physical progress. Altogether, 305 milestones have been completed against targated 392.

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The details of training participants is presented in annex I. The activities wise progress of this reporting period is presented below:

Outcome: 2 Provincial and Local Governments Have Efficient, Effective, Inclusive and Accountable Institutions

Provincial and local governments are well into the process of creating administrative and organizational structures with defined functions and responsibilities to undertake the regular services and development functions. Institutions matter for good governance. This is even more relevant for provincial and local governments if they want better service delivery for all. The

institutions need to be effective and efficient. They also need to be made inclusive and accountable towards the general citizens to earn their trust, especially of the citizens from disadvantaged groups. The second pillar of the programme which is also a central pillar is hence the institution building of the provincial and local governments. Setting up administrative structures and enhancing government institutional capacity and operations requires the enactment of enabling legislations, the adaptation of guidelines provided by the federal government to the provincial and local context, the development of clear organograms for effective and accountable service delivery, clarity in the functions and procedures of functionaries and an improvement of the staff capabilities of effectively performing defined functions.

The extent to which delivery of quality services at the local levels is accessible, improved and reformed is the yardstick against which the functioning of the local governments is judged by people. The systems and procedures established at the local levels will therefore need to be directly tied to the delivery of services of all kinds including administrative services, basic day-to-day services such as education, health, social security as well as services related to agriculture extension or quality and use of infrastructure created.

The PG is assigned a number of exclusive and concurrent functions in the constitution, and as such has to fulfil its executive and legislative roles. In addition, the province has a significant role in ensuring coordination between federal and local government and among local governments. While the PLGSP Sudurpashchim is supporting both the provincial as well as the local government levels in pursuing their constitutional mandates, the support of these respective levels will be somewhat different in nature.

Output 4. Provincial Governments Drafted Legislation in a Consultative Manner

The province needs to formulate the laws required for effective public administration at a provincial level. The provincial assembly also needs to legislate for effective sector services, IG mechanisms and facilitation for the effective functioning of the local governments. These have been mandated to them by the provisions of the constitution. In this context, PLGSP, Sudurpashchim was planned to support to formulate and review the eight laws. In this reporting period, PLGSP Sudurpashchim achieved significant progress under output four. Eight milestones have been planned under two activities and seven of them have been achieved. That is 87.5% of plan.

Activity 4.1 Formulate/review Acts, regulations, and guidelines of PGs

Milestone: 4 Laws

Partially Completed. A total three laws have been prepared by the province governments against targeted four. Considering the importance of required legislations, guidelines and frameworks for the effective and successful implementation of federalism, PLGSP has supported provincial governments as per their needs and priority. Among them "Sudurapshim Province Research and Training Academy Regulation 2079" has been passed by the cabinet and Sudurpashchim Province Means of Communication Management Act 2079 (Amendment) and IPF Guideline, 2080 (Draft) have been drafted through committee process. A wider consultation with concerned stakeholders were carried out during the drafting process in Doti, Achham and Bajura district on 9th, 11th and 13th June 2023 respectively. Chief Administrative Officers, Elected representatives, CBOs, journalists, government staffs, security officers and other stakeholders participated in consultations. Enactment and use of these acts/ regulation will help provincial governments and agencies in managing Sudurapschim Province Research and Training Academy (SPTRA) and mass communication of Sudurpashchim Province.

Activity 4.1 Formulate/review Acts, regulations, and guidelines of PGs

Milestone: 4 Laws

Completed. A total four laws have been reviewed by the province governments against targeted four. During the consultation with stakeholders, PG realized that there are many laws and regulations to be revised to make PG more effective and functional. Considering the importance of revision on legislations for the effective and successful implementation of federalism, PLGSP has supported provincial governments for revision of the legislations. Province disaster management act, Sudurpashchim province forest act, Province civil service Act and Public document authentication (procedure) act have been reviewed. In the basis of reviewed, amendment process has also started.

Output 5. Modernized PG Systems Enable Horizontal and Vertical Accountability to All Citizens and Mainstream GESI

To make the provincial administrations more effective and functional, the organizational structure needs to be strengthened and modernized. The PGs need to adopt and adapt the administrative systems, procedures and policies which make them accountable to the citizens, enable effective vertical and longitudinal communications systems and mainstream GESI

principles in their administrative structures. The PG need to adopt best practices for good governance, transparency and accountability. They need to come forward with strong 'anti-corruption' policies and action plans to operationalize them. They will need to develop and implement accountability frameworks which not only make them responsible to their electorates but also to the other two levels of governments and to general citizens by institutionalizing effective guarantee of 'rule of law', 'fairness and equity' and adherence to general good governance practices of modern administration. In this context, eighteen milestones were planned under seven activities on this output and among them thirteen milestones have been achieved, that is the 72% of plan. The summary of the progress of achievements have been presented in above summary.

Activity 5.3 Provide support to the Provincial Coordination Council (holding meeting, implementing decisions)

Milestone: 1 Meeting/Event

Completed. The Provincial Coordination Council (PCC) is provisioned under the Federal, Provincial and Local Levels (Coordination and Interrelations) Act, 2077, Clause 24 and 25. The inner spirit of this provision is to consult on the issues (dividend of resources, consultation on formulating law/act/guideline on conclusive powers, identifying strategic areas for mutual benefit, developing functional relationship & policy uniformity, resolving political as well as other issues if any) between provincial and local governments. Besides, this council meeting would tie up the functional relationship and linkage in planning, managing development activities between the provincial and local governments. In addition, the council is provisioned to resolve any issues in-between the PLGs. In this context PLGSP Sudurpashcim was supported to the OCMCM, to organize the PCC meeting. The 4th PCC meeting was organized on July 4, 2023 at Hotel Saurai, Dhangadhi, Kailali. The meeting was chaired by the Chief Minister/Chairperson of PCC Mr. Kamal Bahadur Sha. Including the PCC members, ministers, province secretaries, PG officers, TA staffs and head of PG institutions participated as invitees of the meeting. Coordination and inter relation between development activities carried out by the PG and LG, Coordination in the selection and prioritization of policies and programmes, financial transfer, Administrative interrelations, revenue mobilization and capacity building and common subjects to be requested to federal governments are the major agendas of the meeting. On the basis of agendas eleven decisions were made by the PCC related to study on inter-relation between periodic plans and annual budgeting of PG and LGs, Fiscal

transformation, prioritization of policies and programmes, study on revenue improvement action plan of PG and LGs etc.

Activity 5.4 Organize Provincial Coordination Committee (PCC) Meeting of PLGSP on trimester basis

Milestone: 3 Meeting

Completed. Three PCC meeting has been organized to reporting period against targeted three. The 9th and 10th meetings were chaired by the Honorable Chief Minister Mr. Trilochan Bhatta and 11th meeting was chaired by the Honorable Chief Minister Mr. Kamal Bahadur Sha. Including the majorities of the PCC memebrs, province secretaries, TA staffs and PG officers participated the meeting as an invitees.

The 9th meeting of PLGSP-PCC was held on 4th October 2022, 10th meeting was on 6th December, 2022 and 11th meeting was held on 3rd July 2023. Tenure of previously elected LGs has been completed and Honorable CM appointed the newly elected as a members of PCC. PCC meetings reviewed PLGSP's annual progress of FY 2022/23, selected IPF schemes and reviewed the progress, addressed the field level issues and provided strategic direction to achieve the intended results of the programme. It includes guidance for further close coordination, collaboration with provincial agencies, local governments and related stakeholders for effective implementation of federal system in the province. Summary of the decisions are presented below:

Table 3: PLGSP PCC meetings and summary of key decisions

S.N.	Meeting/ Date	Key Decision
1	9th/04 October, 2022	➢ Decided to express sincere thanks to immediate past members of PLGSP PCC and welcomed newly appointed members. ➢ Reviewed the progress made by the PCGG and PPIU of previous FY 2078/79 ➢ Decided to forward the payment issues of PCGG to PCU that happened because of the CGAS's problem in the previous FY for financial management. ➢ Approved the budget and activities for FY 2079/80 and decided to give the direction to PLGSP units for submitting the Annual implementation plan within Shrawan 2079 and execution of all activities faster and more qualitatively\ ➢ Decided to give direction to the Quality assurance and monitoring committee that was formed in the 8th PCC meeting to increase the monitoring activities regarding the training, RAIP, Periodic Plans, Gesi Strategies etc
2	10th/6th December	➢ Approved the report submitted by IPF TC and selected

S.N.	Meeting/ Date	Key Decision
	2022	three projects; submitted by Naughad RM, Badimalika Municipality, and Masta RM under IPF for FY 2079/80. ➢ Selected projects submitted by Parshuram Municipality and Bhageshwor RM as alternatives for IPF. ➢ Requested to PG and institutions to allocate the budget as per their likely area and implement with priorities. ➢ Instruct PPIU to develop the IPF guideline for the province level.
3	11th/3rd July 2023	➢ Reviewed the progress made by the PCGG and PPIU to date. ➢ Endorsed the Provincial Annual Strategic Implementation Plan (budget and activities) for FY 2080/81 submitted by PLGSP to MoFaGA/PCU ➢ Decided to give the direction to PLGSP units to submit the Annual implementation plan with coordinating concerned provincial ministries.

Activity 5.6 Publicize program and progress of PG through different means of communication.

Milestone: 1 Documentary/Programme

Completed. As planned under PASIP, programme and progress of PG has been publicized through prepared and broadcast the documentary via national television. A consultant was haired to prepare the documentary and that documentary incorporated all programme and progress done by the PG from formation of ministries of council to till date. A more than 90 minute documentary has been prepared and a 30 minute documentary has been developed and broadcast after editing this 90 long documentary. The documentary was broadcasted four times (with repeating) from the national TV. This activities will increasing the transparency and accountability of the provincial government to the citizen they are serving. Likewise, the decisions of the provincial government were shared in different sectors through this activity and resulted in informing citizens at the right time.

Activity 5.7 Support in strengthening the grievance handling mechanism (Hello CM)

Milestone: 1 System

Completed. Hello CM system was developed in 2020/21 and only system was developed at that time. However, it was not functional. To make it more functional, it was needed to develop a mobile app to make more accessible and capacity development of government officers to operate the system. For this purpose, an orientation was organized on 16th October 2022 at OCMCM office Dhangahdi, Kailali. Secretaries, grievances focal persons, computer officers and operators participated in the orientation. The orientation was inaugurated by the Hon. CM Mr. Trilochan Bhatta. Principal secretary, province secretaries and participants actively participated in the training and committed to the effective implementation of the Hello CM system. Likely, a mobile app has been developed and lived now. System has also updated and incorporated more menus and make it user friendly as well. These activities will help to increase the horizontal accountability of the PG towards the citizens. Citizens can put their problems with PGs, and PGs can directly take initiation to solve the citizens' problems and issues. Furthermore, a direct communication mechanism between citizens and governments will help to increase the transparency and accountability of the provincial government to the citizen they are serving. The next step will be an advertisement of the system, and regular follow-up the status of grievances.

Table 4: Participants of training on grievance handling mechanism (Hello CM)

| Name of Event | Date | | Targeted for | No. of Event | Total | Gender | | | | |
	From	To				F	M	J	B/c	Ma
Support in strengthening the grievance handling mechanism (Hello CM)	16/10/2022	16/10/2022	LG Elected	1	0	0	0	0	0	0
			LG Staff		0	0	0	0	0	0
			PG Staff		34	2	32	3	30	1
			PG Elected		1	0	1	0	1	0
			Others		0	0	0	0	0	0
Total				**1**	**35**	**2**	**33**	**3**	**31**	**1**
F- Female, M- Male, J- Janajati, B/C Bhrmain/Chhetri, Ma- Madhesi										

Activity 5.8 Update and execute accountability tools like public hearing

Milestone: 6 public hearing event

Completed. All six public hearing events of PG ministries and institutions have been completed against the targeted six. The major objectives of the public hearing were making PG ministries accountable to the citizens and developing a habit of ministries organizing the public hearing at least once a year. PGs need to be more accountable to the citizen and maintain transparency in their operations and function. To maintain transparency and accountability in PG, they need to adopt different tools such as public auditing, public hearing, and social auditing. In this context, OCMCM, Sudurpashchim has plan to organized the public hearing of six ministries/institutions. A consultant was hired to facilitate and organized the public hearing. All public hearings were organized in the presence of the secretary/senior officers of the ministries. It was mainly focused on activities completed by the ministries/institutions in the previous FY and the plan for this FY. Chair/vice-chair/Mayor/Deputy-mayor of the LGs participated in public hearings events. A public hearing not only helped to make governments accountable to the citizens it also created a forum of interaction between PG, LGs, and citizens as well. Details of public hearing is presented below:

Table 5: Details about Public Hearing Events

S.No.	Ministry/Institution	Date	Place	Total participants
1	MoITFaE	9/22/2079	Alital RM, Dadeldhura	206
2	MoLMAaC	9/16/2079	Bhajani Mun, Kailali	204
3	MoEA	10/23/2079	Dhangadhi, Kailali	207
4	MoSD	9/15/2079	Fulbari, Dhangadhi, Kailali	203
5	MoLMAaC	9/16/2079	Durgauli, Janaki RM, Kailali	208
6	MoPID	9/20/2079	Laljhadi RM, Kanchanpur	208

Issues raised on PH:

1. Accountability of the PGs institutions
2. Citizen involvements in planning process
3. Coordination between PGs ministries and institutions
4. Coordination between PG and LGs
5. Tax distribution of PG and LGs specially in the case of community forest user groups
6. Registration issues of community forest user groups
7. Delay in the service delivery from PGs institutions etc.

PLGSP may not able to support to conduct the public hearing every year. So, it is planning to develop the public hearing manual and endorsed from the cabinet.

Activity 5.13 Conduct GESI/GRB Audit at PG ministries

Milestone: 5 Audit Report

Dropped. PPIU Sudurpashchim has plan to support on conduct GESI Audit of five PG ministries but could not be made this FY in absence of GESI Audit procedure. However, GESI Audit Procedure was prepared and forwarded to MoFA and MoIAaL for their opinion however, it is yet to be received. After getting opinion, procedure will be submitted to the cabinet for approval. Therefore, GESI/GRB audits are planning for FY 2023/24.

Activity 5.39 Workshop on strengthening the horizontal coordination among PG agencies (Ministries, Commissions and Agencies).

Milestone: 1 Workshop Event

Completed. To strengthening the horizontal coordination among PG agencies (ministries, commissions and agencies) in the province, PLGSP Sudurpashchim supported to organize a workshop event. A workshop event between PG ministries, commissions and agencies has been organized on 1 June, 2023 at OCMCM hall, Dhangahdi, Kailai to collect the inputs and feedback from those institutions on Annual policy and programme of province government for FY 2080/81. The event was organized in the chair of Hon. chief minister Mr, Kamal Bahadur Sha. Principal Secretary, province

secretaries, officials form PPPC, PPSC and PG officers participated the workshop. A details discussion was made on this workshops and opinion, inputs and feedbacks were collected for the PG's policy and programme for FY 2080/81. In this workshop PG officials also shared their experiences and learning from previous policies and programmes. Officials were also discussed about possible priorities, resource availability, and issues and challenges of their ministries, commission and institutions. The details of participants are presented below:

Table 6: Participants of Workshop on Annual Policy and Programme of PG for FY 2080/81

Name of Event	Date		Targeted for	No. of Event	Participants	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
Workshop on Annual policy and programme of PG for FY 2080/81	1 June, 2023	1 June, 2023	LG Elected	1	0	0	0	0	0	0
			LG Staff		0	0	0	0	0	0
			PG Staff		23	3	20	0	3	20
			PG Elected		6	1	5	0	0	6
			Others		4	1	3	0	2	2
Total				1	24	7	17	1	6	17

*F- Female, *M-Male, *D-Dalit, *J- Janajati, *B/C- Bhramin and Chhetri

Output 6. PGs Manage Provincial Public Administration Functions More Effectively

PGs need to manage provincial public administration functions well for the success of federal restructuring of the country. The PG is new government and the organizational structures along with various core public administrations systems are not fully established yet. However, the new systems and organizations in formative stages are also good opportunities for institutionalizing best practices and systems of contemporary public administration at provincial levels. This will also give positive signals to the general public about the quality services that the PG can render to them because of use of modern systems in their administration. The major areas where the PGs need to concentrate with support of federal government and this programme are public finance management, planning process, data management and its use, civil service management, sector administrations, management of interface with public including through the use of ICT, public policy making process and linkages with the local governments for better service delivery. Public finance management systems need to be well established and strengthened for economic efficiency, data integration, public accountability and fiscal transparency in order to minimize fiduciary risks at the provincial levels. To support on those areas, thirteen milestones were planned under nine activities on this output. Among them 9 milestones have been achieved and that is 69% against

target. Most of the IT related and PFM related activities are not achieve. Four systems were planned to develop, however only one system has been developed. The details progress under this output is presented below:

Activity 6.1 Strengthen IT based information management system in PGs (Support in digitalization and achieving/record management of PG)

Milestone: 1 System /Digitized records

No Progress.

Activity 6.1 Conduct orientation to PG officials on IT systems (1. E-cabinet and 2. Websites) at PG level

Milestone: 2 events of orientation

Completed/Exceed. Three events of orientation has been completed against targeted two. The rapid development of information, communication and technology (ICT) is changing our lifestyle and creating new opportunities for the governments. To establish and use ICT as a medium for the development the government needs to expand information technology-based services.

1. **Website-related training for computer officers and computer operators of PG**

Fourteen websites of PGs' ministries and websites have been developed in FY 2021/22 for the betterment of the previous websites and to make them user-friendly. Orientation was necessary to run the website and regularly update it. For this purpose, as planned in PASIP, a two days event was organized by the PPIU from 3- 4 November, 2022 at OCMCM hall of Dhangadhi Kailali.

The training was divided into three sessions, i.e., opening sessions, technical sessions, and closing sessions. The opening and closing sessions were chaired by province secretary/PPD Mr. Tuba Raj Pokhrel and facilitated by the undersecretary/PPM Mr. Navraj Ojha. PLGSP. Focal person, TA staff, and OCMCM officers participated in the formal sessions. Computer officers and computer operators of the PG ministries participated in the orientation. In total, 25 computer officers and computer operators participated the orientation. Among them, 20 were male, and 5 were female.

Presentation, demonstration, group practices, and individual practices were major methodologies adopted for orientation. The technology used in the website, Login system Menu, Sub Menu, Category, Slide-Show, Adding Notice, Adding Publication, Adding Policies,

Adding Laws, Adding Members, Adding Decisions, Adding Images Gallery, Footer, and Pop Up Message were majors subjects for the training. After the training participants will live the new websites and updated the websites. Among the 24 participants, 71% were male and 23% were female. The details of participants is presented below:

Table 7: Participants on website related training

Name of Event	Date		Targeted for	No. of Event	Participants	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
Website-related training for computer officers and computer operators of PG	3-Nov-22	4-Nov-22	LG Elected	1	0	0	0	0	0	0
			LG Staff		0	0	0	0	0	0
			PG Staff		24	7	17	1	6	17
			PG Elected		0	0	0	0	0	0
			Others		0	0	0	0	0	0
Total				1	24	7	17	1	6	17

 *F- Female, *M-Male, *D-Dalit, *J- Janajati, *B/C- Bhramin and Chhetri

2. Orientation on PIS Operations to PG Staffs

An Orientation on PIS operations to PG staff has been organized by PPIU from 4th December, 2022 to 6th December 2022 at OCMCM, Sudurpashchim. This activity was not planned in PASIP, however, it was planned by PASIP and organized under activity number 6.1. The training was divided into three sessions, i.e., opening sessions, technical sessions, and closing sessions. The opening and closing sessions were chaired by province secretary (Acting Principal Secretary)/PPD Mr. Tuba Raj Pokhrel and facilitated by the undersecretary/PPM Mr. Navraj Ojha. PLGSP. The orientation event was inaugurated by the Acting Principal Secretary/PPD Mr. Tubaraj Pokhrel by switching the banner slide on the screen. Secretaries of PG ministries, officers of PGs, TA staffs, representatives of MoFAGA, participated in the opening session. Administrative officers, Computer officers and computer operators, and other staffs who used to involved in the PIS systems participated on the meeting.

After the opening session, the programme moved into the technical session. IT and e-governance specialist, Nagesh Badu, IT and e-governance expert Mr. Abhilash Chakrawarti, Mr. Hira Gopal Maharjan, Director of Nejamati Kitabkhana, Bashudev Bhattrai, Senior Officer of MoFAGA, and Roshan Ban and Anupam Koirala, System developers facilitated the three day technical session. Presentation, demonstration, group practices, and individual practices were major methodologies adopted for orientation. Introduction about PIS, Sheetroll Registration, Personnel Information Management, Officer and Darbadi Management, Payroll

Management, Assets Declaration Management and children Scholarship Management, Pension/Gratuity Management, User Management, master Setup Management and Personnel e-service and reports were major topics/subjects for the training. In total, 28 PG staffs participated the orientation. Among them, 24 were male, and 7 were female. The details of participants presented below:

Table 8: Participants on PIS operation training

Name of Event	Date		Targeted for	No. of Event	Particip ants	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
Orientation on PIS Operations to PG Staffs	4-Dec. 2022	6 Dec.2 022	LG Elected	1	0	0	0	0	0	0
			LG Staff		0	0	0	0	0	0
			PG Staff		28	9	19	1	5	22
			PG Elected		0	0	0	0	0	0
			Others		0	0	0	0	0	0
Total				1	28	9	19	1	5	22

*F- Female, *M-Male, *D-Dalit, *J- Janajati, *B/C- Bhramin and Chhetri

3. Orientation on E-Cabinet System

To establish and use ICT as a medium for the development and governance system of the government PLGSP Sudurpashchim supported to development of E-Cabinet System in the last FY. To operate the system more effectively an orientation was planned for this FY. Therefore, an orientation on E-Cabinet System was organized on 16th July 2023 at OCMCM hall. Principal secretary, province secretaries, head of administrative division/branch and computer operators of each ministries participated the orientation. The orientation was mainly focused on creating the user as per their role and responsibilities and operating the system. The details of the participants are presented below:

Table 9: Participants of Orientation on E-Cabinet System

Name of Event	Date		Targeted for	No. of Event	Particip ants	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
Orientation on E-Cabinet System	16th June 2023	16th June 2023	LG Elected	1	0	0	0	0	0	0
			LG Staff		0	0	0	0	0	0
			PG Staff		23	3	20	0	2	21
			PG Elected		0	0	0	0	0	0
			Others		0	0	0	0	0	0
Total				1	23	3	20	0	0	21

*F- Female, *M-Male, *D-Dalit, *J- Janajati, *B/C- Bhramin and Chhetri

Activity 6.1 Strengthen IT based information management system in PGs (Support Office of Transport Management in digitalization of service delivery)

Milestone: 1 System

Not initiated.

Activity 6.1 Strengthen IT based information management system in PGs (Support in progress tracking, monitoring and reporting -e-monitoring- system of the province)

Milestone: 1 System

Not completed. Concept Notes, ToR and RFP were developed and approved from authority. Letters have been sent to three listed forms for submitting the submit financial and technical proposal. However, none of the venders submitted their proposal.

Activity 6.15 "Organize orientation on Internal Control System for PG officials

Milestone: 1 orientation event

Completed. A orientation on Internal Control System (ICS) and consultation workshops on ICS guideline was conducted on 2 July, 2023 at Hotel Rubas, Dhangadhi, Kailali with the objectives of to orient to PG officers on basic concepts and relevancy of the ICS guideline, to encourage them for effective implementation of ICS in their workplace and collect recommendation, feedback and suggestion for further improvement of the ICS guideline drafted in FY 2021/22. Acting principal secretary, secretaries of PG ministries and institutions, head of the administrative sections/divisions, account officers and store keepers participated the orientations. Resource persons oriented them on ICS theoretical perspectives, ICS related laws and basic concepts of ICS. Furthermore, resource persons facilitated for presentations of ICS guideline (drafted) and collecting the comments, feedback and inputs on it. Altogether 39 PG staffs participated the orientations and among them 1 was female and 38 were male. ICS guideline will be revised and develop as a model guideline for province level and all ministries and institutions will develop their ICS procedure for their respective institution. A whole process will be led by MoEA. The details of the participants are presented below:

Table 10: Participants of Orientation on Internal Control System (ICS)

Name of Event	Date		Targeted for	No. of Event	Total	Gender				
	From	To				F	M	J	B/c	Ma
Orientation on Internal Control System (ICS) to PG officers and consultation workshops on ICS guideline	02/07/2023	02/07/2023	LG Elected	1	0	0	0	0	0	0
			LG Staff		0	0	0	0	0	0
			PG Staff		39	1	38	4	34	1
			PG Elected		0	0	0	0	0	0
			Others		0	0	0	0	0	0
Total				**1**	**39**	**1**	**38**	**4**	**34**	**1**
F- Female, M- Male, J- Janajati, B/C Bhrmain/Chhetri, Ma- Madhesi										

Activity 6.22 Conduct orientation on FRA (Guideline and portal) for PG

Milestone: 1 Orientation event

Not Completed. Concept note and estimate for the orientation were prepared and approved form the concern authority as well. The orientation was planned for 11th and 12th July 2023 at Mahendranagar. However, due to unavailability of the resource person orientation has been postponed.

Activity 6.29 Organize in-country experience sharing visit for the PG officials

Milestone: 1 Exposure visit

Completed. PPIU together with OCMCM explored possible areas for a visit in consultation with PCC / PGs officials and decided to visit Madhesh and Koshi provinces. PPIU prepared a detailed proposal with the clear objective of learning through exchanging experiences. Provincial Program Manager, OCMCM officials, and TA staff visited the OCMCM of Madhesh and Koshi provinces. The team participated in an interaction program at OCMCM Koshi and Madhesh provinces chaired by the principal secretaries and PPM. Discussion with deputy mayor of the Dharan Sub-Metro and discussion with CAO of Suryodaya municipality and other staffs of OCMCM were also conducted. Filed visits of IPF related activities and PGs projects were also carried out by the team.

Discussion were made on the administrative and institutional practices, law-making process and progress, use of information technology, office management, good governance, transparency and accountability related practices, and challenges on implementation of the common rights between federal, provincial and local governments as specified by the

constitution. Similarly, implementation modalities and experiences on PLGSP, implementation and decision-making process, implementation status of Innovation Partnership Fund, its impact and challenges, etc were major agendas discussed during visit. The details of the participants are presented below:

Table 11: Participants of in-country experience sharing visit

Name of Event	Date		Targeted for	Total	Gender		Inclusion Status		
	From	To			F	M	D	J	B/c
In-country experience sharing visit for the PG officials	10th June 2023	17th June 2023	LG Elected	0	0	0	0	0	0
			LG Staff	0	0	0	0	0	0
			PG Staff	10	1	9	0	2	8
			PG Elected	0	0	0	0	0	0
			Others	3	0	3	0	1	2
Total				**13**	**1**	**12**	**0**	**3**	**10**
F- Female, M- Male, J- Janajati, B/C Bhrmain/Chhetri, Ma- Madhesi									

Activity 6.30 Planning and review workshop of PLGSP (PPIU and PCGG joint workshop - Annual and Trimester)

Milestone: 4 events of workshops

Completed. Four events of the review workshop against the targeted four has been completed.

As per planned in PASIP, two events of review workshops and two events of planning workshops have been organized under this activity. The annual review and planning workshop has been organized from 25 August, 2022 to 26 August 2022 in

Mahendranagar, Kanchanpur with the objectives of review the progress of FY 2078/79, preparing the action plan for FY 2079/80 and assess the issues and challenges that arose during the implementation of activities. And a half annual review workshop was organized from 9 March, 2023 to 10 March, 2023 at same place. Both workshops were chaired by the province secretary/provincial programme director (PPD), Mr Tubaraj Pokhrel. Principle secretary,

secretaries of the province ministry, PPM, Ed, TA staff and government officers participated in the workshops. This workshop will help to recognized and mitigate the issues that arise during the activities implementation and make an effective plan with the ownership of stakeholders.

Another slots of planning workshops was organized on April 10, 2023 at OCMCM, Dhangadhi and 27-28 March, 2023 at Hotel Chetan, Mahendranagar, Kanchanpur. PLGSP TA team including PPD, PPM and ED participated in the first planning workshop. Discussion on possible activities and priorities activities for FY 2023/24 were made on this workshop. Monitoring and Reporting Expert facilitated the workshops and provided inputs on interrelating the activities with result framework. The next planning workshop was focused on need identification of PG ministries and institutions and collecting the inputs and feedback from them. Province commissioned head, Province secretaries, administrative and planning head of the ministries and institutions participated the orientations. PLGSP, able to incorporated more than 90% demands of PG ministries and institutions on next year PASIP. of their inputs and demands have and Province the PG ministries and institutions on p Major First planning workshop The major objective of this workshop was prepared the draft TPASIP for FY 2023/24. The details of participants is presented below:

Table 12: Participants of annual review and PASIP preparation workshops

Name of Event	Date		Targeted for	No. of Event	Total	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
1. Annual and Half Annual Review and Planning Workshop 2. PASIP preparation workshops process	25-26 August, 2022, 9-10 March 2023 27-28 March 2023 27-28 April, 2023		LG Elected	4	0	0	0	0	0	0
			LG Staff		0	0	0	0	0	0
			PG Staff		65	1	64	0	6	57
			PG Elected		0	0	0	0	0	0
			Others		39	9	30	6	14	19
				4	104	10	94	6	20	76

*F-Female, *M- Male, *D- Dalit, *J- Janagati, *B/C-Bhramin/Chhetri

Activity 6.38 Prepare the Revenue Improvement Strategy/Action Plan of PG

Milestone: 1 Strategy/Action Plan

Not Initiated.

Output:7 PCGG Made Operational to Deliver CD –services

Renovate of physical infrastructure, construction of new physical infrastructure, CD training for PCGG staffs etc are the major activities planned under this output. Eight milestones were planned under five activities, among them four milestone has been achieved. That is the 50% of plan.

Activity 7.1 "Renovate physical infrastructure of PCGG

Milestone: 1 Renovate infrastructure

Completed. The procurement of renovation work was done through the e-bidding process of Public Procurement and management office under direct technical assistance from Urban Development and Building Office (UDBO), Doti, under Ministry of Physical Infrastructure and Development of Sudurpashchim province.

Under the direct supervision of Engineers from UDBO, renovation works were completed with the change of roof, false ceiling and electric wiring of Hostel, Canteen, Guest house, Director's Quarter, Guard quarter and Administrative Office. And the stone slate roof of one Training Hall (Malika) also repaired. Under Renovate infrastructure, the total budget was one crore. Tender of 85 lakhs without VAT was published. The lowest bid was below 35 percent. Hence, two quotation works- one electrical wiring and other civil works were completed from the remaining amount. Thus, the total expenditure is Rs. 87,20,579 which is 87.2 percent.

Now the repaired structure will function properly during the trainings. The half portion of the guest house is separated at the middle with door and is using as a separate female hostel during trainings. Male and Female toilets are separated in the office. Overall, the renovation works has supported in the institutional development of PCGG.

Activity 7.2 Construct new physical infrastructure for PCGG (Building, including DPR)

Milestone: 1 Physical Infrastructure

Partially Completed. There was a need to revise the previous Detail Project report and need to do geotechnical investigation of soil for Administrative building and Hostel building. The consultant for Geotechnical Soil Investigation and revision of Detail Project Report of PCGG was hired on the basis of Requisition of Proposal.

The procurement for new construction works were done through the e-bidding process of Public Procurement and management office under direct technical assistance from Urban Development and Building Office (UDBO), Doti, under Ministry of Physical Infrastructure and Development of Sudurpashchim province.

As per set milestone, DPR Revision with Soil test is completed. The total budget for new construction was four crores. The tender for the new construction of canteen and Administration floor over the existing conference hall of Rs. 1.5 crore was published. The bid

was awarded at Rs. 1.04 crore. But due to time constraint, the expense was only Rs. 72,16,416. Under the direct supervision of engineers from UDBO, the construction of new canteen and administrative floor, without sanitary and electrical were completed. The new construction has supported in the institutional development of PCGG, for the proper administrative functioning of PCGG office and for residential training purpose inside PCGG.

Activity: 7.4 Knowledge management center establishment.

Milestone: 1 Knowledge Center

Completed. This activities was not in PASIP, however, budget was allocated in PLIMBS. Sudurpashchim Pradesh Research and Training academy has established with the act and regulation 2077 and 2079 respectively through provincial government. Under output-7 of PLGSP program, there is a provision of institutional capacity strengthening of SPRTA/PCGG so that the PCGG can deliver LG and PG level CD activities with effective way. Based on the output 7, PCGG has planned to establish a knowledge center in SPRTA, this is being a training center; many trainees have been coming here for a long and short term training to the SPRTA whose aim is to learn/teach official administrative knowledge, skills and attitudes; thus with objective of managing knowledge center at PCGG/SPRTA, it has bought different 334 books by covering the knowledge sectors of public service development, public finance management, , research, federalism, academic, motivational book, attitude building book, tales, fictions and learning books etc. Now, PCGG/SPRTA has an equipped library with sufficient studying materials and trainees can study the different books according to their desires during in-service and other short training.

Activity number 7.5: Organize capacity building training for PCGG's staffs

Milestone: 1 Training Event

Completed: A two days long capacity development training to the staff of SRTA completed at Budur Doti on 26 Ashar 2080 (11th July, 2023) which has started on 25 Ashar 2080 (10th July, 2023). This training was organized by SPRTA itself with the objective of enhancing the team building among the SPRTA staff. The main contents of this training were How to be Self-Motivated, Office management, Team building games, hospitality management, sexual harassment control code of conduct at workplace drafted with 12 points and approved that through staff meeting, ToR of the staff etc. A total 16 staff (3 female and 13 male) participated the training. The major achievement of the training was 12 points code of conduct against workplace sexual harassment unanimously approve and decided to stick that in office building for public awareness. Team showed the commitment to be disciplined at office and up-lift the quality as well for personal growth.

Table 13: Participants of Capacity Building training to the PCGG/SPRTA staff

Name of Event	Date		Targeted for	Event	Total	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
Capacity Building training to the PCGG/SPRTA staff (Team Building training) at Budar, Doti	10th July, 2023	11th July, 2023	LG Elected	1	0	0	0	0	0	0
			LG Staff		0	0	0	0	0	0
			PG Staff		16	3	13	3	3	10
			PG Elected		0	0	0	0	0	0
			Others		0	0	0	0	0	0
Total				1	16	3	13	3	3	10

*F-Female, *M- Male, *D- Dalit, *J- Janagati, *B/C-Bhramin/Chhetri

Activity number 7.7: Organize cross sharing and learning visit for PCGG officials.

Milestone: 1 Exposure Visit.

Completed. The Eight days learning and sharing visit was completed from 23th November 2022 to 30th November 2022 to provide an opportunity to PCGG staff/officials to learn and share through exposure visits in other provinces so that PCGG staff can visit, meet and interact with each other PCGG implement center and learn about best practices that can be adapted and rolled-out later in the contexts and enable PCGG staff/officials to develop horizontal linkages and coordination, promoting cross-learning for improved performance. Staff from the PCGG, provincial ministries, and TA staff participated in an experience sharing visit. The team visited Provincial Training Center of Karnali province and PCGG of province number one. During the visit most of the issues of PCGG has been found similar. Lack of government staffs, poor infrastructure and lower priorities of PG on CD found similar issues and challenges Participants' details of experience sharing visit are presented below:

Table 14: Participants of sharing and learning visit of PCGG

SN	Name of Event	Participants	Event	Total	Gender		Inclusion Status		
					F	M	D*	J*	B/c*
1	Organize cross sharing and learning visit for PCGG officials (Inter-state learning and sharing visit)	LG Elected	1	0	0	0	0	0	0
		LG Staff		0	0	0	0	0	0
		PG Elected		0	0	0	0	0	0
		PG Staff		7	1	6	2	2	3
		Others		6	1	5	1	1	4
Total			1	13	2	11	3	3	7

Activity number 7.16 Bulletin publication (Quarterly)

Milestone: 4 Bulletin

Not initiated.

Output 8: Modernized LGs have Strong Administrative Systems and Accountable Public Financial Management (PFM) System.

The activities under this output will support the development of effective and consolidated local government administrations through the contextual adaptation by local governments of the organization and management guidelines provided by the responsible federal agency. This output covers the areas of modernization of organizational structures of the LGs, civil service reforms at the local levels, strengthening of sector administrations and the sector delivery units, strengthening of PFM systems, planning process, and institutionalizing good practices of public administration at local levels including those focused upon transparency, accountability, anti-corruption, inclusion and participatory decision making process. The administrative reform support to the LGs includes the support to the ward levels (as part of the LG structures) and support to the District Coordination Committees (DCCs) for effectiveness in their roles. Under this output 150 milestones were planned under six activities and only 113 have been achieved, that is 75% of plan.

Because of the payment issues of the previous FY, some activities specially; support to prepared RAIP, Periodic Plans and CD plans have not achieved. RAIP, Periodic Plans and CD plans were prepared previous FY. However, PCGG was unable to paid to the consultant because of problem arose in CGAS. In this context, PCGG paid the due amount from the allocated budget for this FY, and it is in the process to revise the budget for different activities and topics planned in PASIP.

Activity number 8.3 Prepare Revenue Improvement Action Planning (RIAP) of LGS

Milestone: 8 LGs

Physical Progress: No Progress

Financial Progress: Achieved

PLGSP Sudurpashchim province has planned to support the LG revenue improvement action plan (RIAP) of 8 LGs this year to explore the potential of increasing its own source revenue of LGs according to LG revenue power mentioned in the constitutions and LGOA 2017. In response to requests from the LGs, PLGSP Sudurpashchim province has already supported 70 RIAP of 70 LGs in the province, regards to this in FY 2078/79 we had supported 35 RIAPs

and got physical progress as well but due to issues with the Central Government Accounting System (C-GAS) server and internet, it could not disburse the consulting fees to those consulting firms last year that why additional liabilities was created for the provincial government; PCGG/SPRTA has tried many efforts and request for additional fund to the concerning ministries like MoFAGA, OCMCM and PLGSP program for additional fund however, PLGSP Sudurapschim unable to received such fund, therefore created liabilities (fund) as per FCGO form 221/18 has been given to firms from this activities. Thus, no physical progress happened this year, however financial progress achieved.

Activity number 8.4 Prepare Capacity Development Plan of LGs
Milestone: 15 LGs

Physical Progress: No Progress

Financial Progress: Achieved

PLGSP Sudurpashchim province has planned to support the LG capacity development plan (CDP) of 15 LGs this year to improve LGs' perspectives on institutional, organizational, and staff capacity-building. In response to requests from the LGs, PLGSP Sudurpashchim province has already supported 35 CD Plan of 35 LGs in the province, regards to this in FY 2078/79 we had supported 27 CDPs and got physical progress as well but due to issues with the Central Government Accounting System (C-GAS) server and internet, it could not disburse the consulting fees to those consulting firms last year that why additional liabilities was created for the provincial government; PCGG/SPRTA has tried many efforts and request for additional fund to the concerning ministries like MoFAGA, OCMCM and PLGSP program for additional fund however, PLGSP Sudurapschim unable to received such fund, therefore created liabilities (fund) as per FCGO form 221/18 has been given to firms from this activities. Thus, no physical progress happened this year, however financial progress achieved.

Activity number 8. 5 Prepare Periodic Plan of LGs
Milestone: 9 LGs

Partially Completed. PLGSP Sudurpashchim province has planned to support the LG periodic plan of 9 LGs this year to localize and sustain local development. In response to requests from the LGs, PLGSP Sudurpashchim province has already supported 16 periodic Plan of 16 LGs in the province, regards to this in FY 2078/79 we had supported 9 periodic plan and got physical progress as well but due to issues with the Central Government Accounting System

(C-GAS) server and internet, it could not disburse the consulting fees to those consulting firms last year that why additional liabilities was created for the provincial government; PCGG/SPRTA has tried many efforts and request for additional fund to the concerning ministries like MoFAGA, OCMCM and PLGSP program for additional fund but no one has given such fund, therefore created liabilities (fund) as per FCGO form 221/18 has been given to firms from this activities. In spite of hard situation PCGG/SPRTA has supported one periodic plan of Budhiganga Mun Bajura by making MoU between LG and SPRTA, for this SPRTA has provided NRs 10 Lakh and whole procurement process has performed by LG and quality assurance of this periodic plan is still on process.

Activity number 8.8 Organize refresher/follow-up training for the implementation of LISA

Milestone: 10 events of trainings

Completed. As per PASIP all ten events of LISA orientation has been completed covering all DCC and LGs. Two types of LISA orientation have been organized in this reporting period. One event was organized for DCC officers and stakeholders in Dahngahdi on 15th October 2022. Chief, Deputy-Chief and District Coordination Officers participated the orientation. Similarly, nine events for focusing to LGs have been completed in each nine district district headquarters. The purpose of LISA orientation was to make it easier for LGs to use the LISA guidelines and software and to implement LISA. Four participants from each LG (the planning unit and account chief, the LISA focal person, and the IT Officer) participated in the one-and-a-half-day orientation event at the district level.

As part of the PLGSP program, which evaluated how well-positioned LGs are for effective governance. All LGs has been published their result LISA's report on portal. Average LISA score is 62.57 and that is around 5% more than previous FY. As per result LISA score in physical infrastructure, social inclusion, environment conservation and disaster management and coordination and cooperation has significantly few number than other thematic area. The detail of the participants list is presented below:

Table 15: Participants of LISA review and orientation workshops at district and province level

Name of Event	Date		Targeted for	No. of Event	Total	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
Review cum training workshop to DCC on LISA	14 October 2023	15 October 2023	LG Elected	1	16	3	13	3	1	12
			LG Staff		10	0	10	1	1	8
			PG Staff		0	0	0	0	0	0
			PG Elected		0	0	0	0	0	0
			Others		1	0	1	0	0	1
Total				**1**	27	3	24	4	2	21

Name of Event	Date		Targeted for	No. of Event	Total	Gender		Inclusion Status		
	From	To				F*	M*	D*	J*	B/c*
LISA review and Orientation to LGs at 9 districts of Province	17 Dec. 2022	5 Jan. 2023	LG Elected	9	155	66	89	11	25	119
			LG Staff		203	12	191	14	28	161
			PG Staff		0	0	0	0	0	0
			PG Elected		0	0	0	0	0	0
			Others		8	0	8	1	0	7
Total				9	393	81	312	26	53	287
*F-Female, *M- Male, *D- Dalit, *J- Janagati, *B/C-Bhramin/Chhetri										

Activity number 8.9 Organize orientation on Internal Control System (ICS) for Local Governments

Milestone: 20 events of orientations

Partially Completed. To this reporting period four events of orientations on ICS have been organized against targeted fifteen events. The PCGG has selected the 15 LGs from their request to conduct the ICS

orientation at local level. The main objective of the orientation was to orient, develop and implement the internal control system in selected local levels. Till the reporting period PCGG has completed 14 ICS events (Melauli Mun, Shiwanath RM, Bitthdchir RM and Chure RM, KI Singh RM, Adarsha RM, Punarbash Mun, Beldandi RM, Laljhadi RM, Belauri Mun., Suklaphata Mun, Krishnapur Mun., Dodharachadani Municipality and Bedkot Municipality).

A total 409 elected and staff (Male 311 and female 98) of LG participated ICS orientations. Finally, LGs have developed ICS guidelines and they are ready to endorse that guideline through LG executive board such a way PCGG expected its implementation and promoting good governance at the local level in the future. The details of the participants is presented in below table:

Table 16: Participants details of Internal control system orientation

Name of Event	Date		Targeted for	No. of Event	Total	Gender		Inclusion Status		
	From	To				F*	M*	D*	J*	B/c*
orientation on Internal Control System (ICS) for Local Governments	25 March, 2023, 8 June 2023	30 March 2023 22 June 2023	LG Elected	14	219	72	147	43	35	141
			LG Staff		190	26	164	10	10	170
			PG Staff		0	0	0	0	0	0
			PG Elected		0	0	0	0	0	0
			Others		0	0	0	0	0	0
Total					409	98	311	53	45	311

Activity number 8.11 organize refresher /follow-up training to the elected representative and staff of LG/DCC on implementation of FRA.

Milestone: 88 LGs

Completed. As per PASIP, 10 events of follow-up training to elected representative and LGs staffs on implementation of FRA has been completed covering all 88 LGs and 9 DCC. In order to make the government agencies' financial system systematic, transparent, lawful and effective, it is necessary to identify potential fiduciary risk

areas and also institutionalize good governance. With this objective, Fiduciary Risk Assessment Procedure, 2077 has been formulated by MoFAGA which has 100 different indicators that can help Local Governments assess their fiduciary risk and prepare fiduciary risk reduction action plan. An online portal for assessment has also been developed by MoFAGA where LGs conduct self-assessment on the given indicators, the result of assessment performed by LGs is then assessed by respective district coordination committees (DCCs). In this context a two day event was organized on 14-15 October in province level. Chief, Deputy

Chief and District Coordinator Officers participated the province level event. Similarly, 9 DCCs has also organized the nine events of refresher/follow-up training (one in each district) to LGs elected and officers covering 88 LGs. LGs Chief, Depty Chief, CAO/ planning section head, account officer, FRRAP focal person/ICT Officer participated the event. All 88 LGs have uploaded and published their FAR result through their website and average score has been found 48. DCCs and PCGG itself have given monitoring and backstopping roles in FRA. The details of the participants is presented in below table:

Table 17: Participants of FRA review cum training workshop to DCC

Name of Event	Date		Targeted for	No. of Event	Total Participant	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
Review cum training workshop to DCC on FRA	14-Oct	15-Oct	LG Elected	1	16	3	13	3	1	12
			LG Staff		10	0	10	1	1	8
			PG Staff		0	0	0	0	0	0
			PG Elected		0	0	0	0	0	0
			Others		1	0	1	0	0	1
				1	27	3	24	4	2	21

*F-Female, *M- Male, *D- Dalit, *J- Janagati, *B/C-Bhramin/Chhetri

Table 18: Participants of FRA review cum training workshop to LGs

Name of Event	Date		Targeted for	No. of Event	Total	Gender		Inclusion Status			
	From	To				F	M	D	J	B/c	O
FRA review and Orientation to LGs at 9 districts of Province	18 December, 2022	6 January, 2023	LG Elected	9	43	7	36	7	6	29	1
			LG Staff		287	90	197	21	49	216	1
			PG Staff		0	0	0	0	0	0	0
			PG Elected		0	0	0	0	0	0	0
			Others		2	0	2	1	0	1	0
				9	332	97	235				

*F-Female, *M- Male, *D- Dalit, *J- Janagati, *B/C-Bhramin/Chhetri

Output 9: Local Government Systems Enable Horizontal and Vertical Accountability to all Citizens

To make the local governments more accountable and effective, the local governments need to adopt and adapt the administrative systems, procedures and policies which make them accountable to the citizens, enable effective vertical and longitudinal communications systems

and, strengthen institutional practices which enhance cooperation and coordination with provincial and federal governments. The local governments need to adopt best practices for good governance, transparency and accountability. They need to come forward with strong 'anti-corruption' policy and action plans to operationalize them. They will need to develop and implement accountability frameworks which not only makes them responsible to their electorates but also to the other two levels of governments and to general citizens by institutionalizing effective guarantee of 'rule of law', 'fairness and equity' and adherence to general good governance practices of modern administration. To support in those thematic area PLGSP Sudurapschim planned 14 milestones under two activities, among them only two milestone have been achieved, that is only 14% of plan.

> **Activity 9.1** Support LGs to implement social accountability tools (downward accountability tools and mechanism - public hearing, social audit)
>
> *Milestone: 10 LGs*

Physical Progress: No Progress

Financial Progress: Achieved

As per planned PASIP, Sudurpashchim province has planned to support 10 LG for a public hearing and public Auditing of their activities with the objectives of the public hearing are to assess the effectiveness of responsibility and accountability of the local government to provide effective service delivery to citizens whereas the objectives of the public audit are to create transparency of information with regards to the planning, budgeting, and implementation of a scheme to the public. In response to requests from the LGs, PLGSP Sudurpashchim province has already supported 35 PH/PA of 35 LGs in the province with the collaboration of federation of journalist association in different 9 districts, regards to this in FY 2078/79 we had supported 35 model PH/PA and got physical progress as well but due to issues with the Central Government Accounting System (C-GAS) server and internet, it could not disburse the consulting fees to those consulting firms last year that why additional liabilities was created for the provincial government; PCGG/SPRTA has tried many efforts and request for additional fund to the concerning ministries like MoFAGA, OCMCM and PLGSP program for additional fund but no one has given such fund, therefore created liabilities (fund) as per FCGO form 221/18 has been given to firms from this activities. Thus, no physical progress happened this year, however financial progress achieved.

Partially Completed. The three slots of workshop have completed on LG-horizontal (inter-LG) cooperation in 57 LGs from Kailali, Kanchanpur, Dadeldhura, Bajura, Achhamand Doti istricts. The major participants were heads of the LG and CAO; the main objectives of the orientation were to orient LGs on inter LG cooperation in their common issues like DRR, waste management, ambulance/ fire extinguisher operation, co-investment sectors in infrastructure projects, inter-LG revenue by making an agreement among the interested LGs. The orientations were conducted in Dhangadhi and Dadeldhura on 23-24 Chaitra 2079 (6-7 April, 2023) and 3-4 Jestha (17-18 May, 2023) where 92 participants (68 male 24 female) were participated the orientations. The major

contents of the orientation were; inter-LG cooperation, LG revenue, co-investment sectors, good practices of inter LG cooperation in Nepal, International good practices of LG relation, foundation of LG cooperation with identifying the cooperative sectors etc. The participant LGs agreed that they will soon going to make a bilateral agreement on their common issues to make the strong LG relations. Details of presentation is presented below:

Table 19: LG-horizontal (inter-LG) cooperation

Name of Event	Date		Targeted for	No. of Event	Total	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
Inter-local government cooperation Workshop Between LGs	6 April, 2023	7 April, 2023	LG Elected	3	38	14	24	4	4	30
			LG Staff		54	10	44	1	4	49
	17 May, 2023	18 May, 2023	PG Staff		0	0	0	0	0	0
			PG Elected		0	0	0	0	0	0
			Others		0	0	0	0	0	0
Total				3	92	24	68	5	8	79
*M- Male, *F- Female, *D- Dalit, *J- Janagati, *B/C- Bhramin and Chhetri										

Output 10: Local Governments Systems Mainstream GESI in their Service Delivery.

The constitution as well as the provisions of the Local Government Operation Act (Section 24(3 and 5)) makes it mandatory to ensure the participation of women, dalits and disadvantaged groups in the planning and implementation of development programmes. Accordingly, all policies, programmes and service delivery strategies should be both GESI sensitive and responsive in spirit as well as in practice thus facilitating and contributing to transformations in social norms and behaviour. GESI sensitivity needs to be reflected in the organizational system of local governments, in building the leadership of elected representatives, in the policies, plans and performance measures of local governments and in the planning, budgeting, monitoring and decision-making of local governments. This requires a comprehensive GESI strategy for governance at all levels including GESI friendly policies and guidelines at the federal level, GESI sensitive programme and development strategies at the provincial level and similar contextual programme development, implementation and service delivery at the local level. There is a need for the whole of government approach to internalize GESI friendly approaches. To support GESI mainstreaming in LGs 102 activities were planned under three activities. Among them 91 activities have been achieved, that is 89% of plan.

Activity number 10.2 Conduct GESI Audit at Local Government
Milestone: 11 LGs

Physical Progress: No Progress

Financial Progress: Achieved

The PLGSP Sudurpashchim, planned to support for 11 LGs for GESI audit. However, because of payment due issues of previous FY 2078/79, province governments transfer payment liability for this FY 2079/80, therefore all amount of allocated budget has used for due payment (liability) of previous FY. In FY 2078/79 PLGSP Sudurpashchim had supported LGs for GESI Audit and got physical progress as well but due to issues with the Central Government Accounting System (C-GAS) server and internet, it could not disburse the consulting fees to those consulting firms last year that why additional liabilities was created for the provincial government; PCGG/SPRTA has tried many efforts and request for additional fund to the concerning ministries like MoFAGA, OCMCM and PLGSP program for additional fund however, PLGSP Sudurapschim unable to received such fund, therefore created liabilities (fund) as per FCGO form 221/18 has been given to firms from this activities. Thus, no physical progress happened this year, however financial progress achieved.

Activity number 10.5 Conduct orientation to 88 LGs to adopt a model code of conduct to control exploitation including sexual harassment

Milestone: 88 orientation events/LGs

Completed. This years PLGSP has provided technical assesstance /facilitation support to 88 LGS developed the code of conduct on gender-based violence /workplace harressment at workplace based on the Sexual Harassment Prevention - Code of Conduct 2074 and 55 LGS endorsed the code of conduct. To develop the code of conduct, a two days orientation on gender-based violence and work placement harassment and its prevention were organized in each cluster covering to all 88 LGS of Sudurpashchim Provinces. The main objectives of the program were to orient to Deputy Mayor, vice chair, CAOs and GESI focal person on the conceptual clarity on the basic principle of gender-based violence and workplace/sexual harassment and legal framework in each LGs to further develop code of conduct. The total 272 participants were actively participated in the program among them 169 were female and rest of the participants were male. During two days, the first day was focsed on the theortical aspects whereas in the second day, it was more focused on the practical aspects for example the participants were asked to discuss and present the status of gender-based violence/ harressment cases, redressal mechanism, points to be included in code of conduct then after the participants workout on the draft of code of conduct. Finally, each lGs were developed the action placn which commited to develop the code of code of coduct by the end of fiscal years by all LGs and endorsed by the LGS. Accordinly, the 88 LGS developed the code of conduct and 50 LGS approved the LGS till the date.

Table 20: Participants of orientation on gender-based violence and work placement harassment

SN	Name of Event	Participants	Event	Total	Gender		Inclusion Status		
					Female	Male	D*	J*	B/c*
1	orientation on gender-based violence and work placement harassment and its prevention	LG Elected	9	81	54	27	7	8	66
		LG Staff		191	85	106	5	10	176
		Others		0	0	0	0	0	0
Total			**9**	**272**	**169**	**133**	**12**	**18**	**242**
*F- Female, *M- Male, *D- Dalit, *J- Janajati, *B/C- Bhramin and Chhetri									

As a result following 50 LGs have endorsed the code of conduct:

Table 21: List of LGs who endorsed the code of condut on gender based voilence and work palace harassment

S.No.	Name of LGs	Districts	Developed	Endorsed
1	Kamal bazar Municipality	Accham	Yes	yes
2	Mangalsen Municipality	Accham	Yes	Yes
3	Panchadewal Binayak Municipality	Accham	Yes	yes
4	Sanfebagar Municipality	Accham	Yes	Yes
5	Bannigadi Jayagad Rural Municipality	Achham	Yes	Yes
6	Chaurpati Rural Municipality	Achham	Yes	Yes
7	Dhakari Rural Municipality	Achham	Yes	yes
8	Mellekh Rural Municipality	Achham	Yes	yes
9	Ramaroshan Rural Municipality	Achham	Yes	yes
10	Turmakhand Rural Municipality	Achham	Yes	yes
11	Dashrathchanda Municipality	Baitadi	Yes	yes
12	Patan Municipality	Baitadi	Yes	yes
13	Bungal Municipality	Bajhang	Yes	yes
14	Chhabis Pathibhera Rural Municipality	Bajhang	Yes	Yes
15	Durgathali Rural Municipality	Bajhang	Yes	yes
16	Jayaprithvi Municipality	Bajhang	Yes	yes
17	Kedarsyu Rural Municipality	Bajhang	Yes	Yes
18	Khaptadchhanna Rural Municipality	Bajhang	Yes	yes
19	Badimalika Municipality	Bajura	Yes	Yes
20	Ajaymeru Rural Municipality	Dadeldhura	Yes	Yes
21	Amargadhi Municipality	Dadeldhura	Yes	Yes
22	Bhageshwar Rural Municipality	Dadeldhura	Yes	Yes
23	Apihimal Rural Municipality	Darchula	Yes	Yes
24	Duhun Rural Municipality	Darchula	Yes	Yes
25	Byans Rural Municipality	Darchula	Yes	Yes
26	Lekam Rural Municipality	Darchula	Yes	Yes
27	Mahakali Municipality	Darchula	Yes	Yes
28	Malikarjun Rural Municipality	Darchula	Yes	Yes
29	Marma Rural Municipality	Darchula	Yes	Yes
30	Naugad Rural Municipality	Darchula	Yes	Yes
31	Shailyashikhar Municipality	Darchula	Yes	Yes
32	Aadarsha Rural Municipality	Doti	Yes	Yes
33	Badikedar Rural Municipality	Doti	Yes	Yes
34	Purbichauki Rural Municipality	Doti	Yes	yes
35	Sayal Rural Municipality	Doti	Yes	Yes

S.No.	Name of LGs	Districts	Developed	Endorsed
36	Shikhar Municipality	Doti	Yes	Yes
37	Jorayal Gaupalika	Doti	Yes	Yes
38	Dipayal Silgahdi	Doti	Yes	Yes
39	Bardagoriya Rural Municipality	Kailali	Yes	yes
40	Chure Rural Municipality	Kailali	Yes	Yes
41	Mohanyal Rural Municipality	Kailali	Yes	Yes
42	Belauri Municipality	Kanchanpur	Yes	Yes
43	Beldandi Rural Municipality	Kanchanpur	Yes	Yes
44	Krishnapur Municipality	Kanchanpur	Yes	yes
45	Laljhadi Rural Municipality	Kanchanpur	Yes	yes
46	Dodhara-Chandai Municipality	Kanchanpur	Yes	Yes
47	Bedkot Municipality	Kanchanpur	Yes	Yes
48	Suklafanta Municipality	Kanchanpur	Yes	Yes
49	Bhimdutta Municipality	Kanchanpur	Yes	Yes
50	Purnaba Municipality	Kanchanpur	Yes	yes

Activity number 10.7 Develop/adopt model policy /orientation on Child, Senior citizen and differently abled person governance policy

Milestone: 3 Policy

Completed. Initial Draft of "Senior Citizens, Disability and Child-Friendly Policy" of three LGs; Badimalika Municipality, Zorayal RM and Sailishikhar Municipality have been prepared against targeted three. Sexual harassment in the workplace includes unwelcome sexual advance or request for sexual favors and comments, jokes act or other verbal and physical conduct that is of sexual nature is which negatively affects the working environment, undermines gender equality at work, creates unfair employment practices, and adversely impacts the dignity and well-being of workers. GoN is committed to create safe, respectful work plan for everyone. The Sexual Harassment at Workplace Prevention Act came into effect in 2015. In line with the Act, MoWCSC endorsed the Sexual Harassment Prevention - Code of Conduct 2074. Thus an activity is planned to localise this code of conduct and support LGs to develop their own code of conduct and establish complaint handling mechanism to prevent and address the complaint of sexual harassment and all forms of gender based violence & discrimination, and promote healthy, safe, and productive workplace for everyone. In this regard, a three days' workshop on Senior Citizens, Disability and Child-Friendly Policy" has been carried out from 26th to 28th June 2023 at Pipal Chautrai Guest House, Budar. The 12 staffs participated from

three LGs of Badimalika Municipality of Bajura, Zorayal Gaupalika and Sailishikhar Municipality of Darchula.The main objectives of the workshop is to develop the draft policy of disable, child and senior citizen policy by the LGs itself. As a result, the three LGS developed the initial draft of the policy however it should be consulted with relevant stakeholder and to be organized series of meeting with respective LGs for the final validation.

Output 11: Local Government Systems Enable Citizen Engagement and Inclusive Participation

Activities under this output will be geared towards enhanced and effective articulation of the voices of citizens, with emphasis on the marginalized and underprivileged in the local governance process. This may consist of restructuring (in the changed context) grassroots organizations to facilitate the articulation of citizen's voices and institutionalize social accountability tools.

The restructuring of local bodies and the devolution of powers to local governments under the new constitution has created a completely new context for social mobilization, grassroots organizations and downward accountability in terms of form, function and sustainability. The major task is to persuade the local governments to own downward accountability and citizen engagement processes as essential elements of good governance. To support in the above mentioned theme 12 milestones were planned under two activities and 13 milestones have been completed.

Activity number 11.3 Conduct capacity development training on Grievances Handling Mechanisms in Local Governments to nodal officers (support LG in strengthening grievances handling mechanisms)

Milestone: 1 Training Event

Completed/Exceed: Two events of training on "LG grievance handling and right to

information" have accomplished in Dhangadhi on 26-27 Jestha 2080 (9-10, June, 2023) by covering 29 LGs of Kailali, Kanchanpur and Dadeldhura. The principal objective of this training was to enhance the accountability of LGs through hearing citizens' grievances, and strengthening the right to information which is vital for citizen satisfaction about the public offices. This

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training focused on supporting the citizen through providing the quality, effective and efficient services. A total 38 35 male and 3 female) benefited from the training; the LG spokesperson and information offices were the participants of two days long training, the major contents of the training were Right to information, good governance and integrity, grievance addressal mechanism, public audit, social audit and public hearing, roles of local level, responsibilities of spokesperson and information officer, right to information, best practices adopted and group discussion on model LG grievance handling mechanism etc. The LGs adopted the grievance handling mechanism by developing the grievance handling guideline for the respective LGs.

Table 22: Participants on grievance handling and right to information training

| Name of Event | Date | | Targeted for | Event | Total | Gender | | Inclusion Status | | |
	From	To				F	M	D	J	B/c
LG grievance handling and right to information Training to the Spokespersons and information Officers of Kailali, Kanchanpur and Dadeldhura	2/26/2080	2/27/2080	LG Elected	2	19	1	18	1	2	16
			LG Staff		19	2	17	1	0	18
			PG Staff		0	0	0	0	0	0
			PG Elected		0	0	0	0	0	0
			Others		0	0	0	0	0	0
Total					**38**	**3**	**35**	**2**	**2**	**34**
*F- Female, *M- Male, *D- Dalit, *J- Janajati, *B/C- Bhramin and Chhetri										

Activity number 11.4 Conduct orientation on participatory planning & budgeting procedures and tools prepared by MoFAGA/NPC/PLGs to ward chair and secretary of LGs

Milestone: 11 Orientation events

Completed. Eleven orientation events on participatory planning and budgeting procedures and tools has been completed against targeted 11 events. The PCGG has completed 11 events of

the orientation by covering 21 LGs of Darchula and Bajhang districts on participatory planning and budgeting procedure to the ward chairperson and ward

secretary. The objective of the training was to orient the participants on 7 steps planning and

budgeting process of LG; more focused on step 3 (settlement level planning & budgeting) and 4 step (ward level project prioritization), role and responsibility of ward committee/ward chairperson/ward secretary, LG project implementation, monitoring, budget formulation, VER and social security allowance, ward recommendation/verification etc. The training was conducted from 17-19 Chaitra 2079 simultaneously in both district. A total 239 (218 male and 21 Female) participant participated in the training with their enthusiasm; they committed to apply LG planning process in their upcoming annual planning and budgeting process of LG. Details of beneficiaries are presented below:

Table 23 Participants of orientation on participatory planning & budgeting procedures

Name of Event	Date		Targeted for	Event	Total	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
LG operation and Participatory Planning and budgeting training to the ward chairperson (Darchula and Bajhang)	31 March 2023	2 April 2023	LG Elected	11	153	20	133	9	0	144
			LG Staff		88	14	74	7	0	81
			Others		0	0	0	0	0	0
Total				**11**	**241**	**34**	**207**	**16**	**0**	**225**
*F- Female, *M- Male, *D- Dalit, *J- Janajati, *B/C- Bhramin and Chhetri										

Output 12: Innovative Partnership Fund (IPF) is Operational and Transparently Supporting LGs

The PG is new and this roles need to be established in a manner that will further strengthen the federal spirit of the constitution. Along this line, IPF has been implementing to ensure that space for innovation with regards to delivering public goods along with strengthening good governance principles are promoted. The IPF emphasizes innovative solutions to service delivery problems at the local level. For PLGSP the term 'innovative' implies new approaches to identify and address problems that can be scaled up. It is anticipated that the IPF will benefit from a high level of government ownership so that the evidence from this initiative will inform future approaches to service delivery. The activities under service delivery reforms to be financed from the IPF can be financed with a partnership approach for sub-projects like: use of ICT, innovations in sectors like education, health, agriculture, livestock or development of good governance mechanisms through cooperation among the neighbouring local governments in order to make them viable agencies for bigger projects. For effective executing of IPF four milestones were planned and nine have been achieved.

Activity 12.1: Organize an orientation on Innovative Partnership Fund (IPF) guideline to IPF board members, provincial and LG stakeholders

Milestone: Organize 2 event of orientation

Completed/exceeded. As planned under PASIP, 7 events of the IPF orientation have been completed against the targeted two. After the IPF Board meeting, the schedule of the district-level IPF orientation for the LGs was planned. The initiation of the LG orientation was started from Kailali district on 5th September 2022 and was lastly conducted in Aacham (for Bajura) in 14th September 2022. Two events were organized in Dadeldhura incorporating the participants of Bajhang, Dadeldhura and Doti, and some LGs of Bajura were participated on the event that was held on Aacham. Chairpersons/Mayors, Vice-Chair/Deputy Mayors and Chief administrative officers/Planning officers participated in the orientation. The details about date, participants and district is presented in following table:

Table 24: Participants on orientation   on Innovative Partnership Fund

Name of Event	Date		Targeted for	No. of Event	Total	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
Orientation on IPF Implementation Guideline 2078 to the LGs of Sudurpashchim Province.	6 Sept, 2022	14 Sept, 2022	LG Elected	7	101	43	58	1	14	86
			LG Staff		113	10	103	1	7	105
			PG Staff		0	0	0	0	0	0
			PG Elected		0	0	0	0	0	0
			Others		2	0	0	0	0	0
Total				7	**216**	**53**	**161**	**2**	**21**	**191**
*M- Male, *F- Female, *D- Dalit, *J- Janagati, *B/C- Bhramin and Chhetri										

Activity 12.3: Implement innovative schemes at local level as per the guideline of Innovative Partnership Fund (IPF)

Milestone: Implement 7 IPF schemes at LGs

Ongoing. Altogether nine IPF schemes have been implemented by the PLGSP Sudurpashchim. Among them, four have been selected in current FY and five had been selected in previous FY. Before selected the IPF schemes, orientation to LGs have been organized, notice in the national daily newspaper was published for concept note and after shortlisting notice was published for the full proposal from shortlisted IPF schemes. After evaluations of full proposal IPF schemes have been selected and contract agreements have been done. The overall progress of nine IPF schemes is presented below:

Table 25: Major Activities accomplished by the IPF projects

S.No.	Project Name	LG Name	District	Major Activities Accomplished
1	Bio-gas plant construction, improvement, operation and management project for waste management. (फोहरमैला व्यवस्थापनका लागि बायो ग्यास प्लान्ट निर्माण सुधार, संचालन तथा व्यवस्थापन परियोजना)	Tikapur Mun	Kailali	Systematic management of waste, dustbins are procured and kept at different locations for waste collection, 55 HHs are connected to bio-gas produced from bio-degradable waste, bio-fertilizer is manufactured and ready to sell, sustainable management of municipal waste, more than 300 freed cows are well managed. A dairy has been operated to generate money.
2	Student and Youth Entrepreneurship development project while studying and earning (पढ्दै कमाउदै विद्यार्थी तथा युवा उद्यमशीलता विकास परियोजना)	Laljhadi RM	Kanchanpur	More than 300 students (grades 9, 10, 11 & 12) from 6 schools were trained on income-generating activities (handicraft training, fishery, flower pot making, notebook making) and have started generating income. Swarswati higher secondary school has launched a curriculum on handicraft skill development. 2600 Bamboo planted in 17 bigha land to produce bamboo for handicraft skill training. Kosheli Ghar & Haat bazar is constructed, 12 jobless youths were trained on motorcycle repair 10 has registered repair center and 200 jobless youths were trained on different skills to support earning.
3	Paperless office management for delivery of government service through one platform in addition with economic growth and sustainable development.	Aalital RM	Dadeldhura	ICT equipment procured and installed to accelerate day-to-day service delivery. Darta-chalani & e-sifaris/card management/grievance management/revenue management systems were developed to digitize the services which aim to increase the service delivery, data collection capacity, transparency and make accountable local government.Ward offices are equipped with ICT infrastructure to strengthen day to day service delivery without any interruptions. Help desk are established to support citizens in daily service delivery from rural municipal office and ward offices. A grievance management directive has been endorsed.
4	Establishment of employment research training center and e-governance promotion project including collection, processing, management and electronic business(e-commerce) of rural industry and locally produced items. (ग्रामीण उद्योग तथा स्थानीय स्तरमा उत्पादित बस्तुहरुको संकलन, प्रसोधन, व्यवस्थापन र विद्युतीय व्यापार सहित रोजगारमुलक अनुसन्धान तालिम केन्द्र स्थापना तथा विद्युतीय शासन प्रवर्द्धन परियोजना	Mellekh RM	Achham	Training based on the production of local products through establishing small enterprises was conducted. An e-commerce platform has been developed and launched to sell local products. The distribution/collection center has been constructed and operated by LG. Commercial production of allo garments, daal-moth, masala, sisno powder, timur powder and various veg and non-veg pickles. Apprenticeship training was conducted to develop new entrepreneurs. ICT infrastructure has been procured and installed to accelerate the service delivery from the ward and RM office. Intranet established for safe and smooth service delivery. An Integrated information management system has been established through local data center.

S.No.	Project Name	LG Name	District	Major Activities Accomplished
5	Promotion of e-governance and planning of agricultural and livestock programs for economic and social development. (विद्युतीय शासन प्रवर्द्धन तथा आर्थिक तथा सामाजिक विकासका लागि कृषि तथा पशु कार्यक्रम आयोजना)	Kedarseu RM	Bajhang	Rural Municipal Office and Ward offices are connected through the intranet. Well-equipped ICT infrastructure installed at municipal office and ward offices. A digital notice board has been established to launch an integrated information system. A Local server has been set up to enhance the data-keeping capacity of LG. 50 participants from two different farming groups were trained in potato chip making. A potato collection center has been constructed. 150 farmers were trained in modern vegetable farming (seasonal and off-seasonal).
6	Youth Entrepreneurship and Beekeeping Business Promotion Project. (युवा उद्यमशीलता तथा मौरीपालन व्यवसाय प्रवर्द्धन परियोजना)	Naugadh RM	Darchula	Modern Allo processing and knitting center has been established in all 6 wards of RM. Firstever 12 women started modern beekeeping in Naugadh RM. 7 days of beekeeping training for 120 farmers were provided. 400 modern bee hives were distributed. In ward 6, farmers have earned Rs 2 lakh by selling 20 modern bee hives to date.
7	Technology-friendly Badimalika-Enure Transparent local governance. (प्रविधिमैत्री बडीमालिका, पारदर्शी स्थानीय शासनको सुनिश्चितता)	Badimalika Mun	Bajura	Procurement and installation of e-teaching equipment in two schools of Badimalika Mun. Municipal and Ward offices are equipped with ICT equipment to accelerate service delivery. An Integrated data management system has been launched. The own server has been set up to enhance the data-keeping capacity of Mun. Darta-Chalani, Municipal Project Planning & Monitoring, and Grievance management "Hello Adhyakchya" has been developed and a planning host in the local server after clearance from NITC.
8	Farmers' concerns in modern technology and creating employment through sales of organic/traditional products. (आधुनिक प्रविधिमा किसानको सरोकार रैथानेबाली र आन्य कृषी जैविक उत्पादनको बिक्री वितरणबाट घरघरमा रोजगारी)	Masta RM	Bajhang	Awareness/orientation on indigenous crops and their nutritious value was conducted. To promote production modern way of growing indigenous crops has been demonstrated in all the wards. To support farmers few hand tractors were distributed to cultivate barren land. Collection centers have been constructed. An irrigation canal has been constructed. A seed bank has been established to protect indigenous crops. An e-commerce platform has been developed and launched. Kosheli Ghar has been established in the headquarter of Bajhang to sell products.
9	Parsuram Digital Municipality (परशुराम डिजिटल नगर)	Parsuram Mun	Dadeldhura	Municipal and Ward offices are equipped with ICT equipment to accelerate service delivery. An Integrated data management system has been launched. The own server has been set up to enhance the data-keeping capacity of Mun. Darta-Chalani, Municipal Project Planning & Monitoring, and Grievance management "Hello Mayor" has been developed and planned to host in the local server after clearance from NITC.

Table 26: details of financial and physical progress of IPF schemes

S.No.	Project Name	Total Project Cost and Contributions ('000)			Expenditure					Total Progress in %	
		Project Cost	IPF	LGs	IPF Expenditure (FY2078/79)	IPF Expenditure (FY2079/80)	Total IPF Expenditure	LG Expenditure	Total Expenditure (IPF+LGs)	Physical	Financial
1	Bio-gas plant construction, improvement, operation and management project for waste management. (फोहरमैला व्यवस्थापनका लागि बायो ग्यास प्लान्ट निर्माण सुधार, संचालन तथा व्यवस्थापन परियोजना)	21400	14980	6420	1621.4	11108.6	12730.1	5666.2	18396.3	98%	86.0%
2	Student and Youth Entrepreneurship development project while studying and earning (पढ्दै कमाउदै विद्यार्थी तथा युवा उद्यमशीलता विकास परियोजना)	20000	14000	6000	3648.6	8842.0	12490.6	4750.4	17241.0	100%	86.2%
3	Paperless office management for delivery of government service through one platform in addition with economic growth and sustainable development.	20000	15000	5000	5126.2	7673.0	12799.1	3533.1	16332.2	85%	81.7%
4	Establishment of employment research training center and e-governance promotion project including collection, processing, management and electronic business(e-commerce) of rural industry and locally produced items. (ग्रामीण उद्योग तथा स्थानीय स्तरमा उत्पादित बस्तुहरुको संकलन, प्रसोधन, व्यवस्थापन र विद्युतीय व्यापार सहित रोजगारमुलक अनुसन्धान तालिम केन्द्र स्थापना तथा विद्युतीय शासन प्रवर्द्धन परियोजना	20000	15000	5000	1985.8	13014.2	15000.0	4679.4	19679.4	100%	98.4%

S.No.	Project Name	Total Project Cost and Contributions ('000)			Expenditure					Total Progress in %	
		Project Cost	IPF	LGs	IPF Expenditure (FY2078/79)	IPF Expenditure (FY2079/80)	Total IPF Expenditure	LG Expenditure	Total Expenditure (IPF +LGs)	Physical	Financial
5	Promotion of e-governance and planning of agricultural and livestock programs for economic and social development. (विद्युतीय शासन प्रवर्द्धन तथा आर्थिक तथा सामाजिक विकासका लागि कृषि तथा पशु कार्यक्रम आयोजना)	20000	15000	5000	1947.5	11620.9	13568.4	1513.3	15081.7	90%	75.4%
6	Youth Entrepreneurship and Beekeeping Business Promotion Project. (युवा उद्यमशीलता तथा मौरीपालन व्यवसाय प्रवर्द्धन परियोजना)	20000	14000	6000	0.0	14000.0	14000.0	5750.0	19750.0	100%	98.8%
7	Technology-friendly Badimalika-Enure Transparent local governance. (प्रविधिमैत्री बडीमालिका, पारदर्शी स्थानीय शासनको सुनिश्चितता)	20000	14000	6000	0.0	10967.0	10967.0	5990.6	16957.6	85%	84.8%
8	Farmers' concerns in modern technology and creating employment through sales of organic/traditional products. (आधुनिक प्रविधिमा किसानको सरोकार रैथानेबाली र आन्य कृषी जैविक उत्पादनको बिक्रि वितरणबाट घरघरमा रोजगारी)	20000	15000	5000	0.0	12095.7	12095.7	4272.0	16367.7	95%	81.8%
9	Parsuram Digital Municipality (परशुराम डिजिटल नगर)	20000	11800	8200	0.0	8288.9	8288.9	377.0	8666.0	60%	43.3%
Summary of Total		**181400**	**128780**	**52620**	**14329.5**	**97610.3**	**111939.8**	**36532.1**	**148471.9**	**90.44 %**	**81.8 %**

Activity 12.5: Knowledge management in IPF (Learning sharing workshop on IPF among key stakeholders)

Milestone: 1 Workshop Event

Completed. A knowledge sharing cum review workshop between IPF implementing LGs has been completed on 14th July 2023 at Hotel New Chetan, Mahendranagar, Kanchanpur.

CAO/Planning section head and IPF Focal persons participated the workshop. The main objective of the workshop was to review the progress of IPF projects and document the good practices, create knowledge-base, share the knowledge among LGs and encourage them to think differently about how they could induce innovation in the local governance process. All nine LGs presented on progress of IPF projects and their experiences during the implementation of the IPF project. During the discussion it has been concluded that, only those LGs able to achieve financial and physical progress where elected representatives and CAO take an ownership. Moreover, LGs shared about the physical and financial progress, achievement of IPF projects, sustainability plan, good practices of LGs during IPF implementation, lesson learned, success stories and issues and challenges. Altogether 20 participants participated the workshop and all were male. The details of participants is presented below:

Table 27: Participants of knowledge sharing cum review workshop on IPF

Name of Event	Date		Targeted for	# Event	Total	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
Knowledge sharing cum review workshop on IPF among key stakeholder	14th July 2023	14th July 2023	PG Elected	1	0	0	0	0	0	0
			PG Staffs		9	0	9	0	1	8
			LG Elected		0	0	0	0	0	0
			LG Staff		11	0	11	0	0	11
			Others		5	1	4	0	3	2
Total				1	**25**	**1**	**24**	**0**	**4**	**21**
*F-Female, *M- Male, *D-Dalit, *J- Janagati, *B/C- Bhramin and Chhetri										

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Outcome 3: Elected Representatives and Civil Servants at Procincial and Local Governments have the Capacity and Serve Citizens to Their Satisfaction

The elected officials and governments staffs of the PLGs need to be empowered, oriented and trained for the effective discharge of their responsibilities and duties so that the local governments can deliver the services and local development results in an effective, efficient and inclusive way to the satisfaction of the local citizenry. Similarly, they need training and CD inputs in order to make them knowledgeable about their roles and tasks in order to efficiently and effectively deliver their services. The elected representatives, senior officials and other professional staff of the PLGs may also need induction trainings and orientations about the new provincial organizations where they have to work and the duties they have to discharge in PLGs. Therefore, PLGSP Sudurpashchim working to incentivized and trained to elected officials and governments staffs of PLGs.

Output 13. Elected Representatives and Civil Servants at the Provincial Level are Incentivized and Trained for Delivering High Quality Services

The officials at PG also need to be motivated and incentivized to serve at their optimum levels. The PGs will need an adequate number of staff posted to them for a continued reasonable period in order to be able to demonstrate their abilities. They also need to be trained in good numbers to show their collective performance. Trained and incentivized provincial officials can deliver services to the satisfaction of the citizens. For this PLGSP Sudurpashchim planned 13 milestones under 7 activities. Among them 7 activities has been achieved and that is 54% of plan.

Activity 13.1 Conduct capacity building training on GESI Mainstreaming for GESI Focal Person working in District Office under the Ministry of PG

Milestone: 1 training event

Completed. A three days training program to GESI focal persons of PG Ministries and official of district offices was conducted at Dhangadhi from 1st Feb. 2023 to 3rd Feb. 2023 at B. Politechnic Institute, Dhangadhi, Kailali. GESI focal persons of PG Ministries' and offices participated in the training. Main objective of the training was capacitate to PG officers on GESI responsiveness and budget allocation in annual plan and formation of GESI strategy in Province. In total 21 PG officers participated in the training, among them 17 were male and 6 were female. Topics related to concept of sex, social inclusion, national and international issues and laws, GESI responsive budget and planning, role and responsibility of GESI focal persons, positive thinking, team building, human behavior, human resources management, positive

vibes, benefit of positive thinking etc. were discussed during the training period.. The details of training's participation are presented in below table:

Table 28: Participants of GESI Mainstreaming training to PG officer

Name of CD training	Participants	Event	Total	Gender		Inclusion Status		
				F*	M*	D*	B/c*	J*
Organize capacity building training on GESI Mainstreaming to GESI Focal Person working in the PG Ministry	PG Staff	1	23	6	17	1	21	1
	PG Elected		0	0	0	0	0	0
	LG Elected		0	0	0	0	0	0
	LG Staff		0	0	0	0	0	0
	Others		0	0	0	0	0	0
Total		1	23	6	17	1	21	1
*F- Female, *M- Male, *D- Dalit, *J- Janajati, *B/C- Bhramin and Chhetri								

13. 1 Conduct capacity building training on various thematic areas to the staff in the Province

Milestone: 3 training events

Completed. All three training events have been completed under this activities. Cabinet proposal writing, hospitality management and IT related training were organized under this activity. The details of activities are elaborate below:

1. **Capacity building training on writing cabinet proposal for the staff of the Office of the Chief Minister and Council of Ministers and the PG Ministry's**

A two day CD training on writing cabinet proposal for the PGs staffs successfully organized from 10 Feb. 2023 to 11 Feb. 2023 at Dhangadhi Kailali. The progarmme was chaired by Mr. Padam Raj Joshi, Executive Director, Sudurpashchim Province Research and Training Academy. The training aimed to increase the capacity of PG staffs who is directly involved with proposal writing for the cabinet agendas. Mr. Narayan Prasad Sharma Duwadi, principal secretary and Mr. Tubraj Pokhrel, Province Secretary/PPD oriented/trained to PG officers on topic. Their presentations were mainly focused on national and international scenario, national practices, theoretical aspects and current practices on cabinet proposal writing. Moreover, theories and practices, inter-ministry coordination and communication, arrangement of rewards, guideline, provisions, templates, framework, font size, grammar, e-cabinet and other components of cabinet proposal was briefly discussed. In total 24 participants participated the workshop among them four were female. The details of participants are presented below:

Table 29: Participants of Cabinet Proposal Writing

Name of Event	Date		Targeted for	No. of Event	Total	Gender		Inclusion Status			
	From	To				F	M	D	J	B/c	M
Capacity building training on writing cabinet proposal for the staff of the Office of the Chief Minister and Council of Ministers and the PG Ministry's	10, Feb. 2023	11 Feb. 2023	LG Elected	1	0	0	0	0	0	0	0
			LG Staff		0	0	0	0	0	0	0
			PG Staff		0	0	0	0	0	0	0
			PG Elected		24	4	20	1	2	19	2
			Others		0	0	0	0	0	0	0
Total				1	24	4	20	1	2	19	2
*F- Female, *M- Male, *D- Dalit, *J- Janajati, *B/C- Bhramin and Chhetri											

2. Courtesy and Hospitality management training to member of PG cabinet and high ranking officers of PG

A training on Courtesy and Hospitality management to member of council of ministries and high officials has successfully organized on 22 June -23 Jun 2023 at

Hotel Rubas, Dhangadhi. Hon.CM, Ministers, State Ministers, Principal Secretary and province secretaries participated the training. As of objectives of the training, sessions were focused on national practices on protocol and etiquette exchange and discussion of good practices, discussion on international meeting arrangements and discussion and clarity on dining etiquette, live dining etiquette, table manners and protocol etiquette. Moreover, national and international scenario, national practices, higher level national and international diplomacy management, courtesy management, GESI sensitivity in protocol and courtesy, higher level meeting management, protocol and etiquette, dinning manner and etiquette, dress etiquette and other etiquette management etc are being implemented in Nepal were discussed on training. There were total 15 participants. Out of them 13 were male and 2 were female.

Name of Event	Date		Targeted for	No. of Event	Total	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
Courtesy and Hospitality management training to member of PG cabinet and high ranking officers of PG	22 June 2023	23 June 2023	LG Elected	1	0	0	0	0	0	0
			LG Staff		0	0	0	0	0	0
			PG Staff		10	1	9	0	1	9
			PG Elected		5	1	4	0	0	5
			Others		0	0	0	0	0	0
Total				1	15	2	13	0	1	14
*M- Male, *F- Female, *D- Dalit, *J- Janagati, *B/C- Bhramin and Chhetri										

3. **ICT training to employees of PG Ministries and agencies (Computer Officer and Operator)**

ICT training to Computer section staff (Computer officers and operator)working in PG Ministries and agencies was successfully completed dated on 26th June to 28th June 2023

at hotel Aafno ghar temple resort, Dhangadhi, Kailali. Computer officers and operators working on PG ministries, institutions and commission participated the training. The training was focused on capacity building of PG staffs on G-cloud, e-governance, router configuration and IP address setting, excel, advance excel and google spreadsheet and G-docs and form. There were total 22 participants. Out of 22 participants 16 were male and 6 were female.

Name of Event	Date		Targeted for	No. of Event	Total	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
ICT training to employees of PG Ministries and agencies (Computer Officer and Operator)	26 June 2023	28 June 2023	LG Elected	1	0	0	0	0	0	0
			LG Staff		0	0	0	0	0	0
			PG Staff		22	6	16	0	4	18
			PG Elected		0	0	0	0	0	0
			Others		0	0	0	0	0	0
Total				1	22	6	16	0	4	18
*M- Male, *F- Female, *D- Dalit, *J- Janagati, *B/C- Bhramin and Chhetri										

13. 1 Conduct capacity building training on hospitality and office management for the staff working in the Secretariat of the Member of Council of Ministers

Milestone: 1 Training Event

Completed. Hospitality and Secretariat management training to the staff working in Member of Council of Ministers (MoCoM) was successfully completed on 22-23 Jun, 2023 at Dhangadhi, Kailali. Staffs working in the MoCoM participated the training. The main objectives of this program were discussion on national practices on hospitality management, exchange and discussion of good practices, discussion on national and international meeting arrangement, discussion and clarity on office management, dining hospitality, secretariat management, etiquette, and live dining, table manners, and protocol etiquette. This training will help to aware on hospitality and office management of members of council of ministers. Total 19 officers participated the meeting and all were male. Detail of participant is presented below:

Name of Event	Date		Targeted for	No. of Event	Total	Gender		Inclusion Status			
	From	To				F	M	D	J	B/c	Ma
Capacity building training on hospitality and office management for the staff working in the Secretariat of the Member of Council of Ministers	22 June 2023	23 June 2023	LG Elected	1	0	0	0	0	0	0	0
			LG Staff		0	0	0	0	0	0	0
			PG Staff		19	0	19	0	0	19	0
			PG Elected		0	0	0	0	0	0	0
											0
			Others		0	0	0	0	0	0	
Total				1	**19**	**0**	**19**	**0**	**0**	**19**	**0**
*M- Male, *F- Female, *D- Dalit, *J- Janagati, *B/C- Bhramin and Chhetri, *Ma-Madhesi											

Activity 13.1 Conduct capacity building training on communication skills and presentation capacity for the members of the Provincial Assembly

Milestone: 2 Training Event

Not Completed.

Activity 13.4 Conduct pre-service training (induction/ service entry training) for newly recruited PGs staffs

Milestone: 4 Training Events

Not initiated.

Activity 13.5 Conduct in-service training to PGs staff

Milestone: 1 Events of Training

Completed. As the provincial Civil Service Act has made mandatory provision of in-service training in promotion of grade and level of the staff. One event of in-service training on "Office Procedures and Management" has been completed against planned four events. The 30 days training was conducted from 31th January to 3rd March 2023 in Punna, Doti. Assistant level 4th and 5th were particpted the training and they were from various service groups such as; account, administration, health, engineering, miscellaneous etc. The training also included a field visit for the participants to the various LGs for exchange of learnings and experiences from the similar works. At the end of the training participant developed the " Service Delivery Improvement Action Plan" and committed to work as action plan. The participants have enhanced their practical as well as theoretical knowledge in the areas they were mandated to deliver the services to the citizens and will use the acquired knowledge in the day today activities of the local governments. The train is also helpful to them for upgrading their career. The next step will be follow up the implementation of the service devleiry improvement plan that was prepared during the training. The details of the participants is presented in below table:

Table 30: Participants on In-service Training to LGs Staffs

Name of Event	Date		No. of Event	Targeted for	Participants	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
In-service Training to LGs Staffs (4th nd 5th Level)	31th January 2023	3rd March 2023	1	LG Elected						
				LG Staff	0	0	0	0	0	0
				PG Staff	26	1	25	0	3	23
				PG Elected	0	0	0	0	0	0
				Others	0	0	0	0	0	0
Total			1		26	1	25	0	3	23
Percentage						4	96	0	12	88

*F-Female, *M- Male, *D-Dalit, *J- Janagati, *B/C- Bhramin and Chhetri

Activity 13.6 Prepare capacity development plan of PGs (with orientation)

Milestone: 1 CD Plan

Completed. The Provincial Government are required to prepare a capacity development plan to develop institutional, organizational and human resources capacity in a systematic and planned way. Thus, PLGSP Sudurpashchim was planned to support to develop HR's capacity

development plan of province governments. After the wider consultation was conducted before prepared concept note, ToR and RFP. Specially, principal secretary and PG officers requested to prepared intensive HR CD plan than overall CD plan of PG. After that, PLGSP developed the concept note, ToR and RFP and awarded to consultancy form to develop HR's CD plan of PG. Two committee; technical and directive committee were formed for continuous support and guidance to service provider. With the guidance of two committee, consultancy service recently submitted the CD plan. This CD plan will be use for the planning of CD related activities of PG staffs. The capacity development plan will be the basis for PGs to plan and invest in human resource development and institutional capacity development of PG i.e provincial Ministries for delivering high quality services to its citizens.

Output 14: LGs' Elected Representatives and Civil Servants are Empowered and Trained for Delivering High Quality Services.

The officials at LGs need to be empowered and trained to be able to serve their clients and citizens in effective ways. The local governments need adequate staff posted to them and retained for a reasonable period in order to be able to demonstrate their abilities. They also need to be trained in good numbers to show their collective performance. Trained and incentivized LG officials can deliver services to the satisfaction of their citizens. To empowered and trained the LGs officials, PLGSP Sudurpashchim planned 50 milestones under 10 activities. Among the planned milestone 36 milestones have been achieved and that is 72 % of plan.

Activity 14.1 Conduct capacity building training on ICT (incl. Government Enterprise Architecture -GEA) for IT Officers of LGs

Milestone: 2 training events

Completed/Exceed. Three slots of three days long training on Network Competency Development Training to the LG's IT Officer completed on 17 Baishkha 2080 (30 April, 2023) which were started from 11 Baishkha 2080 (23 April, 2023) in SPRTA training hall at Doti. A total 60 (3 Female and 57 Male) benefited from 60 LGs out of 88 LG in the province. The main objective of the training was to enhance the capacity of LG information technology officer's on networking competency and development. Before conducting this training, SPRTA/PLGSP had carried out the training need assessment from all 88 LG, IT officers. The contents of the training were the Setup physical network and troubleshoot IP Address for different OS, configure network devices and LISA, FRA Local level website and monitoring etc. The expecting skills after training are Cabling Network, Troubleshooting IP Address, Assigning IP Address on different OS, Identifying Network device, Selecting gap propriety devices for communication, Configuring Enterprise Router and Switch, Setting up site to site VPN, LISA issues and user creation, FRA issues and user creation, Local level website support, and

monitoring of LG. The training remained fruitful according to the ITOs because some of the ITOs were deployed currently from LGs who needs such a basic training to operate the LG in information, technology and communication. The beneficiary details are given in below table

Table 31: Networking Competency and development training

| Name of Event | Date | | Targeted for | Event | Total | Gender | | Inclusion Status | | |
	From	To				F	M	D	J	B/c
Networking Competency and development training to the IT officers at LGs (Doti)	24 April, 2023	30 April, 2023	LG Elected	3	0	0	0	0	0	0
			LG Staff		60	3	57	1	6	53
			PG Staff		0	0	0	0	0	0
			PG Eleted		0	0	0	0	0	0
			Others		0	0	0	0	0	0
Total				**3**	**60**	**3**	**57**	**1**	**6**	**53**
*F-Female, *M- Male, *D-Dalit, *J- Janagati, *B/C- Bhramin and Chhetri										

Activity 14.1 Conduct Capacity Building Training on IEE, EIA to technical staffs of local government

Milestone: 3 training events

Partially Completed. Two event of CD training have been completed against targeted three.

An event of three day training on "Capacity Building Training on IEE, EIA to technical staffs of local government" has been completed at Dhangadhi, Kailali from 3 April 2023 to 5 April 2023 and 13 May 2023 to 15 May 2023 against targeted three. The main objective of this training program was to enhance the capacity of local governments' technical personnel for conducting environmental studies, preliminary environmental assessments, and environmental impact assessments. The training was mainly focused on briefing about laws on environmental studies, types of environmental studies and process and procedure to conduct the environmental studies. The training was also emphasized on jurisdiction of three level governments to approve the environmental studies. Altogether, 49 personnel participated the trainings from LGs of

Kailali, Kanchanpur and Dadeldhura. Among them 2 were female and 47 were male. The details of participants are presented below:

Table 32: EIA, IEE and BES training

Name of Event	Date		Targeted for	# Event	Total	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
EIA, IEE and BES training to local government technical staff.	April 3 2023	April 5 2023	PG Elected	2	0	0	0	0	0	0
			PG Staffs		0	0	0	0	0	0
			LG Elected		0	0	0	0	0	0
	May 13, 2023	May 15 2023	LG Staff		49	2	47	2	0	47
			Others		0	0	0	0	0	0
Total				**2**	**49**	**2**	**47**	**0**	**0**	**47**
*F-Female, *M- Male, *D-Dalit, *J- Janagati, *B/C- Bhramin and Chhetri										

Activity 14.1 Conduct Capacity Building Training on VERSP to Officials of Local Government

Milestone: 3 training events

Partially Completed. Two training events of CD training on VERSP to ward secretary have been completed against targeted three. For the effective implementation of federalism, in order to develop the capacity of the provincial and local governments, the Provincial and Local Government Support Program was launched under the leadership of the Ministry of Federal Affairs and General Administration since 2076/77 through the Sudurpashchim Province and Research Training Academy. In this regard, the two days training has carried out on Verification of Registration for Ward Secretaries at Dipayal Ghatal, Doti.

In order to conduct this training program, it was jointly facilitated by Samir Bhandari and Jagdish Karki of the National Identity Card and Registration Department, Ministry of Home Affairs, Government of Nepal. The main objectives of the training were to orient about the theoretical and practical differences, challenges to ward Secretaries. The main content of the training were Introduction of National Identity Card and Registration Department, Meaning and definitions of personal incident registration, Importance of personal event registration, Provisions relating to jurisdiction. Out of total 31 participants, three female,29 male, 5 Brahamin, 20 Chhetri, 4 Dalit and two were Janajati participated in the training. At the end of training, the following issues and recommendation were received from participants such as Registration (individual incident registration) and training program related to social security program should be done within the month of Falgun, at least for three days, Ward Secretaries

should use rules and regulations while registering incidents. Finally, the training well went in terms of content, discussion and methodology in which participants said that this training to be given more three days.

Table 33: Participants of Social Security and Vital Event registration system training

Name of Event	Date		Targeted for	Event	Total	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
Social Security and Vital Event registration system training to the ward secretary of Doti	22 June, 2023	23 June, 2023	LG Elected	2	0	0	0	0	0	0
			LG Staff		47	5	42	2	3	42
			PG Staff		0	0	0	0	0	0
			PG Elected		0	0	0	0	0	0
			Others		0	0	0	0	0	0
Total				**2**	**47**	**5**	**42**	**2**	**3**	**42**
*F-Female, *M- Male, *D-Dalit, *J- Janagati, *B/C- Bhramin and Chhetri										

Activity 14.1 Conduct capacity building training on various thematic areas to the staff in the local level (based on the findings of LISA, CD plan etc)

Milestone: 12 training events

Partially Completed. Six events of two day's training to LGs' staffs on Positive Motivation and Good Governance was completed in six local levels i.e. Janaki RM Kailali, Chure RM Kailali, Amargadhi Mun Dadeldhura, Sayal RM Doti, KI Singh RM Doti and Dipayal Silgadhi Mun Doti. On the basis of LG demands, SPRTA/PCGG has conducted the training with the objective of bringing the synergy in staff through motivational training. The LGs staff are feeling stress while they are performing their service because of political and administrative hassles in LGs. The service seeks have also high demands with prompt service but it is hard to maintain looking the current available human resource and

infrastructures as well as service delivery in LGs. Therefore, the main objective of the training was to motivate all LGs representative and staff for delivering the effective, efficient, inclusive and accountable service to the demand side in LG. The participants of this training were head, deputy head, executive members, CAO, section heads, staff of LGs etc where a total 269 (male 208 and 61 female) benefited. The contents were the context analysis a society's prospective, concept of positive thinking, historical aspects of positive thinking, local level planning process and positive thinking, progressive leadership skills development and positive trends and behavioral need construction, good governance and concept of accountability, methods/tools of social accountability and LG roles in promoting social accountability etc. The training had been started since 7 Ashar 2080 to 19 Ashar 2080 (22 June 2023 to 4 July 2023) in different LGs of Sudurpashchim. As an outcome, LGs head shown a commitment to create a conducive working environment in LGs and staff will be worked with full motivation now onwards by fulfilling government's existing laws form which a good governance practice will be cultured.

Table 34: Participants of positive motivation and good governance training

Name of Event	Date		Targeted	Event	Total	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
Training to the staff of LGs on Positive Motivation and Good Governance	22 June 2023	4 July 2023	LG Elected	6	100	44	56	15	12	73
			LG Staff		169	17	152	3	1	165
			PG Staff		0	0	0	0	0	0
			PG Elected		0	0	0	0	0	0
			Others		0	0	0	0	0	0
Total				**6**	**269**	**61**	**208**	**18**	**13**	**238**
*F-Female, *M- Male, *D-Dalit, *J- Janagati, *B/C- Bhramin and Chhetri										

Activity 14.1 Conduct capacity building training on survey, design, building codes to the technical persons of lGs

Milestone: 4 training events

Partially Completed. Two events of capacity building training on " Survey, design, building codes" to the technical persons of local governments' have been organized against targeted four in PASIP. The training was organized from April 3 to April 7 2023. The training was focused on capacity development of LGs' technical staffs about the National Building Code requirements so that they could examine the criteria for buildings in categories B, C, and D and prepare the Building Permit for their LGs. Al together 57 participants participated in both

trainings. Among them two were female and 55 were male. A site visit was also conducted during the training session to observe or examine the quality of construction materials. The details of presentation is presented below:

Table 35 Participants of training on design, survey and building

Name of Event	Date		Targeted for	No. of Event	Participants	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
Training on Design , Survey and Building Code to the technical staff of LGs	3 April 2023	7 April 2023	LG Elected	2	0	**0**	**0**	**0**	**0**	**0**
			LG Staff		**57**	2	55	1	2	54
			PG Staff		**0**	0	0	0	0	0
			PG Elected		**0**	0	0	0	0	0
			Others		**0**	0	0	0	0	0
Total				2	**57**	2	55	1	2	54
*F-Female, *M- Male, *D-Dalit, *J- Janagati, *B/C- Bhramin and Chhetri										

Activity 14.1 Conduct capacity building training on procurement for the LG staff
Milestone: 10 Events of orientations

Partially Completed: A 3 days long four slots of training events on "Basic Public Procurement Process" to LG staff have been completed against targeted 10 Events. Two slots of training were conducted from 11th June 2023 to 13th June, 2023 and remaining two slots were conducted from 14th June to 16th June 2023. The main objective of the training was to

enhance the capacity of LGs staff specially procurement unit in public procurement process so that the LGs procurement process operationalize smoothly and capital expenditure is to be increased with respect to the recurrent expenditure of LGs. By adopting the rigorous procurement process the transparency, accountability and responsibility of the LG will certainly go up with maintaining the efficiency, effectiveness, inclusiveness and value for money in LGs. The target of the training was to cover 88 LGs trough 4 slots of training. A total 71 participants benefited from the training including 67 male and 4 female. The contents of the training were introduction of public procurement process and its legal provisions, procurement methodologies (direct procurement, bidding, e-procurement, GtG, quotation, tender, special

provisions etc), construction management, standard bidding document, PPMO intro, bidding/tender documentation, standard bidding documents, user group mobilization, consulting service, goods procurement, issues and challenges of public procurement etc. The group exercise was also carried out during the training on how to develop the Terms of reference (ToR) for consulting service etc it has explored the ideas of participants in public procurement. This event of training benefits all the LGs who have been attended the training and it has to hope that the LGs will implement public procurement process as per the provision cited in procurement laws, this training ultimately increases the accountability and transparency in LGs.

Table 36: Participants of Basic Public Procurement Process Training

Name of Event	Date		Targeted for	Event	Total	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
Basic Public Procurement Process Training to the LG staff	11 June, 2023	16 June 2023	LG Elected	4	0	0	0	0	0	0
			LG Staff		71	4	67	1	2	68
			PG Staff		0	0	0	0	0	0
			PG Elected		0	0	0	0	0	0
			Others		0	0	0	0	0	0
Total				4	71	4	67	1	2	68

Activity 14.2 Organize orientation on role and responsibilities as per the provisions of constitution and Local Governance Operation Act to newly elected representatives of 88 LGs

Milestone: 10 Events of orientations

Completed/Exceed. Thirteen events of orientation programme have been completed against targeted ten events. The federal system with three layers of government is a new practice for Nepal. After local level elections, ward chairs have been elected. Most of them have been elected first time. Thus, they face challenges to deliver their day to day activities. Hence, with the objective to develop capacity and enhance skill of elected representatives on role and responsibilities as per the Constitution and Local governance Operation Act, orientations have been planned in PASIP. In this context an orientation was organized at nine districts of Sudurpashchim province January 2023 to April 2023. Elected ward chairs of LGs participated

the orientation. This training will contribute to effective service delivery of LGs. The details of participant is presented below:

Table 37: Participants of orientation to ward chairpersons

Name of Event	Date		Targeted for	# Event	Total	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
Local Government operation and local development training to the ward chairperson of 88 LGs	Jan-23	Apr-23	LG Elected	13	528	11	517	23	71	434
			LG Staff		0	0	0	0	0	0
			PG Staff		0	0	0	0	0	0
			PG Elected		0	0	0	0	0	0
			Others		0	0	0	0	0	0
Total				13	528	11	517	23	71	434

*F-Female, *M- Male, *D-Dalit, *J- Janagati, *B/C- Bhramin and Chhetri

Activity 14.3 Organize workshop on Leadership Development for local level elected representatives

Milestone: 2 Workshop Event

Completed: An event of the training was completed on "Leadership Development and Public Management" to the local elected representative from the freed Kamaiya in Kailali and Kanchanpur districts. Three days long training was conducted in Dhangadhi from 27 Ashar to 29 Ashar 2080 (July 12 to July 14,

2023), where a total 35 participants (26 male and 9 females) participated in the training. The objective of the training was to build the capacity of local leaders by focusing Dalit, representatives from vulnerability group like Freed Kamaiya, Freed Haliya,, indigenous groups etc in LG operation and development with personal development of representatives in the areas of life skills like public speaking and public management etc. The major participants were ward chairperson and ward committee members who have been elected from freed Kamiya society. The training contents were LG role, responsibility and power, ward committee responsibility and power, local resource and revenue management, LG participatory planning process and

ward committee roles on it, project implementation, monitoring and evaluation, cross-cutting issues: GESI, meeting management, decision drafting, decision making skills, CBOs and UG mobilization, human rights and issues/solution of Freed Kamaiya, life skills and public speaking etc. The Participants got such training very first from PCGG and it was remained fruitful, it has opened the eyes and ears of participants on how to operationalize the local government as per the existing laws. The participants looked very happy to get such training from the government and expressed their commitment that they will apply all learnings in their regular ward's performances.

Table 38: Participants of Leadership Development and Public Management training

Name of Event	Date		Targeted for	Event	Total	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
"Leadership Development and Public Management" to the local elected representative from the freed Kamaiya in Kailali and Kanchanpur districts.	3/27/2080	3/29/2080	LG Elected	2	35	9	26	1	32	2
			LG Staff		0	0	0	0	0	0
			PG Staff		0	0	0	0	0	0
			PG Eleted		0	0	0	0	0	0
			Others		0	0	0	0	0	0
Total				**2**	**35**	**9**	**26**	**1**	**32**	**2**

*F-Female, *M- Male, *D-Dalit, *J- Janagati, *B/C- Bhramin and Chhetri

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Activity 14.4 Conduct pre-service training (service entry and induction training) for new employees in local level

Milestone: 4 Training Events

Not initiated.

Activity 14.5 Conduct in-service training to LGs staff

Milestone: 4 Training Events

Partially Completed. As the provincial Civil Service Act has made mandatory provision of in-service training in promotion of grade and level of the staff. Three events of in-service training on "Office Procedures and Management" has been completed against planned four events. Two events of 30 days training were organized from August 26, 2022 to 29 September 2022, and one event was organized from 31th January to 3rd March 2023 in Punna, Doti. Assistant level 4th and 5th were participated the training and they were from various service groups such as; account, administration, health, engineering, miscellaneous etc.

The training also included a field visit for the participants to the various LGs for exchange of learnings and experiences from the similar works. At the end of the training participant developed the "Service Delivery

Improvement Action Plan" and committed to work as action plan. The participants have enhanced their practical as well as theoretical knowledge in the areas they were mandated to deliver the services to the citizens and will use the acquired knowledge in the day today activities of the local governments. The train is also helpful to them for upgrading their career. The next step will be follow up the implementation of the service delivery improvement plan that was prepared during the training. The details of the participants is presented in below table:

Table 39: Participants on In-service Training to LGs Staffs

Name of Event	Date		No. of Event	Targeted for	Partici pants	Gender		Inclusion Status		
	From	To				F	M	D	J	B/c
In-service Training to LGs Staffs (4th nd 5th Level)	26-Aug-22 31 Jan, 2023	29-Sep-22 3rd March , 2023	3	LG Elected						
				LG Staff	72	13	59	4	4	64
				PG Staff	0	0	0	0	0	0
				PG Elected	0	0	0	0	0	0
				Others	0	0	0	0	0	0
Total			3		72	13	59	4	4	64

*F-Female, *M- Male, *D-Dalit, *J- Janagati, *B/C- Bhramin and Chhetri

Mainstreaming Gender Equality and Social Inclusion (GESI)

GESI mainstreaming is one of the important tasks/objectives of the PLGSP. Therefore, the PLGSP plan for this year has been prepared accordingly to seek maximum space for GESI mainstreaming in all parts of the PLGs plans, policies and actions. PLGSP Sudurapschim focuses on GESI mainstreaming through, GESI assessment (GESI audit), GESI policies, GESI activities (like as awareness programme), increase the participation in training/orientation and create the space for GESI mainstreaming while preparing the concept note/ToR etc. Progress report also incorporate the social inclusion data in each activities and GESI related issues. Physical infrastructure constructing in PCGG/SPRTA is also initiate to construct GESI friendly building such as construct toilet for male and female in Office and conference Hall. In

connection with curriculum, while delivering the training, PLGSP Sudurapschim incorporating the specific content on the GESI. GESI has been mainstreaming has also been considered to mobilize the resource person from GESI perspective in CD activities.

Monitoring and Knowledge Management

Monitoring from Programme Staff

Due the implementation preparatory task, review of last fiscal year, monsoon rain, monitoring visits were limited during this reporting period. However, PCGG and PPIU staff members monitored and made follow up programme activities on regular interval.

These efforts were mainly made using emails, telephone and virtual communication and discussion. A series of email and phone correspondence as well as periodic zoom meetings were conducted with PGs and LGs representatives on implementation and related arrangement for several activities, such as law drafting/review, IT/system related, LISA, capacity development plans, etc. related activities implementation and status updates. Some field visits were also conducted from PCCG experts to some LGs. During this reporting period a monitoring visit was conducted by the PPD, Secretary of OCMCM, TL and IPF Expert. The summary of the monitoring visit is presented below:

1. A monitoring cum mentoring visit of Kedarsew RM of Bajhang and Mellekh RM of Achham district was carried out by the LGE, MRE and IPF Expert from 23 November 2022 to 30 November, 2022. The major objective of the visit was monitoring of IPF schemes and provide technical support to them on implementation. Following issues and problems were observed during the visit:
   ➢ Low financial delivery in FY 2078/79
   ➢ Not clear concept about activities, implementation modalities, and linkage betwee,n activities
   ➢ Delay in implementation of activities
   ➢ Action plan and procurement plan yet to be prepared
   ➢ Some activities are not in line with IPF guideline

Following technical support have been provided to resolve the issues observed during the field visit:
   ➢ Supported to develop an action plan for IPF schemes.
   ➢ Supported revisiting the activities and budget of activities. Because activities were found scattered and the budget was not allocated according to the intensity of the activities.

- ➢ Supported to development of the linkage between sections of the LGs and supported estimating the budget as per activities.
- ➢ Supported to developed monitoring checklist and oriented to Chair, Vice-Chair of LGs (chief of monitoring committee), and other staff
- ➢ Oriented to LGs on the trimester reporting format of IPF.

2. A monitoring visit of Tikapur Municipality, Kedarseu RM, Mellekh RM, Laljhadi RM, and Bedkot Municipality was carried out by the M & E Expert and IPF expert from 20 January 2023 to 28 January 2023. The major objectives of this study were to provide IPF implementation technical support (coaching/mentoring) and to discuss about uses of policies/guidelines/plans prepared in the support of PLGSP. Even though PLGSP activities effectively supported to intuitional and HR capacity development following issues have been seen:

- ➢ Inadequate knowledge of documentation caused delays in the finalization of the work plan, procurement plan, monitoring & evaluation plan, and proposal revision works.
- ➢ Implementing IPF scheme without approved procurement plan of this FY.
- ➢ Uses of policies developed/prepared in support of PLGSP
- ➢ Few ownership taking by the elected representative on policies developed/prepared in support of PLGSP
- ➢ Quality of documents/policies developed/prepared in support of PCGG

3. Assist to quality assurance of PLGSP is one of the ToR for Monitoring and Reporting Expert. In this context, M & R expert conducted a monitoring visit of five LGs of Kanchanpur from 25 February 2023 to 29 February 2023 with objective of Tto observed the training organized to ward chairpersons of LGs and to follow-up the uses status of PLGSP produced at LGs. Following findings issues were concluded during the monitoring:

Finding on LISA and FRA

- ➢ LISA has been found effective to operate the LGs as per Local Government Operation Act. It has been found that the review workshop in LISA played a significant role to take ownership of LISA by a newly elected representative. IPF also played the role to establish its importance of it.
- ➢ Documentation of decisions is one of the prerequisites of LISA. So, LGs elected representatives have been found aware of meeting all prerequisites and documentation before making decisions. This will help to ensure good governance in LGs.

- LGs executives and elected representatives were found equally sensitive to FRA, however, account sections have been found relatively uninterested to share the documents.
- After follow-up meeting it has been found that, number of FRA uploaded LGs are increased.

Finding on Uses of PLGSP Produced

- Uses of PLGSP products; RAIP, CD plan, and GESI policy/strategies is found very disappointing. Discussion by consultant during the development of RAIP and GESI strategies/policies found very few. Questions on quality of documentation, and frequency of visits by the consultants during the document preparation were also raised by LGs. In fact, it has been found that most of the policies are not in use.

Effectiveness of Training Organized by PCGG/PLGSP

- Trainings organized by the PCGG have been found very effective, however, training should be diversify and focuses on technical subjects, for instance; training on letter writing and Nepali grammar, training to engineers on Lab tests, Design, and software, training to account sections staff on procurements, revenue etc.

Observation of training to elected ward chair and discussion with ward chairs.

- The training organized for the ward chair was found very relevant and effective.
- Ward chairs argue that they were working without good knowledge of the judicial validity of their work. Now they are aware of the judicial credibility of their work.
- Technical session by Chief district officer was found more relevant and effective session for ward chair.
- Training was design in the basis of need assessment, curriculum was found clearly defined and inline with learning objectives, and logistic arrangement has been found good.

Issues and Problems Observed

- Some constraints have been found to using the policies and plans by LGs prepared in support of PLGSP/PCGG.
- Quality of documents/policies developed/prepared in support of PCGG
- Training was mostly depended on the ppt that was prepared by the MoFAGA
- Quality control tools like as; pre-test, post-test, event evaluation etc. were not using during the training/orientation session.

- There was no space on the attendance form to indicate the inclusion status of participants.

4. In this reporting period a joint monitoring of 7 LGs of Baitadi and Darchula was carried out from 3 March 2023 to 9 March 2023. The monitoring was jointly carried out with OCMCM officer with objectives of to collect data for generating/develop success story, to discuss about current status of policies and plans developed in support of PLGSP, to discuss about M & E need of LGs, to collect recommendations for planning of next FY. The monitoring visit concluded the following findings and issues:

Finding on LISA and FRA

- LISA has been found effective to operate the LGs as per Local Government Operation Act. It has been found that the review workshop in LISA played a significant role to take ownership of LISA by a newly elected representative.

- Documentation of decisions is one of the prerequisites of LISA. So, LGs elected representatives have been found aware of meeting all prerequisites and documentation before making decisions. This will help to ensure good governance in LGs.

- Some laws have been introduced because of LISA for instance; Shaileshikhar Municipality introduced *"The Nagarik Sahayata Kashya Karyabidhi"*

- Executive Committee meeting (ECM) has been carried out regularly and letters to committee members have been dispatched regularly. As per prerequisites of LISA, budget selling has been shared timely and letters from regulatory bodies have been discussed in ECM.

- LGs executives and elected representatives were found equally sensitive to FRA, however, account sections have been found relatively uninterested to share the documents. It has been found that more sensitization is needed to LGs elected representatives on FRA.

- FRA helps to increase the transparency of the LGs.

Finding on Uses of PLGSPs' Products

- LGs officers and elected representatives were aware of the periodic plan, GESI strategies, CD Plans and MTEF. However, they felt that sufficient consultations were not held during the drafting process.

- Covid impact and limited staffs in PCGG may affect the documents' utilizations. Instead of the effort of TA staffs, some issues have been found in preparing the PLGSP's products and uses. For instance, some LGs did not receive the final copy of the documents/product that supported to preparation in the previous FY.

- Patan Municipality's and Dogada Kedar Municipality's officers did not know whether CD was prepared. However, as per the PLGSP record CD plan has been already prepared for both LGs. This raised big questions about ownership taking by the LGs on documents/plan policies that were prepared in support of PLGPS.

- Shileshikhar Municipality had the same issues regarding the RAIP. However, PLGSP supported to the preparation of RAIP in FY 2020/21.

- Officers from Mahakali Municipality did not know about RAIP even though, PLGSP supported to prepared this in FY 2020/21.

- GESI Audit's report and RAIP have not been received by Malikarjun Municipality to date, and the final copy of the CD plan has been just received the periodic plan still is in the drafting process even though payment was done in the previous year.

- The monitoring team found, uses of PLGSP products; RAIP, CD plan, and GESI policy/strategies is very limited. Almost none of the documents has been using by the LGs. Questions on quality of documentation, and frequency of visits by the consultants during the document preparation were also raised by LGs. It has been found that most of the policies are not in use.

Effectiveness of Training Organized by PCGG/PLGSP and Recommendation for Next FY

- Trainings organized by the PCGG have been found very effective, however, training should be diversify and focuses on technical subjects, for instance; training on letter writing and Nepali grammar, training to engineers on Lab tests, Design, and software, training to account sections staff on procurements, revenue etc.

LGs need in Monitoring and Evaluation

- Overall Monitoring and Evaluation system of LGs has been found very poor and not institutionalized. Most of the LGs did not have M & E policies, guidelines and procedures as well.

- While discussing with LGs' officers, the monitoring team found that LGs are not clear about M & E concept, procedures and laws. Some of them have been practiced the monitoring checklists, however most of the checklists were only related with

inspections. During the discussion most of the LGs demands the orientation on Monitoring and Evaluation to LGs officers and elected representatives.

Issues and Problems Observed

- ➢ Implementation of plan, policies prepared in support of PLGSP.
- ➢ Quality of documents/policies developed/prepared in support of PCGG
- ➢ Training diversification

5. A monitoring cum mentoring visit of Kedarsew RM of Bajhang and Mellekh RM of Achham district was carried out by the LGE, MRE and IPF Expert from 23 November 2022 to 30 November, 2022. The major objective of the visit was monitoring of IPF schemes and provide technical support to them on implementation. Following issues and problems were observed during the visit:

- ➢ Low financial delivery in FY 2078/79
- ➢ Not clear concept about activities, implementation modalities, and linkage betwee,n activities
- ➢ Delay in implementation of activities
- ➢ Action plan and procurement plan yet to be prepared
- ➢ Some activities are not in line with IPF guideline

6. A monitoring visit of Tikapur Municipality, Kedarseu RM, Mellekh RM, Laljhadi RM, and Bedkot Municipality was carried out by the M & E Expert and IPF expert from 20 January 2023 to 28 January 2023. The major objectives of this study were to provide IPF implementation technical support (coaching/mentoring) and to discuss about uses of policies/guidelines/plans prepared in the support of PLGSP. Even though PLGSP activities effectively supported to intuitional and HR capacity development following issues have been seen:

- ➢ Inadequate knowledge of documentation caused delays in the finalization of the work plan, procurement plan, monitoring & evaluation plan, and proposal revision works.
- ➢ Implementing IPF scheme without approved procurement plan of this FY.
- ➢ Uses of policies developed/prepared in support of PLGSP
- ➢ Few ownership taking by the elected representative on policies developed/prepared in support of PLGSP
- ➢ Quality of documents/policies developed/prepared in support of PCGG

7. Assist to quality assurance of PLGSP is one of the ToR for Monitoring and Reporting Expert. In this context, M & R expert conducted a monitoring visit of five LGs of Kanchanpur from 25 February 2023 to 29 February 2023 with objective of Tto observed

the training organized to ward chairpersons of LGs and to follow-up the uses status of PLGSP produced at LGs. Following findings issues were concluded during the monitoring:

8. A monitoring visit was conducted on 4th April 2023 to 11th April 2023 leaded by Provincial Programme Director, Mr. Tubaraj Pokhrel, Planning Section Head, Mr. Laxman Shah, Focal Person of PLGS, Mr. Jagadish Joshi and TA staff in Laljhadi RM and Naugadh RM. Major findings of the monitoring visit are listed below:

   ➢ A 7 days vegetable cultivation training was organized by Laljhadi RM in the 01-ward, the training was facilitated by JTA of the same ward. The training was organized from 19th to 25th of Chaitra 2079. The training was conducted near the 01-ward office of Laljhadi RM. During the monitoring visit the training has been found effective and relevant as per the project as well as necessity of LGs. The course delivered during the training was developed and approved by The Council for Technical Education and Vocational Training (CTEVT). One of the participants told that they were growing vegetables from childhood in primitive way but this training has helped them to know how to how to sow seeds, how to make different types of beds, how to make tunnel using polythene, importance of tunnel and actual science behind every work that is essential to grow vegetable.

   ➢ The LGs distributed with vegetable seeds instead of daily training allowances.

   ➢ A motorcycle training was organized for jobless youths who are listed as jobless in the ward-06, Chandev of Laljhadi RM. It was started on 03/11/2079 and completed on 02/02/2080.

   ➢ Youths were seen excited during the training and have energy, motivation to run own motor-cycle repair center as Laljhadi RM has only one repairing center within the RM and people have to go long way to get motorcycle repaired.

   ➢ The Baijnath Multi Language Basic School is located in the ward number 04 of Laljhadi RM where fishery was the main activity for which three ponds were prepared and filled with water. During the monitoring it has been found that 3500 fish flakes were released in the pond during the event. School will take care of these to make income from fish selling and it ultimately support destitute students to continue their education.

   ➢ The masala making/production training was observed during the monitoring. It was focused for women to make them skilled on masala making since the area is pocket on turmeric and onion production thus to cash the highest price of these this training was planned. The main of the training is to involve women on income generation activities for which RM has planned to register their group as small-cottage industry in the RM

to further scale up this industry with RM budget in the next FY. A meeting was conducted with LGs and requested to make training as simple as it can be because it has to own by women group therefore the training material should be on simple language and most possible on their language to make them ease. He further expresses best wishes for the training and thanked rural municipality for their warm welcome.

> Till date major activities with high budget volume are almost finished by Naugadh Rural Municipality although delivery of goods and payment are still pending however, they have plan to finish it by this April.

> In numeric, physical progress of Naugadh Rural Municipality is 65% and financial progress is about 20% as of March 2023.

9. To monitor the quality and specification of procured system software's and electronic equipment in the last FY, IT&E-Gov. Expert and IPF Expert visited Aalital RM of Dadeldhura district from 30/03/2023 to 01/04/2023. The following issues/findings have been observed during the monitoring visit.

> In the Darta Chalaani and E-Recommendation software the component of E-recommendation was found missing however the complete payment was given to the developer in the last FY.

> System software's should be designed in low –bandwidth so that it can operated in slow internet.

> The drop down menu option should be incorporated under the revenue heading of the revenue management system.

> In case of Darta Chalani and E-Recommendation system software, a provision of some evidence should be provided for those who receives letters/documents after the registration of the letter/documents.

> A provision of search code should be provided to ease the identification of the registered documents according to the departments of Rural Municipality.

> The common reporting format should be developed which should comply with the letter head of the Rural Municipality.

> In case of PIS the details regarding the ex-staff and current working staff should be provided. Also, the staff list should be provided according to the departments instead of just listing. Lastly, the daily log sheet should be provisioned and its access should be provided to those who were assigned for the performance evaluation of the particular staff. For example department head is responsible for his/her subordinate's performance simultaneously there should be provision for CAO comments and marking to their

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performance, the performance evaluation of department head should be conducted by Chief Administrative Officer with provision of comment and marking for RM Chair.

➢ PIS system should be designed in such a way that leave application and approval should be carried out through online. The notification of leave submission/ approval should be provisioned through mobile sms to both (who approves and who submits). Additionally, the pop-up notification should be provided somewhere in the integrated system's dashboard from where other staffs who sign- in to system will get the information on staff on leave and for how many days.

Monitoring from PCU/Donor

1. Monitoring form NPM and M & C Specialist

A monitoring visit has been done by the NPM and M&C specialist from 11 November 2022 to 14 November 2022. The visit was mainly focused on the discuss on progress update and provide feedbacks to accelerate the implementation. The monitoring visit have following recommendation:

➢ Expedite the financial delivery of the programme

➢ Archive all PLGSP products including draft laws, acts, RAIP, Periodic plan, CD plan, GESI strategy etc. delivered in the last fiscal year 2021/22

➢ Support the IPF implementing Local governments to prepare time bound IPF scheme delivery plan an d implementation with increased mentoring/coaching

➢ Follow-up implementation of MTEF, CD plan, periodic plan, GESI strategies etc. by the local governments with adequate reflection sessions on major take ways and implementation process

➢ Prepare service contract management matrix for the services outsource to deliver PLGSP's important outputs for follow-up and quality assurance.

Success Stories

A Training: Milestone for IT Institutionalization of LGs

"Knowing something is more scary than not knowing" one of the IT officer jocks. He was pointing about knowledge of data security because before training they were not aware on data security. When they get idea about data security they felt data security is big issue. Even IT officers are university graduate in relative subjects they were unable to uses the technologies in service delivery. Internal networking of printers, scanners and devices, owncloud, g-cloud and local server were very new ideas for them. Uses of available resources for service delivery were just moonlight for them because they had been facing to optimal uses of available resources for service delivery of LGs and performed on their own ToR. Chandra Saud is one of the IT officer of Mellekh RM among the 88 LGs. He was always worried about the data security and finest uses of resources in service delivery in his office (Mellekh Rural Municipality). Mellekh Rural Municpality is one of the rural municipality of Aacham District with limited resources. Even, this municipality did not have enough printer and scanner. Staffs had been used pen drive to transfer the data from one computer to

Figure 1: Screenshots of OwnCloud installed by IT officers

another and even print of the letters and notice. They did not have any idea local server setup, own cloud and g-cloud and they were planning to buy more scanners and printers.

At the same time, PLGSP Sudurpashchim organized a training toIT officers on " Linux System Administration and local networking" from 14 September to 29 September 2021 with the objectives of orient them about government cloud, develop basic knowledge and capability on Linux Operating System, server configuration and hosting management., Officers on the development and management of website and web based software. Registration and Activation and Management of G-cloud, file server, migrate of web applications into local web server and G-cloud etc. This training was also prepared and agreed individual action plan of the IT offices to validate the requirement of the training and to properly utilize the skills obtained from the training.

This training finds effectives to increase skill, knowledge and change the attitude. Moreover, it impacted positively to perform better and able to reduce the errors during service delivery. One of the IT officer argues that, "*Before the training, I had very few knowledge of Linux System now I am capable of Administering Linux Servers. Using the learnings of the training, I can setup LG's own Linux file server for cloud storage which has ultimately improved our service delivery at the LG. Before the training and file server setup, the ward officials needed to physically visit the LG office for various reporting purposes carrying necessary printed copies, which took at least 3-4 hours. Now reporting can be done instantly by uploading and sharing files using the file server. After this, from PLGSP, I expect training on system security,*

advanced system administration and computer networking" Another IT officer added that, "*The training was very effective for me, it helps me for better perform of my tasks and responsibilities, and fewer errors have been recorded since taking part in the training"* Data security was also the major issue before the training. This training able to resolve
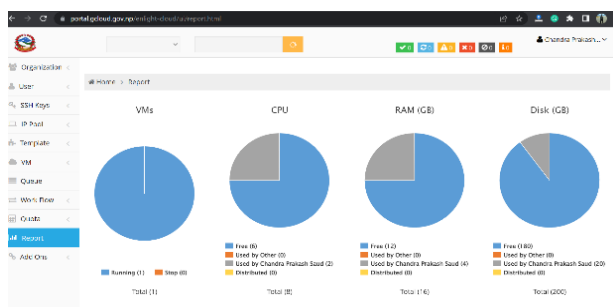
Figure 2: Screenshot of Gcloud

the data security issues of the LGs as well. Mr. Saud said that, "*The training helped us to setup Linux Server at the local level. On the other hand, I am able to manage Government Cloud (G-Cloud), and we have started hosting web applications into G-Cloud"* . This training not only resolve the data security issues, it also change the working modalities and strategies than before. The training able to solve the internet problem of LGs as well. After getting training from PLGSP, participants establish data-sharing systems that help to get data from anywhere, and service delivery may not stop if the responses person is not available. In this context, one of the IT officer explain that, "*I have changed my working strategies after participating in the training for instance; when transferring important files from one section to another section of*
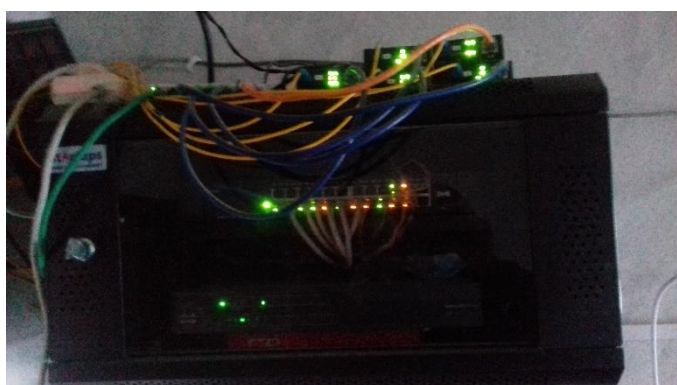
Figure 3: Network setup at Bannigad Jayagad Municipality

LGs, file transfer is done directly from owncloud account without using file transfer". Agreed action plan of participants during the training is also found the milestones for the service improvement. Because, more than 90% participants agreed to G-cloud account registration and activation, management, file server, establishment of file server, local web server

establishment and migrate data into G-cloud and local web server (Source: training completion report). One of the participants argues that, "*I was dedicated to implement the agreed action plan. After getting the knowledge from training, I am able to make changes in service delivery by setting up a local server and VPN. Furthermore, I installed and used the OwnCloud app to manage files in LGs and ward offices. After setting local server, VPN and OwnCloud, LG's data can access remotely from the LGs network even internet service is not working"*

The ICT related training organized by the PLGSP found effective and able to change the knowledge, skill and attitude of the ICT officers. It helped to change knowledge, skill and attitude of IT officer and it was beneficial to institutionalize the IT systems of LGs. Moreover, the training was beneficial to added value to their work performance. So, training organized by the PLGSP is entirely successful in achieving its objective and capacitated to LGs staff on service delivery. **Prepared by Yam Nath Giri, Monitoring and Reporting Expert**

LISA: A Mirror of LGs

"Local Institutional Self-Assessment (LISA) has become a major tool of Local Government to improve the governance capacity of the local government by identifying the overall governance system of the local government, especially the strengths and weaknesses of the Local Government. So I would like to thank to PLGSP for introducing such a very relevant and effective tools for the governance" CAO of Tikapur Municipality Mr.Mangal Bahadur Shahi. argues at the beginning of the meeting. He further argues that, *"we got 67 marks in FY 2077/78 and 70 in FY 2078/79 this mark was 55.5 in FY 2076/77. This means that we improved the documentation, we better followed the process and increased the knowledge and skill because of LISA".* This shows that LISA become a major tool to improve the governance capacity of the local governments and effective implementation of the The Local Government Operation Act, 2074.

Before implementing the LISA, most of the LGs were weaked in documentation (preparation of Laws, minutes/ decisions, setting standards, planning and report preparation), don't follow the processes properly and limited knowledge and skills to perform the role. LGs didn't know about schedule of activities, for instance; they did not have idea about time for budget sealing, steps of planning process etc. Even they did not have any idea on writing the letter with incorporating agendas to EC members for meetings. Moreover, there were lots of issues and pitfalls during activities implementation. In this context, PLGSP introduced the LISA through programme document.

MoFAGA developed the LISA procedure-2077 to identification of strength and weakness of local level through assessment of procedures and achievement. It also aim to identification of strength and weakness of development and governance, and uses as a milestone for periodic review. LISA procedure divided the evaluation system into ten different thematic area and one hundred indicators and each indicators has been evaluated in three or four level. PLGSP supporting to LGs for self-assessment of LG.

PLGSP has been facilitating to LGs since FY 2076/77 for LISA and upload the result in website. At first PLGSP provided the ToT on LISA for resource persons and uses them for facilitate about LISA in each LGs. First year of orientations were mainly focused on relevancy of the LISA and linkage of it with provisions of the constitution of Nepal and the Local Government Operation Act 2017. Then PLGSP has been organized the one-day orientation to LGs by inviting CAO during October 2021 then PLGSP approached to DCC to conduct the training in LGS Level at every district as well as monitor, follow up the results of LISA together

PLGSP provided access to the LISA software through the PLGSP program. PLGSP is working to solve the problem as well as to assist in the operation of LISA software in LGs. Moreover, PLGSP team rigorously follow up with each LGs to upload the results of LISA in website. Finally, also to monitor the quality of LISA information, the LISA experts were assigned to assess the quality of the LISA information.

Those all efforts play the significant role for the planning and good governance of LGs. Furthermore, it also helps to scan the situation of LG and support to understand institutional strengths and gaps in the LG's system. This comprehensive and analytical tool explore the governance system of LGs and help them for better planning, implementation and good governance. The LISA become a mirror of the local government and this reflect the real situation of LGs. CAO of Tikapur Municipality Mangal Bahadur Shai argues that, *" We can say that, LISA is a mirror for us and we get opportunity to see our real face in this mirror and it also encouraged to improve the gap as well."* He further added that, *"LISA is not only the mirror, it is also an eye opener for us."*

LISA is not only supporting for planning and implementation it has also supported fro law making and transparency as well. Manoj Joshi, LISA focal person of Saileshkhar Municipality, Darchula argue that, *" LISA has a significant effect on our LG. We have managed lots of things that did not practice before LISA's endorsement. For instance, we have managed the Citizen help desk, start to send budget ceiling before the planning process, lots of procedures have been prepared, and the letter from the Commission for Investigation of abuse of Authority (CIAA) has been discussed in the executive committee meeting etc."* So, this shows that governance capacity has been increased after implementation of LISA because we had 40.75 marks on FY 2077/78 and 63 marks on FY 2078/79 which is around 55% than previous FY.

Therefore, we believe that, LISA is one of the relevant and effective tool among the LGs, to improve the service, procedures and development delivery, implement the constitutional rights, follow the Local Government Operation act, 2074 and improve the overall governance capacity. Because the overall score of LISA in Sudurpashchim province is improving. For instance it was 52.06 in FY 2076/77 and it is 62.56 in FY 2078/79. That is almost 11 % greater than 1st year of LISA implementation. This can be concluded that, the governance system of LGs has been improved by 11 % in Sudurpashchim province.

Prepared by Yam Nath Giri, Monitoring and Reporting Expert

Financial Progress

The budget allocation for PLGSP Sudurpashchim found difference between PLIMBS and PASIP. Therefore, the financial progress has been presented against budget allocated in PASIP. The overall financial delivery for this fiscal year is 70.3 percent. That accounted for NPR 207.239 million out of the total budget of Rs. 294.95 million for the province. This total is contributed with NPR 197.76 million in the part of programme/activity (Out of a total budget of RS. 280.95 million) and RS. 9.47 million as total operations expenses (out of the total budget of 14 million).

However, some financial issues were observed in the reporting period. Significant gap between physical and financial and physical progress has been found. It has already mentioned about payment due of PCGG and payment due was considered as a liability of provincial government according to the provincial cabinet decision. Moreover, difference The 8.11 has also been exceeding the budget upto 150% of PASIP though it is under limited looking PLMBIS budget. This raise the issue about authenticity of the PASIP and PLIMBS. The details of the financial progress is presented in annex II. The tables below provide the highlights of financial delivery:

Table 40: Summary of Financial Progress

S.No.	Particulars	Total Budget Allocation '000		Total Expenditure against PASIP '000	
		(As per PASIP)	(As per PLIMBS)	Amount	%
1	Programme Cost PPIU (A)	128,400	128,400	103,559	81%
2	Programme Cost PCGG (B)	152,550	155,150	94,203	62%
3	**Total Programme Cost C (A+B)**	**280,950**	**283,550**	**197,763**	**70%**
4	Operation Cost for PPIU (D)	5,000	4,100	3211.62	64%
5	Operation Cost for PCGG (E)	6,000	5,350	4293.27	72%
6	**Total Operation Cost F (D+E)**	**11,000**	**9,450**	**7,505**	**68%**
7	Machinery and equipment cost for PPIU (G)	1,500	500	499.44	33%
8	Machinery and equipment cost for PCGG (H)	1,500	1,500	1472.48	98%
9	***Total Machinery and Equipment I (G+H)***	**3,000**	**2,000**	**1,972**	**66%**
10	Grand Total PPIU J (A+D+G)	134,900	133,000	107,270	80%
11	Grand Total PCGG K (B+E+H)	160,050	162,000	99,969	62%
12	**Grand Total PLGSP Sudurapschim (J+K)**	**294,950**	**295,000**	**207,239**	**70.3%**

Linkage and Coordination with other Development Programmes and Government Agencies

Given the nature and aims of the PLGSP and its scope across the country, the linkage and coordination of the PLGSP with all provincial level key stakeholders (provincial ministries and agencies), local governments and other development programmes is always very crucial for successful translation of its effort into practice.

In this regard, both PPIU and PCGG teams conducted the rigorous sharing and consultations for necessary coordination for implementation of PASIP activities and budget and similar plans/activities of OCMCM and different ministries, the Secretariat of Provincial Assembly, Office of the Chief Attorney, Office of the Provincial Finance Comptroller and almost local governments in the province in order to seek and agreed on the opportunity and areas of collaboration, complementarity and synergy development between the PLGSP plans and the provincial and local governments' annual plan and activities.

PCGG/SPRTA has got additional fund from UNDP for implementing the MTEF orientation to the elected representatives, CAO and planning section heads from 88 LGs in FY 2079/80. The orientation basically regards to RIAP, SDG mainstreaming, GRB and SDG resource book uses in SUTRA.These events have further euiped the LGs on MTEF. The GIZ/CDSG-II also supported the organizational development report of the SPRTA that has assested the opportunity, gaps and betterment plan of SPRTA. The GIZ/CDSG-II also has carried out Community of Practivce (CoP) togtherwith SPRTA in different issues like RIAP, JC, IT, inclusive planning process etc in LGs.

Similarly, the teams also conducted some discussions/meetings with a number of DPs and their programmes/projects at the province for developing and agreeing an avenue for effective coordination, synergy and complementarity in planning and implementing similar projects/activities. Such commitments and opportunities will be very beneficial and meaningful in future days during full-fledged implementation of PASIP activities.

Issues and Challenges

Some key issues and challenges could be summarized as follows:

I.   More expenditure than the budget allocated in PASIP is one of the issues found in this reporting period. It was already reported that there is a gap between the allocated budget of PASIP's and PLIMBS's. PCGG Sudurpashchim spent 150% of the allocated budget on activity number 8.11 of PASIP though it is under limited looking PLMBIS budget. Generally, PASIP is an authorized document to implement the activities.

II. The payment due issues of the previous FY, have created a hassle to deliver the activities under activities numbers 8.3, 8.4, 8.5, 9.1 and 10.2. Those activities do not have any physical progress however all of them have significant financial progress. So, significant financial progress against no physical progress will be the issues for PLGSP Sudurpashchim.

III. The PLGSP Sudurpachhim has conducted a number of trainings. However, availability of qualified trainers', training modules, existing remuneration of resource persons etc became the barriers to effective training as experts have been involved in training management. Therefore, the effectiveness of those training will be a significant issue in Sudurpachim because very few field monitoring has been conducted. Most of the thematic experts are busy with events management, and they are not able to focus on training effectiveness.

IV. The TA team continuously put their efforts for the quality assurance of PLGSP product like as CD plan, periodic plan, GESI strategies, RAIP. Instate of their efforts, quality of PLGSP products found one of the major issue during the monitoring visit. Documents with low quality may not be acceptable for LGs and this will lead for the inefficiency of the programme.

V. Even though PLGSP team have been putting their continuous efforts to develop and effectively uses of IT systems in PG for improving the service delivery system, most of the IT systems are yet to be uses/functional. PLGSP Sudurpashchim supported to develop the IT systems like; Hello CM, PIS, E-Cabinet, Planning Software and 14 websites. Among them only hello CM is live and functional, even though very limited grievances have been received on it. So, utilization of developed system may be a crucial challenges for PLGSP.

VI. Per person expenditure for training and orientation become one of the issues for this reporting period. During the data analysis it has been found per person expenditure seems comparatively high then previous year. For instance, per person, per day expenditure of activity number 10.5 seems around nine thousand. Similarly, per person per day expenditure of activity number 8.11 is more than ten thousand seven hundred.

VII. Sustainability of the IPF specially; IT related projectes will be one of the issue for PLGSP, Sudurpashchim. Because some of the area of LGs do not have dedicated electricity and internate, and most of the LGs have limited human resource and limited skills as well. Most of the LGs have taken the ownerships of the projects however,

issues related to dedicated electricity and internate are beyond their control. Therefore, Sustainability will be one of the issue for PLGSP Sudurpashchim.

Lessons Learned

Considering the above-mentioned issues and challenges, and along with other factors (both internal and external), we have learned few things as listed below:

I. Effectiveness of the training is one of the issues of CD training. In this context PLGSP Sudurpashchim realized the training should be behind the classes and PPT. In this context, training also incorporated learning sharing module for exchange of learnings and experiences from the similar works and a "Service Delivery Improvement Action Plan" has been prepead by the participants and they have been committed to work as action plan. In this context PLGSP Sudurpashchim expects the participants have enhanced their practical as well as theoretical knowledge in the areas they were mandated to deliver services to the citizens and will use the acquired knowledge in the day today activities of the local governments.

II. Since the PCGG and PPIU in the long physical distance, both teams have been utilizing available information and communication technology to share workload, ideas and experiences. Likewise, Information Technology Officer at LGs are playing crucial roles in correspondences and activity implementation.

III. Both teams realized that proper preparation and implementation of quarterly, monthly and individual plan helps to share work load among team members in the sheds of insufficient staff and multiple tasks at a time.

Recommendations / Suggestions

While engaging rigorously at implementation planning of PASIP, key stakeholders' consultations, desk review and documentation, as well as office operation parts, the teams have come with some observations and would like to present them as suggestions hereby as:

I. As per programme document expenditure should be based in the PASIP. However, there is difference in budget allocation of PASIP and PLIMBS. In this context, PCGG should follow the PASIP for budget expenditure.

II. IT related systems should be develop with wider consultation and develop only after assurance on uses of them from PG.

III. A criteria of expenditure for training and orientation should be develop by the PCU or PGs.

Annex – I: Reporting on Training, orientation and workshop conducted during the reporting period

SN	Output No.	Activity No	Name of Event	Date From	Date To	Targeted for	No. of Event	Total	Gender F*	Gender M*	Inclusion Status D*	Inclusion Status J*	Inclusion Status B/c*	Inclusion Status O*	Inclusion Status Di*
1	5	5.7	Support in strengthening the grievance handling mechanism (Hello CM)	16 October, 2022	16 October, 2022	LG Elected	1	0	0	0	0	0	0	0	0
						LG Staff		0	0	0	0	0	0	0	0
						PG Staff		34	2	32	3	1	30	0	0
						PG Elected		1	0	1	0	0	1	0	0
						Others		0	0	0	0	0	0	0	0
2	5	5.39	Workshop on strengthening the horizontal coordination among PG agencies (Ministries, Commissions and Agencies)/Workshop on Annual Policy and Programme.	16 October, 2022	16 October, 2022	LG Elected	1	0	0	0	0	0	0	0	0
						LG Staff		0	0	0	0	0	0	0	0
						PG Staff		34	2	32	3	1	30	0	0
						PG Elected		1	1	0	0	1	0	0	0
						Others		0	0	0	0	0	0	0	0
Total Output 5							**2**	**70**	**5**	**65**	**6**	**3**	**61**	**0**	**0**
3	6	6.1	Website-related training for computer officers and computer operators of PG	3 November, 2022	4 November, 2022	LG Elected	1	0	0	0	0	0	0	0	0
						LG Staff		0	0	0	0	0	0	0	0
						PG Staff		24	7	17	1	6	17	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
4	6	6.1	Orentation on PIS Operations to PG Staffs	4 December, 2022	6 December, 2022	LG Elected	1	0	0	0	0	0	0	0	0
						LG Staff		0	0	0	0	0	0	0	0
						PG Staff		28	9	19	1	5	22	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
5	6	6.1	Orentation on E-Cabinate System to PG Staffs	16 July, 2023	16 July, 2023	LG Elected	1	0	0	0	0	0	0	0	0
						LG Staff		0	0	0	0	0	0	0	0
						PG Staff		23	3	20	0	2	21	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
6	6	6.15	Orientation on Internal Control System (ICS) to PG	2 July, 2023	2 July, 2023	LG Elected	1	0	0	0	0	0	0	0	0
						LG Staff		0	0	0	0	0	0	0	0

SN	Output No.	Activity No	Name of Event	Date From	Date To	Targeted for	No. of Event	Total	Gender F*	Gender M*	Inclusion Status D*	J*	B/c*	O*	Di*
			officers and consultation workshops on ICS guideline			PG Staff		39	1	38	0	4	34	1	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
7	6	6.29	In-country experience sharing visit for the PG officials	10 June, 2023	17 June,2023	LG Elected	1	0	0	0	0	0	0	0	0
						LG Staff		0	0	0	0	0	0	0	0
						PG Staff		10	1	9	0	2	8	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		3	0	3	0	1	2	0	0
8	6	6.30	1. Annual and Half Annual Review and Planning Workshop 2. PASIP preparation workshops process	25-26 August, 2022, 9-10 March 2023 27-28 March 2023 27-28 April, 2023		LG Elected	4	0	0	0	0	0	0	0	0
						LG Staff		0	0	0	0	0	0	0	0
						PG Staff		65	1	64	2	6	57	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		39	9	30	6	14	19	0	0
Total Output 6							**9**	**231**	**31**	**200**	**10**	**40**	**180**	**1**	**0**
10	7	7.5	Capacity Building training to the PCGG/SPRTA staff (Team Building training) at Budar, Doti	10 July, 2023	11 July, 2023	LG Elected	1	0	0	0	0	0	0	0	0
						LG Staff		0	0	0	0	0	0	0	0
						PG Staff		16	3	13	3	3	10	0	0
						PG Eleted		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
11	7	7.7	Organize cross sharing and learning visit for PCGG officials (Inter-state learning and sharing visit)	23 November, 2022	30 November, 2022	LG Elected	1	0	0	0	0	0	0	0	0
						LG Staff		0	0	0	0	0	0	0	0
						PG Staff		7	1	6	2	2	3	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		6	1	5	1	1	4	0	0
Total Output 7							**2**	**29**	**5**	**24**	**6**	**6**	**17**	**0**	**0**
12	8	8.8	Review workshop to DCC on LISA	14 October, 2022	14 October, 2022	LG Elected	1	16	3	13	3	1	12	0	0
						LG Staff		10	0	10	1	1	8	0	0
						PG Staff		0	0	0	0	0	0	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		1	0	1	0	0	1	0	0

SN	Output No.	Activity No	Name of Event	Date From	Date To	Targeted for	No. of Event	Total	Gender F*	Gender M*	D*	J*	B/c*	O*	Di*
13	8	8.8	LISA review and Orientation to LGs at 9 districts of Province	17 December, 2022	5 Janaury, 2023	LG Elected	9	155	66	89	11	25	119	0	0
						LG Staff		203	12	191	14	28	161	0	0
						PG Staff		0	0	0	0	0	0	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		8	0	8	1	0	7	0	0
14	8	8.9	orientation on Internal Control System (ICS) for Local Governments (Melauli Mun, Shiwanath RM, Bitthdchir RM and Chure RM, KI Singh, Adarsha, Punarbash, Beldandi, Laljhadi, Belauri, Suklaphata, Krishnapur, Dodharachadani and Bedkot).	25 March, 2023, 8 June 2023	30 March 2023, 22 June 2023	LG Elected	14	219	72	147	43	35	141	0	0
						LG Staff		190	26	164	10	10	170	0	0
						PG Staff		0	0	0	0	0	0	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
15	8	8.11	Review workshop to DCC on FRAAP	15 October, 2022	15 October, 2022	LG Elected	1	16	3	13	3	1	12	0	0
						LG Staff		10	0	10	1	1	8	0	0
						PG Staff		0	0	0	0	0	0	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		1	0	1	0	0	1	0	0
16	8	8.11	FRA review and Orientation to LGs at 9 districts of Province	18 December, 2022	6 Janaury, 2023	LG Elected	9	72	13	59	11	17	44	0	0
						LG Staff		513	107	406	31	83	398	1	0
						PG Staff		0	0	0	0	0	0	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		2	0	2	1	0	1	0	0
Total Output 8							34	1416	302	1114	130	202	1083	1	0
17	9	9.3	Orentation to LGs to strengthen horizontal cooperation (organize Inter-local governmental workshop for horizontal cooperation agreement-waste management, ambulance, fire extinguisher, DRR etc.)	6 April, 2023	7 April, 2023	LG Elected	3	38	14	24	4	4	30	0	0
						LG Staff		54	10	44	1	4	49	0	0
						PG Staff		0	0	0	0	0	0	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0

SN	Output No.	Activity No	Name of Event	Date From	Date To	Targeted for	No. of Event	Total	F*	M*	D*	J*	B/c*	O*	Di*
			Total Output 9				**3**	**38**	**14**	**24**	**4**	**4**	**30**	**0**	**0**
18	10	10.5	Orentation on develop/adopt model policy /orientation on Child, Senior citizen and differently abled person governance policy	1 Febuary, 2023	28 March, 2023	LG Elected	9	81	54	27	7	8	66	0	0
						LG Staff		191	85	106	5	10	176	0	0
						PG Staff		0	0	0	0	0	0	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
			Total Output 10				**9**	**272**	**139**	**133**	**12**	**18**	**242**	**0**	**0**
19	11	11.3	LG grievance handling and right to information Training to the Spokespersons and information Officers of Kailali, Kanchanpur and Dadeldhura	6/9/2023	6/10/2023	LG Elected	2	19	1	18	1	2	16	0	0
						LG Staff		19	2	17	1	0	18	0	0
						PG Staff		0	0	0	0	0	0	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
20	11	11.4	Local Government operation and Participatory Planning and budgeting training to the ward chairperson (Darchula and Bajhang)	31-Mar-23	2-Apr-23	LG Elected	11	153	20	133	9	0	144	0	0
						LG Staff		88	14	74	7	0	81	0	0
						PG Staff		0	0	0	0	0	0	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
			Total Output 11				**13**	**279**	**37**	**242**	**18**	**2**	**259**	**0**	**0**
21	12	12.1	Orientation on IPF Implimentation Guideline 2078 to the LGs of Sudurpashchim Province.	6 Sept, 2022	14 Sept, 2022	LG Elected	7	101	43	58	1	14	86	0	0
						LG Staff		113	10	103	1	7	105	0	0
						PG Staff		0	0	0	0	0	0	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
22	12	12.5	Knowledge sharing cum review workshop on IPF among key stakeholder	14 July, 2023	14 July, 2023	LG Elected	1	0	0	0	0	0	0	0	0
						LG Staff		9	0	9	0	0	9	0	0
						PG Staff		11	0	11	0	1	10	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		5	1	4	0	3	2	0	0
			Total Output 12				**34**	**239**	**54**	**185**	**2**	**25**	**212**	**0**	**0**
23	13	13.1				LG Elected	1	0	0	0	0	0	0	0	0

SN	Output No.	Activity No	Name of Event	Date From	Date To	Targeted for	No. of Event	Total	F*	M*	D*	J*	B/c*	O*	Di*
			Organize capacity building training on GESI Mainstreaming to GESI Focal Person working in the PG Ministry	1 Feb. 2023	3 Feb. 2023	LG Staff		0	0	0	0	0	0	0	0
						PG Staff		23	6	17	1	21	1	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
24	13	13.1	CD training on writing cabinet proposal for the PGs staffs	10 Febuary, 2023	11 Febuary, 2023	LG Elected	1	0	0	0	0	0	0	0	0
						LG Staff		0	0	0	0	0	0	0	0
						PG Staff		24	4	20	1	2	19	2	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
25	13	13.1	Courtesy and Hospitality management training to member of PG cabinet and high ranking officers of PG	22 June, 2023	23 June, 2023	LG Elected	1	0	0	0	0	0	0	0	0
						LG Staff		0	0	0	0	0	0	0	0
						PG Staff		10	1	9	0	1	9	0	0
						PG Elected		5	1	4	0	0	5	0	0
						Others		0	0	0	0	0	0	0	0
26	13	13.1	ICT training to employees of PG Ministries and agencies (Computer Officer and Operator)	26 June, 2023	28 June, 2023	LG Elected	1	0	0	0	0	0	0	0	0
						LG Staff		0	0	0	0	0	0	0	0
						PG Staff		22	6	16	0	4	18	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
27	13	13.1	Capacity building training on hospitality and office management for the staff working in the Secretariat of the Member of Council of Ministers	22 June, 2023	23 June, 2023	LG Elected	1	0	0	0	0	0	0	0	0
						LG Staff		0	0	0	0	0	0	0	0
						PG Staff		19	0	19	0	0	19	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
28	13	13.5	In Service training to PG staffs	31 January, 2023	3 March, 2023	LG Elected	1	0	0	0	0	0	0	0	0
						LG Staff		0	0	0	0	0	0	0	0
						PG Staff		26	1	25	0	3	23	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
Total Output 13							**6**	**129**	**19**	**110**	**2**	**31**	**94**	**2**	**0**

SN	Output No.	Activity No	Name of Event	Date		Targeted for	No. of Event	Total	Gender		Inclusion Status				
				From	To				F*	M*	D*	J*	B/c*	O*	Di*
29	14	14.1	Networking Competency and development training to the IT officers at LGs (Doti)	24 April, 2023	30 April, 2023	LG Elected	3	0	0	0	0	0	0	0	0
						LG Staff		60	3	57	1	6	53	0	0
						PG Staff		0	0	0	0	0	0	0	0
						PG Eleted		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
30	14	14.1	Training on Design , Survey and Building Code to the technical staff of LGs	3 April, 2023	7 April, 2023	LG Elected	2	0	0	0	0	0	0	0	0
						LG Staff		57	2	55	1	2	54	0	0
						PG Staff		0	0	0	0	0	0	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
31	14	14.1	Training to the staff of LGs on Positive Motivation and Good Governance	22 June, 2023	4 July, 2023	LG Elected	6	100	44	56	15	12	73	0	0
						LG Staff		169	17	152	3	1	165	0	0
						PG Staff		0	0	0	0	0	0	0	0
						PG Eleted		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
32	14	14.1	EIA, IEE and BES training to local government technical staff.	April 3 2023	April 5 2023	LG Elected	1	0	0	0	0	0	0	0	0
						LG Staff		26	2	24	0	0	26	0	0
						PG Staff		0	0	0	0	0	0	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
33	14	14.1	Social Security and Vital Event registration system training to the ward secretary of Doti	22 June, 2023	23 June, 2023	LG Elected	2	0	0	0	0	0	0	0	0
						LG Staff		47	5	42	2	3	42	0	0
						PG Staff		0	0	0	0	0	0	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
34	14	14.1	Basic Public Procurement Process Training to the LG staff	11 June, 2023	16-Jun-23	LG Elected	4	0	0	0	0	0	0	0	0
						LG Staff		71	4	67	1	2	68	0	0
						PG Staff		0	0	0	0	0	0	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0

SN	Output No.	Activity No	Name of Event	Date From	Date To	Targeted for	No. of Event	Total	Gender F*	Gender M*	D*	J*	B/c*	O*	Di*
35	14	14.2	Local Government operation and local development training to the ward chairperson of 88 LGs	Jan. 2023	Apr-23	LG Elected	13	528	11	517	23	71	434	0	0
						LG Staff		0	0	0	0	0	0	0	0
						PG Staff		0	0	0	0	0	0	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
36	14	14.3	Leadership Development and Public Management" to the local elected representative from the freed Kamaiya in Kailali and Kanchanpur districts.	12 July, 2023	14 July, 2023	LG Elected	2	35	9	26	1	32	2	0	0
						LG Staff		0	0	0	0	0	0	0	0
						PG Staff		0	0	0	0	0	0	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
37	14	14.5	In-service Training to LGs Staffs (4th nd 5th Level)	26 Aug. 2022 31 Jan, 2023	29 Sep. 2022 3rd March, 2023	LG Elected	3	0	0	0	0	0	0	0	0
						LG Staff		72	13	59	4	4	64	0	0
						PG Staff		0	0	0	0	0	0	0	0
						PG Elected		0	0	0	0	0	0	0	0
						Others		0	0	0	0	0	0	0	0
Total Output 14							36	1165	110	1055	51	133	981	0	0
Total						LG Elected	148	1533	353	1180	132	222	1179	0	0
						LG Staff		1902	312	1590	84	162	1655	1	0
						PG Staff		415	48	367	17	64	331	3	0
						PG Elected		7	2	5	0	1	6	0	0
						Others		65	11	54	9	19	37	0	0
Grand Total								3922	726	3196	242	468	3208	4	0
Percentage									18.5	81.5	6.2	11.9	81.8	0.1	0.0

*F-Female, *M- Male, *D-Dalit, *J- Janagati, *B/C- Bhramin and Chhetri, *M- Madhasi, *O-Others, *Di- People with Disabilities, Ms*- Muslim

Annex – II: Financial Monitoring Report (FMR) of PLGSP

Financial Monitoring Report (FMR) of PLGSP (Against PASIP),

(The FMR covers the period from 16 July 2022 to 15 July 2023 (1 Shrawan 2079 to 31 Ashad 2080)

Activity No.	Activities	Milestone Unit	Milestone Explanation	Total Budget (As per PASIP) in '000	Total Budget (As per PLIMBS) in '000	Total Expense in '000	Expense in %
4.1	Formulate/review Acts, regulations and guidelines of PGs	4	Formulated acts/ regulation/ guidelines	1,000	1,000	134	13%
4.1	Formulate/review Acts, regulations and guidelines of PG	4	Reviewed acts/ regulation/ guidelines	1,000	1,000	548.526	55%
Output 4: Total				**2,000**	**2,000**	**683**	**34%**
5.3	Provide support to the Provincial Coordination Council (holding meeting, implementing decisions)	1	Meeting/event	500	500	274.465	55%
5.4	Provide support to the Provincial Coordination Committee Meeting of PLGSP	3	Meeting	600	600	382.644	64%
5.6	Publicize programs and progress of PG through different means of communication (Publish and disseminate related materials)	1	1 Programme (Radio/TV)	500	500	471.153	94%
5.7	Support in strengthening the grievance handling mechanism (Hello CM)	1	Upgraded system	500	500	244.645	49%
5.8	Update and execute accountability tools (public auditing and public hearing) in PGs	6	Public hearing events	1,500	1,500	1377.696	92%
5.13	Conduct GESI/GRB Audit at PG ministries	5	GESI/GRB audit of PG ministries	750	750	0	0%
5.39	Workshop on strengthening the horizontal coordination among PG agencies (Ministries, Commissions and Agencies) .	1	Workshop event	300	300	103.824	35%

Activity No.	Activities	Milestone Unit	Milestone Explanation	Total Budget (As per PASIP) in '000	Total Budget (As per PLIMBS) in '000	Total Expense in '000	Expense in %
	Output 5: Total			**4,650**	**4,650**	**2,854**	**61%**
6.1	Strengthen IT based information management system in PGs (Support in digitalization and achieving/record management of PG)	1	Digitized records	1,200	1,200	0	0%
6.1	Conduct orientation to PG officials on IT systems (1. E-cabinet and 2. Websites) at PG level	2	Orientation event	400	400	121.77	30%
6.1	Strengthen IT based information management system in PGs (Support Office of Transport Management in digitalization of service delivery)	1	System upgraded and operationalized	1,000	1,000	0	0%
6.1	Strengthen IT based information management system in PGs (Support in progress tracking, monitoring and reporting -e-monitoring- system of the province)	1	Operationalized IT System in PG	1,000	1,000	0	0%
6.15	Organize orientation on Internal Control System for PG officials	1	Orientation event	250	250	148.324	59%
6.22	Conduct orientation on FRA (Guideline and portal) for PG	1	Orientation event	500	500	0	0%
6.29	Organize in-country experience sharing visit for the PG officials	1	Exposure visit	500	500	500	100%
6.3	Planning and review workshop of PLGSP (PPIU and PCGG joint workshop - Annual and Trimester)	4	workshop event	1,000	1,000	945.175	95%
6.38	Prepare the Revenue Improvement Strategy/Action Plan of PG	1	Strategy/Action Plan	700	700	0	0%
	Output 6: Total			**6,550**	**6,550**	**1,715**	**26%**
7.1	Renovate physical infrastructure of PCGG (Provincial Training Center)	1	Renovated PCGG building (infrastructure)	10,000	10,000	9430.937	94%
7.2	Construct new physical infrastructure for PCGG (Building, including DPR)	1	Physical Infrastructure	40,000	40,000	7216.416	18%

Activity No.	Activities	Milestone Unit	Milestone Explanation	Total Budget (As per PASIP) in '000	Total Budget (As per PLIMBS) in '000	Total Expense in '000	Expense in %
7.5	Organize capacity building training for PCGG's staffs	1	Training event	300	300	295	98%
7.7	Organize cross sharing and learning visit for PCGG officials (Inter-state learning and sharing visit)	1	Exposure visit	500	500	490	98%
7.14	Establish Knowledge Center	1	Center	-	400	350	
7.16	Bulletin publication (Quarterly)	4	Bulletin	100	100		0%
Output 7: Total				**50,900**	**51,300**	**17,782**	**35%**
8.3	Prepare Revenue Improvement Action Planning (RIAP) of LGS	8	LGs	4,000	4,000	4000	100%
8.4	Prepare Capacity Development Plan of LGs	15	LGs	7,500	7,500	7470.775	100%
8.5	Prepare Periodic Plan of LGs	9	LGs	13,500	13,500	13167.719	98%
8.8	Organize refresher/follow-up training for the implementation of LISA (covering 88 LGs).	10	Training event	8,800	8,800	5823.197	66%
8.9	Organize orientation on Internal Control System (ICS) for Local Governments	20	LGs	2,000	2,000	1844.446	92%
8.11	Organize refresher /follow-up training to the elected representative and staff of LG/DCC on implementation of FRA.	88	LGs	8,800	15,000	13184.7395	150%
Output 8: Total				**44,600**	**50,800**	**45,491**	**102%**
9.1	Support LGs to implement social accountability tools (downward accountability tools and mechanism - public hearing, social audit)	10	LGs	1,000	900	833.9	83%
9.3	Support LGs to strengthen horizontal cooperation (organize Inter-local governmental workshop for horizontal cooperation agreement- waste management, ambulance, fire extinguisher, DRR etc.)	4	Workshop event	2,000	2,000	1037.909	52%
Output 9: Total				**3,000**	**2,900**	**1,872**	**62%**
10.2	conduct GESI Audit at Local Government	11	LGs	1,650	1,650	1650	100%

Activity No.	Activities	Milestone Unit	Milestone Explanation	Total Budget (As per PASIP) in '000	Total Budget (As per PLIMBS) in '000	Total Expense in '000	Expense in %
10.5	Conduct orientation to 88 LGs to adopt a model code of conduct to control exploitation including sexual harassment	88	Orientation event (88 LGs)	8,800	8,100	4787.11	54%
10.7	Develop/adopt model policy /orientation on Child, Senior citizen and differently abled person governance policy	3	Policy	450	450	217.759	48%
Output 10: Total				**10,900**	**10,200**	**6,655**	**61%**
11.3	Conduct capacity development training on Grievances Handling Mechanisms in Local Governments to nodal officers (support LG in strengthening grievances handling mechanisms)	1	Training event	500	1,000	401.786	80%
11.4	Conduct orientation on participatory planning & budgeting procedures and tools prepared by MoFAGA/NPC/PLGs to ward chair and secretary of LGs	11	Orientation event	3,300	3,000	2602.449	79%
Output 11: Total				**3,800**	**4,000**	**3,004**	**79%**
12.1	Conduct orientation on IPF prior to call of concept note and full proposal to the LGs and stakeholders	2	Orientation event	400	400	399.657	100%
12.3	Implement IPF schemes in LGs	1	7 IPF Schemes	114,500	114,500	97610.31	85%
12.5	Knowledge management in IPF (Learning sharing workshop on IPF among key stakeholders)	1	workshop event	300	300	297	99%
Output 12: Total				**115,200**	**115,200**	**98,307**	**85%**
13.1	Conduct capacity building training on GESI Mainstreaming for GESI Focal Person working in District Office under the Ministry of PG	1	Training event	500	500	375.346	75%
13.1	Conduct capacity building training on various thematic areas to the staff in the Province (based on demand)	3	Training event	1,500	1,500	680.959	45%

Activity No.	Activities	Milestone Unit	Milestone Explanation	Total Budget (As per PASIP) in '000	Total Budget (As per PLIMBS) in '000	Total Expense in '000	Expense in %
13.1	Conduct capacity building training on hospitality and office management for the staff working in the Secretariat of the Member of Council of Ministers	1	Training event	500	500	438.782	88%
13.1	Conduct capacity building training on communication skills and presentation capacity for the members of the Provincial Assembly	2	Training event	1,000	1,000	0	0%
13.4	Conduct pre-service training (induction/ service entry training) for newly recruited PGs staffs	4	Training event	2,800	2,800	0	0%
13.5	Conduct in service training for Provincial Staff	1	Training event	1,500	1,500	915.082	61%
13.6	Prepare capacity development plan of PGs (with orientation)	1	CD Plan	1,500	1,500	1302.784	87%
Output 13: Total				**9,300**	**9,300**	**3,713**	**40%**
14.1	Conduct capacity building training on ICT (incl. Government Enterprise Architecture -GEA) for IT Officers of LGs	2	Training events	1,000	1,000	1000	100%
14.1	Conduct Capacity Building Training on IEE,EIA to technical staffs of local government	3	Training event	1,200	1,200	664.313	55%
14.1	Conduct Capacity Building Training on VERSP to Officials of Local Government	3	Training event	1,050	1,050	500	48%
14.1	Conduct capacity building training on various thematic areas to the staff in the local level (based on the findings of LISA, CD plan etc)	12	Training event	6,000	3,000	2211.319	37%
14.1	Conduct capacity building training on survey, design, building codes to the technical persons of lGs	4	Training event	2,000	2,000	978.12	49%
14.1	Conduct capacity building training on procurement for the LG staff	6	Training event	3,000	3,000	1447.696	48%

Activity No.	Activities	Milestone Unit	Milestone Explanation	Total Budget (As per PASIP) in '000	Total Budget (As per PLIMBS) in '000	Total Expense in '000	Expense in %
14.2	Organize orientation on role and responsibilities as per the provisions of constitution and Local Governance Operation Act to newly elected representatives of 88 LGs	10	Orientation event	6,000	6,000	4977.442	83%
14.3	Organize workshop on Leadership Development for local level elected representatives	2	Workshop event	1,000	600	0	0%
14.4	Conduct pre-service training (service entry and induction training) for new employees in local level	4	Training event	2,800	2,800	289.641	10%
14.5	Conduct in-service training to LGs staff	4	Training event	6,000	6,000	3617.726	60%
Output 14: Total				**30,050**	**26,650**	**15,686**	**52%**
Programme Cost PPIU				128,400	128,400	103,559	81%
Programme Cost PCGG				152,550	155,150	94,203	62%
Total Programme Cost				**280,950**	**283,550**	**197,763**	**70%**
Operation Cost for PPIU				5,000	4,100	3211.62	64%
Operation Cost for PCGG				6,000	5,350	4293.27	72%
Total Operation Cost				**11,000**	**9,450**	**7,505**	**68%**
Machinery and equipment cost for PPIU				1,500	500	499.44	33%
Machinery and equipment cost for PCGG				1,500	1,500	1472.48	98%
Total Machinery and Equipment				**3,000**	**2,000**	**1,972**	**66%**
Grand Total	PPIU+PCGG			**294,950**	**295,000**	**207,239**	**70%**
	PPIU			**134,900**	**133,000**	**107,270**	**80%**
	PCGG			**160,050**	**162,000**	**99,969**	**62%**

Annex -III: Consolidated Results-Based Reporting against the Targets of P/ASIP

Reporting Period: 16 July 2022 to 15 July 2023

Progress against Action Plan

SN	Act. No.	Activity Name	Targated Milestone	Achieved Milestone	Progress %	Explanation	Remarks
Output 4: Provincial governments drafted legislation in a consultative manner							
1	4.1	Formulate/review Acts, regulations and guidelines of PGs	4	3	75	1. Sudurapshim Province Research and Training Academy Regulation 2079" 2. Sudurpashchim Province Means of Communication Management Act 2079 (Amendment) 3. IPF Guideline, 2080 (Draft)	Less than planned
2	4.1	Formulate/review Acts, regulations and guidelines of PG	4	4	100	1. Province disaster management act, 2. Sudurpashchim province forest act, 3. Province civil service Act 4. Public document authentication (procedure)	
Output 5: Modernized PG systems enable horizontal and vertical accountability to all citizens and mainstream GESI							
3	5.3	Provide support to the Provincial Coordination Council (holding meeting, implementing decisions)	1	1	100	11 points' decision were made	
4	5.4	Provide support to the Provincial Coordination Committee Meeting of PLGSP	3	3	100	9th/04 October, 2022 10th/6th December 2022 11th/3rd July, 2023	
5	5.6	Publicize programs and progress of PG through different means of communication (Publish and disseminate related materials)	1	1	100	1. 90 Minute (details) and 30 Minute (Summary for broadcast) two documentary on 4 year's progress of PG 2. 3 Episodes of documentary broadcast from National Television	
6	5.7	Support in strengthening the grievance handling mechanism (Hello CM)	1	1	100	1. one orientation to PG members of council of ministries and officers (Total - 35, Male 33, Female 2) 2. Mobile App	

SN	Act. No.	Activity Name	Targated Milestone	Achieved Milestone	Progress %	Explanation	Remarks
7	5.8	Update and execute accountability tools (public auditing and public hearing) in PGs	6	6	100	1. MoPID-2 2. MoLMAC-1 3. MoSD-1 4. MoITFaI -1 5. MoFA -1	
8	5.13	Conduct GESI/GRB Audit at PG ministries	5	0	0		No progress n absence of GESI Audit procedure
9	5.39	Workshop on strengthening the horizontal coordination among PG agencies (Ministries, Commissions and Agencies) .	1	1	100	1. Workshops on "Province policy and Programme for FY 2080/81"	
Output 6: PGs manage provincial public administration functions more effectively.							
10	6.1	Strengthen IT based information management system in PGs (Support in digitalization and achieving/record management of PG)	1	0	0	Not Completed (Concept note and ToR has been prepared, procurement process was not started.)	Not Completed
11	6.1	Conduct orientation to PG officials on IT systems (1. E-cabinet and 2. Websites) at PG level	2	3	150	1. PIS training to PG officers 2. E-Cabinte 3. Website operation techniques and practices Total Participants-75, Male- 56, Female-19	Exceed
12	6.1	Strengthen IT based information management system in PGs (Support Office of Transport Management in digitalization of service delivery)	1	0	0		No progress

SN	Act. No.	Activity Name	Targated Milestone	Achieved Milestone	Progress %	Explanation	Remarks
13	6.1	Strengthen IT based information management system in PGs (Support in progress tracking, monitoring and reporting - e-monitoring- system of the province)	1	0	0	RPF was called, however, technical and financial proposal were not received from vendors because of time duration	Not Completed
14	6.15	Organize orientation on Internal Control System for PG officials	1	1	100	o2 July, 2023 (Total- 39, Male-38, Femael-1)	
15	6.22	Conduct orientation on FRA (Guideline and portal) for PG	1	0	0	Concept note and cost estimate were approved, dropped due to unavailability of resource person	Not Completed
16	6.29	Organize in-country experience sharing visit for the PG officials	1	1	100	10th June 2023-17th June, 2023	Madhesh and Koshi Province
17	6.3	Planning and review workshop of PLGSP (PPIU and PCGG joint workshop - Annual and Trimester)	4	4	100	1. Review workshop-2 2. Planning workshop-2	
18	6.38	Prepare the Revenue Improvement Strategy/Action Plan of PG	1	0	0	Not initiated	No progress
Output 7: Provincial Center for Good Governance made operational to deliver capacity development services.							
19	7.1	Renovate physical infrastructure of PCGG (Provincial Training Center)	1	1	100	1. Change of roof, false ceiling, and electric wiring of the Hostel, Canteen, Guest house, Director's Quarter, Guard quarter, and Administrative Office. 2. Repaired stone slate roof of one Training Hall (Malika)	
20	7.2	Construct new physical infrastructure for PCGG (Building, including DPR)	1	1	100	1. DPR Revision with Soil test is completed. 2 New construction of the canteen and Administration floor without sanitary and electrical over the existing conference hall completed.	

SN	Act. No.	Activity Name	Targated Milestone	Achieved Milestone	Progress %	Explanation	Remarks
21	7.5	Organize capacity building training for PCGG's staffs	1	1	100		Total-16, Male-13, Female-3)
22	7.7	Organize cross sharing and learning visit for PCGG officials (Inter-state learning and sharing visit)	1	1	100	Karnali and Koshi Province	
23	7.16	Bulletin publication (Quarterly)	4	0	0	Not initiated	No progress
Output 8: Modernized LGs have strong administrative systems and accountable public financial management system							
24	8.3	Prepare Revenue Improvement Action Planning (RIAP) of LGS	8	0	0	Because of payment due issues of previous FY 2078/79, province governments transfer payment liability for this FY 2079/80, therefore large amount of allocated budget has used for due payment (liability) of previous FY. Therefore only financial progress seems in this FY	Only Financial Progress/No Physical progress
25	8.4	Prepare Capacity Development Plan of LGs	15	0	0		
26	8.5	Prepare Periodic Plan of LGs	9	1	11	Budinanda RM (because of payment due issues as mentioned in activities number 8.3 and 8.4)	Less than planned
27	8.8	Organize refresher /follow-up training for the implementation of LISA (covering 88 LGs).	10	10	100	1. Province level review workshop-1 2. District wise review/training-9	Total- 393, Male-312, Female-81)
28	8.9	Organize orientation on Internal Control System (ICS) for Local Governments	20	14	70	14 LGs	T-409 M-311, F-98
29	8.11	organize refresher /follow-up training to the elected representative and staff of LG/DCC on implementation of FRA.	88	88	100	10 orientations have been done with covering all 88 LGs (1. Province level review workshop-1 2. District wise review/training-9, covering all 88LGs)	
Output 9: LG systems enable horizontal and vertical accountability to all citizens							

SN	Act. No.	Activity Name	Targated Milestone	Achieved Milestone	Progress %	Explanation	Remarks
30	9.1	Support LGs to implement social accountability tools (downward accountability tools and mechanism - public hearing, social audit)	10	0	0	Because of payment due issues of previous FY 2078/79, province governments transfer payment liability for this FY 2079/80, therefore large amount of allocated budget has used for due payment (liability) of previous FY. Therefore only financial progress seems in this FY	
31	9.3	Support LGs to strengthen horizontal cooperation (organize Inter-local governmental workshop for horizontal cooperation agreement- waste management, ambulance, fire extinguisher, DRR etc.)	4	3	75	Covers 57 LGs of Kailali, Kanchanpur, Dadeldhura, Bajura, Achhamand Doti	
Output 10: LG systems mainstream GESI in their service delivery							
32	10.2	conduct GESI Audit at Local Government	11	0	0	Because of payment due issues of previous FY 2078/79, province governments transfer payment liability for this FY 2079/80, therefore large amount of allocated budget has used for due payment (liability) of previous FY. Therefore only financial progress seems in this FY	
33	10.5	Conduct orientation to 88 LGs to adopt a model code of conduct to control exploitation including sexual harassment	88	88	100	9 Orientations have been done with covering all 88 LGs (to date 50 LGs adopting the model code of conduct)	T-359, F-100, M-259
34	10.7	Develop/adopt model policy /orientation on Child, Senior citizen and differently abled person governance policy	3	3	100	Badimalika Municipality of Bajura, Zorayal Gaupalika and Sailishikhar Municipality of Darchula prepared initial policy	
Output 11: LG systems enable citizen engagement and inclusive participation							

SN	Act. No.	Activity Name	Targated Milestone	Achieved Milestone	Progress %	Explanation	Remarks
35	11.3	Conduct capacity development training on Grievances Handling Mechanisms in Local Governments to nodal officers (support LG in strengthening grievances handling mechanisms)	1	2	100	LG grievance handling and right to information (29 LGs of Kailali, Kanchapur and Dadeldhura)	T-38, M-35, F-3
36	11.4	Conduct orientation on participatory planning & budgeting procedures and tools prepared by MoFAGA/NPC/PLGs to ward chair and secretary of LGs	11	11	100	21 LGs of Darchula and Bajhang	T- 241, M 207, F-34
Output 12: Innovative Partnership Fund (IPF) is operational and transparently supporting LGs								
37	12.1	Conduct orientation on IPF prior to call of concept note and full proposal to the LGs and stakeholders	2	7	350	7 events covering all nine districts	T-216, M-161, F-53
38	12.3	Implement IPF schemes in LGs	9	9	100	**Contracted in FY 2021/22**	
						1. Bio-gas plant construction, improvement, operation and management project for waste management., Tikapur Mun	
						2. Student and Youth Entrepreneurship development project while studying and earning, Laljhadi RM	
						3. Paperless office management for delivery of government service through one platform in addition with economic growth and sustainable development, Aalital RM	
						4. Establishment of employment research training center and e-governance promotion project including collection, processing, management and electronic business (e-commerce) of rural industry and locally produced items. , Mellekh RM	

SN	Act. No.	Activity Name	Targated Milestone	Achieved Milestone	Progress %	Explanation	Remarks
						5. Promotion of e-governance and planning of agricultural and livestock programs for economic and social development. Kedarsew RM	
						Contracted in FY 2022/23	
						1. Youth Entrepreneurship and Beekeeping Business Promotion Project., Naugadh RM	
						2. Technology-friendly Badimalika-Enure Transparent local governance, Badimalika Mun.	
						3. Farmers' concerns in modern technology and creating employment through sales of organic/indigenous products,	
						4. Parsuram Digital Municipality, Parsuram Mun.	
39	12.5	Knowledge management in IPF (Learning sharing workshop on IPF among key stakeholders)	1	1	100		
Output 13: Elected representatives and civil servants at the provincial level are incentivized and trained for delivering high quality services							
40	13.1	Conduct capacity building training on GESI Mainstreaming for GESI Focal Person working in District Office under the Ministry of PG	1	1	100		T- 23, M- 17, F-6
41	13.1	Conduct capacity building training on various thematic areas to the staff in the Province (based on demand)	3	3	100	1. Capacity building training on writing cabinet proposal for the staff of the Office of the Chief Minister and Council of Ministers and the PG Ministry's	T- 61, M-49, F-12
						2. Courtesy and Hospitality management training to member of PG cabinet and high ranking officers of PG	
						3. ICT training to employees of PG Ministries and agencies (Computer Officer and Operator)	
42	13.1	Conduct capacity building training on hospitality and office management for the	1	1	100		T- 19, M- 19

SN	Act. No.	Activity Name	Targated Milestone	Achieved Milestone	Progress %	Explanation	Remarks
		staff working in the Secretariat of the Member of Council of Ministers					
43	13.1	Conduct capacity building training on communication skills and presentation capacity for the members of the Provincial Assembly	2	0	0		No progress
44	13.4	Conduct pre-service training (induction/ service entry training) for newly recruited PGs staffs	4	0	0	Not initiated	
45	-13.5	Conduct in service training for Provincial Staff	1	1	100	1	T-26, M-25, F-1
46	13.6	Prepare capacity development plan of PGs (with orientation)	1	1	100	HR-Capacity Development Plan of PG	
Output 14: LGs' elected representatives and civil servants are empowered and trained for delivering high quality services							
47	14.1	Conduct capacity building training on ICT (incl. Government Enterprise Architecture -GEA) for IT Officers of LGs	2	2	100		T-60, M-57, F-3
48	14.1	Conduct Capacity Building Training on IEE, EIA to technical staffs of local government	3	2	67		T-49, M-47, F- 2
49	14.1	Conduct Capacity Building Training on VERSP to Officials of Local Government	3	2	67	Social Security and Vital Event registration system training to the ward secretary of Doti	T-47, M-42, F- 5

SN	Act. No.	Activity Name	Targated Milestone	Achieved Milestone	Progress %	Explanation	Remarks
50	14.1	Conduct capacity building training on various thematic areas to the staff in the local level (based on the findings of LISA, CD plan etc)	12	6	50	Positive Motivation and Good Governance	T-269, M-208, F-61
51	14.1	Conduct capacity building training on survey, design, building codes to the technical persons of lGs	4	2	50	2	T-57, M- 55, F-2
52	14.1	Conduct capacity building training on procurement for the LG staff	6	4	67	Basic Public Procurement Process Training to the LG staff	T-71, M-67, F-4
53	14.2	Organize orientation on role and responsibilities as per the provisions of constitution and Local Governance Operation Act to newly elected representatives of 88 LGs	10	13	130	13 Events in all nine district	T-258, M-517, F-11
54	14.3	Organize workshop on Leadership Development for local level elected representatives	2	1	50	Leadership Development and Public Management" to the local elected representative from the freed Kamaiya in Kailali and Kanchanpur districts.	T-35, M-26, F-9
55	14.4	Conduct pre-service training (service entry and induction training) for new employees in local level	4	0	0		No progress
56	14.5	Conduct in-service training to LGs staff	4	3	75		T-72, M-59, F-13

Annex IV: Event Report Sample

<table>
<tr>
<td rowspan="2"></td>
<td>Government of Sudurpashchim Province

Office of Chief Minister and Council of Ministries

Provincial and Local Governance Support Programme

Provincial Programme Implementation Unit (PPIU)

Dhangadhi, Kailali</td>
</tr>
<tr>
<td>☐ Training | ☒ Workshop | ☐Meeting | ☒Orientation</td>
</tr>
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Name of Event: Website-related training for computer officers and computer operators of PG	
Date From: 2 July 2023	Date to: 2 July 2023
<u>Venue</u> Province: Sudurpashchim Province District: Kailali Local Government: Dhangadhi Sub-Metropolitan City	**<u>Targeted organization</u>** ☒Provincial Government ☐District Coordination Committee ☐ Metro ☐ Sub-Metro Municipality ☐ Rural Municipality ☐Ward Other
Background As per the provision in the financial procedure and accountability Act 2074 (clause 31), all provincial and local governments are required to establish and manage internal control systems. The provincial governments still have not completed the establishment of systems and tools for internal control. The implementation of the provincial internal control system guideline is envisaged to	

contribute to make the provincial institutions more functional and transparent with better financial discipline and administrative setup. To assist the Provincial government to perform their functions transparently and effectively, the PPIU Sudurpashchim have supported to draft the ICS guideline in FY 2021/22. However, wider consultation between ministries and institutions was remains to conducted. Therefore, PPIU Sudurpashchim planned to organize orientation the government officials on ICS and finalized the guideline in current FY.

In this context, PLGSP, PPIU Sudurpashchim organized a day orientation on ICS at Hotel Rubes Pvt. Ltd in 2 July 2023. This event was organized to get set objectives under activity number 6.15 of output 6. Acting Principal secretary, secretaries of provincial ministries, administrative head, account head and store keepers of the ministries and institutions participated the orientation.

Objectives

- To orient to PG offices on basic concepts and relevancy of the Internal Control System and Guideline.
- To encourage the PG's ministries and institutions for effective implementation of internal control system in accordance with international practice.
- To collect the recommendation, feedback and suggestion for further improvement of the ICS guideline drafted in FY 2021/22.

Outputs Delivered:

- Informed about basic concepts and theoretical perspective on Internal Control System.
- Collect the suggestion, recommendation and comments on ICS guideline drafted in Fy 2021/22.

Methodology

The training was divided into three sessions, i.e., opening sessions, technical sessions, and closing sessions. However, training was conducted in the semiformal way. The opening session was facilitated by the Mr. Nav Raj Ojha. The programme was started with the welcome speech and welcome speech was delivered by the Mr. Ojha. During the welcome speech he explained the objectives of the orientations as well. After the welcome speech, introductory session was started. Participants introduced themselves with name, office, position and conveyed their expectation from the orientation.

Acting principal secretary, provincial secretaries, provincial treasure controller, chief of the administrative sections, account officer and store officers participated the orientation. In total 39 PG officers participated the orientation. Among them, computer officers and computer operators participated the orientation. Among them, 38 were male, and 1 was female. Detail of orientation is presented in annex I.

After the opening session, technical session was started and four presentations were made in technical session. First and second sessions were related with theoretical perspectives of Internal Control System, Legal provision on ICS, COSO Framework, 2013 and importance of ICS. These two sessions were led by the Dr. Narayan Pd. Regmi, Province Secretary, MoEA and Mr. Bashu dev Joshi, Provincial Finance Controller. Third and four sessions were mainly related with presentations of ICS guideline (draft). These two sessions were led by acting principal secretary Mr. Ganga Bahadur Kharel and PPM Mr. Nab raj Ojha. After the presentations on draft ICS guideline, comments and feedback from the participants were collected. During the discussion following comments and feedback were raised:

Opening remarks of the orientation were put by the province secretary/PPD. He requested participants for active participation in the orientation.

- This guideline should be developed as a unified ICS guideline/nirdeshika and every ministry should develop their own ICS guideline
- Provision mentions in ICS guideline will be difficult to follow. Therefore provisions should be changed in practical manner.
- Monitoring and Evaluation mechanism should be incorporated and a committee should be formed for ICS monitoring.
- ICS guideline should incorporate the HR policy and this guideline missing this.
- ICS guideline should be consider the following theme:
    - integrity
    - Competitive
    - Self-governments
    - Human Resource
    - Risk Assessment
    - Information Process and System

- Performance review
- Monitoring process
- Communication and Conduct
- Coordination
- Expenditure ceiling of programme should be revised because existing ceiling is very limited and not adjustable with current market price.
- ICS guideline should incorporate the provision for maximum limit of fuel, maintenance, and other benefit for the provincial officials.

After the discussion session, closing session was started. During the closing session, participants put their experience about training. They expressed that the programme was more relevant and completed effectively. They learned what they needed to operate the websites and requested more consultation on ICS guideline. The orientation closed with closing remarks from acting principal secretary Mr. Ganga Bahadur Kharel. He concluded that orientation was effectively conducted, and participants found satisfied with the content of the orientation. He instructed to PPIU Sudurpashchim to forward ICS guideline to Ministry of Economic Affiars as soon as possible with including the comments and feedback arose in discussion. He argued that, ICS guideline will be basic step for the financial discipline of the provincial government.

Key Decisions/Recommendations

- Decided to forward the Drafted ICS guideline by OCMCM to MoFA
- Decided to request the Ministry of Financial Affairs to revise ICS guideline and share this with ministries and institutions.

Report Prepared By:

……………………………………

Yam Nath Giri

Monitoring and Reporting Expert

Report Approved By:

…………………………………….

Nav Raj Ojha

Under Secretary/PPM

Annex I: Participants List

सुदूरपश्चिम प्रदेश सरकार
मुख्यमन्त्री तथा मन्त्रिपरिषद्को कार्यालय
प्रदेश तथा स्थानीय शासन सहयोग कार्यक्रम (PLGSP)
प्रादेशिक कार्यक्रम कार्यान्वयन इकाई (PPIU)
धनगढी, कैलाली

आन्तरिक नियन्त्रण प्रणाली एवं सोसम्बन्धी निर्देशिकाको मस्यौदा उपर छलफल कार्यक्रम उपस्थिति

मिति : २०८०/३/१७ गते , आइतबार   स्थानः द रुबस होटेल धनगढी , कैलाली

क्र.सं.	पुरा नाम		कार्यालयको नाम	मोबाईल नम्बर	लिङ्ग	समूह/वर्ग (जात/जाति)	हस्ताक्षर
१	श्री गंगा बहादुर खरेल	नि. प्रमुख सचिव	मुख्यमन्त्री तथा मन्त्रिपरिषद्को कार्यालय	९८५४XX९२८६			
२	श्री डा. नारायण प्रसाद रेग्मी	सचिव	आर्थिक मामिला मन्त्रालय				
३	श्री डा. मदन सिंह धामी	सचिव	भूमि व्यवस्था, कृषि तथा सहकारी मन्त्रालय				
४	श्री वेद कुमार ढकाल	सचिव	उद्योग, पर्यटन, वन तथा वातावरण मन्त्रालय				
५	श्री ज्ञान प्रसाद ढकाल	सचिव	सामाजिक विकास मन्त्रालय				
६	श्री प्रेम दत्त भट्ट	सचिव	भौतिक पूर्वाधार विकास मन्त्रालय				
७	श्री विष्णुदीप बेख्सा	नि.सचिव	आन्तरिक मामिला तथा कानून मन्त्रलय				
८	श्री पदम राज जोशी	सचिव	प्रदेश नीति तथा योजना आयोग	९८४८७८८१८४			
९	श्री बासुदेव जोशी	प्रदेश लेखा नियन्त्रक	प्रदेश लेखा नियन्त्रकको कार्यालय	९८५८४८८०८५			
१०	श्री नवराज ओझा	उपसचिव /PPM	मुख्यमन्त्री तथा मन्त्रिपरिषद्को कार्यालय				
११	विजय शंकर	सहसचिव	गो.ब.क.का.गण. म.सगर केलालह	५१८८२८८८८			
१२	भरत प्र. भट्ट	उपसचिव	उद्योग,पर्यटन, वन तथा वातावरण मन्त्रालय	९८८०३३४४९			
१३	जुन जोशी	शा.अ.	सामाजिक वि. मन्त्रालय	९८४८६३३४२६			

आन्तरिक नियन्त्रण प्रणाली एवम् सोसम्बन्धी निर्देशिकाको मस्यौदा उपर छलफल कार्यक्रमको उपस्थिति

मिति : २०८० असार १७ गते , आइतबार   स्थान : द रुबस होटेल, धनगढी, कैलाली

क्र.सं.	पुरा नाम	पद	कार्यालयको नाम	मोबाईल नम्बर	इमेल	लिङ्ग	समूह/वर्ग (जात/जाति)	हस्ताक्षर
१४	विजय भट्ट	शा.अ.	मु.व.क.तथा प.परिषद	९८४१७४५७७३	behdin@yar.M			
१५	देवेन्द्र शाह	शाखिकत	" "	९८१३३८३३७०	devendrsheh@gmail.com	M		
१६	हरि दत्त भट्ट	ग.सु.	उद्योग पर्यटन वन वातावरण मन्त्रालय	८५८८६२०८६१	haridattabhatt62@gmail.com	m		
१७	भानु चौधरी	स.म्याचलण्ड	भूमि व्यवस्थापन	८५८८४८९१९	myidbhanu@gmail.com	M		
१८	महादेव पन्त	श्र.ई.इ.	" "	८५८९८५६८००	mahadevpant72@gmail.com			
१९	मधुराज पाण्डेय	कं.अप	प्रि.नि.वि.कैलाली	८५८१८२०८९६	pandeyykes@gmail.com			
२०	जयराज ओझा	अभिहत	प्रदेश निति तथा योजना	९८१८६०११८३०	Jrojha033@gmail.com			
२१	सुरज सिंह	"	आर्थिक मामिला मन्त्रालय	९८५८४२५७५८	cps.angelo1@gmail.com			
२२	नरेन्द्र ब. पाल	शाखा प्रमुख	प्रदेश लेखा नियन्त्रक	९८२१८४१३१७	palnarendrabahadur@gmail.com			
२३	प्रेम कटेल	क.अधिकृत	" "	८५८८५६९००	prem.katel2014@gmail.com	ठ		
२४	पार्वती भट्ट	शाखा अधिकृत	उद्योग, पर्यटन, वन तथा वातावरण मन्त्रालय	८५८६२९८९२	bhatt parwati77@gmail.com	म		
२५	भिमबहादुर सेर	लेखा अधिकृत	प्रदेश लेखा कार्यालय	५८८०८८९२०	aibhim099@gmail.com	M		
२६	पदम बिष्ट	"	उ.प.व.वा.मन्त्रालय	८८५९२२६९९०	padambista77@gmail.com	M		
२७	मोहन चन्द्र जोशी	शा.अ.सं.	भौ.पू.वि. मन्त्रालय	८५८८९६९००५	mohanjoshibtd@gmail.com	M		
२८	ठाकुर राम चौधरी	अधिकृत	मुख्यमन्त्री तथा मन्त्री परिषद	८५८८८४२६०	chaudhary thakur ram 04@gmail.com	M		
२९	लगन बिष्ट	शा.अ.	आन्तरिक मामिला मन्त्रालय	९८५८२६८८६८				

आन्तरिक नियन्त्रण प्रणाली एवं सोसम्बन्धी निर्देशिकाको मस्यौदा उपर छलफल कार्यक्रम उपस्थिति

मिति : २०८०/३/१७ गते , आइतबार स्थानः द रुबस होटेल धनगढी, कैलाली

क्र.सं.	पुरा नाम	पद	कार्यालयको नाम	मोबाईल नम्बर	लिङ्ग	समूह/वर्ग (जात/जाति)	हस्ताक्षर
३०	युवराज क्षेत्री		आर्थिक मामिला प.प्रा.	9851207641	पुरुष	क्षेत्री	
३१	गणेश बल्लभ भट्ट	उपसचिव	सामाजिक विकास मन्त्रालय	9858420593	पुरुष	ठकुरी	
३२	दिनेश सुथार	शाखतान्या ब्रत इत /टा	OCMCM/PLGSP	9841394211	"	अ.ज.	
३३	अनिल्यल चक्रवर्ती	IT & e-Gov expert	OCMCM/PLGSP	9841503319	"	जनजाती	
३४	श्रीणिराज चौधरी	क.नं. ६६१	जि.बजार अनुगमन कार्यालय	9868775180	"	आ.ज.	
३५	एक्का राज लेखक	ले.ठ.अ.	"	9849652203	"	ब्राम्हण	
३६	जगदीश जोशी	शा.अ.	"	9848236384	पु.	ब्राम्हण	
३७	तिलराज आोली	शा.अ.	"	9865632287	पु.	"	
३८	जनक ब. थापा	कम्प्यु. अपरेटर	MODAL	9845421817	पु.	क्षेत्री	
३९	मिन बद्र पन्त	"	OCMCM	9851169605	पु.	"	
४०	विनोद कु. जालीजी	मुख्यलेख सकाधि अधिकृत	OCMCM/PLGSP/PPIO	9864291324	पु.	ब्राम्हण	
४१	मिनता चौधरी	AFA	"	9848634077	म.	जनजाती	
४२	ममता क. (थ)	MGR Expert	"	9851239385	म.	ब्राम्हण	
४३	रत्नाप्रसाद श्रेष्ठ	आन्किट	OCMCM	9848488500	पु.	आ.ज.	
४४	एक बहादुर थापा	स.लो.पा.	क.म.तथा म.प.का.	9828483207	पु.	क्षेत्री	
४५							
४६							

आन्तरिक नियन्त्रण प्रणाली एवम् सोसम्बन्धी निर्देशिकाको मस्यौदा उपर छलफल कार्यक्रमको उपस्थिति

मिति : २०८० असार १७ गते, आइतबार स्थान : द रुबस होटेल, धनगढी, कैलाली

क्र.सं.	पुरा नाम	पद	कार्यालयको नाम	मोबाईल नम्बर	इमेल	लिङ्ग	समूह/वर्ग (जात/जाति)	हस्ताक्षर
३०	रो.डो.ब. बम	ह.स.चा.	आ. म. य.	9848486099		पु		
३१	राम बहादुर बस्नेत	प.स.लि.	आन्तरिक भौमिक कार्यक्रम	9848526468		न		
३२	हरिश्चन्द्र ओझा	ह.ब.चा.	उ.प.ब.वि.कार्यालय	9848563524		म		
३३	राम महता	ह.ब.चा.	उ.प.ब.वि.नियालय	9848935868		म		
३४	ज्ञानेन्द्र सिं. रावल	ह.ब.चा.	कृषि मन्त्रालय	9848228362		म		
३५	प्रकाश कान्त पाठक	ह.ब.चा.	प्रदेशलेखा, धनगढी	9858452205		ब		
३६	शुरेन्द्र चौधरी	ह.ब.चा.	सामाजिक मन्त्रालय	9848949292		म		
३७	कमल महता	ह.ब.चा.	कानुन मन्त्रालय	9848540920		म		
३८	निबेश आचार्य	प	मुख्य मन्त्री कार्यालय	9868291260		ब		
३९	नरेन्द्र थापा	का.स.	प प	9848239865		म		
४०	रघुवीर जोशी	ह.स.चा.	निति तथा योजना आयोग	9843299280				
४१	केशरा लनिधाने	प	PLGSP	9848436070				
४२								
४३								
४४								
४५								

Annex II: Finance/Account Expenses:

S.N.	Expenditure headings	Amount
1.	Hotel expenses (lodging fooding and snacks)	
2.	Stationary	
3.	Facilitator allowances	
4.	Miscellaneous	
	Total Amount:	

<div align="center">

सुदूरपश्चिम प्रदेश सरकार
मुख्यमन्त्री तथा मन्त्रिपरिषद्को कार्यालय
प्रादेशिक तथा स्थानीय शासन सहयोग कार्यक्रम (PLGSP)

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आन्तरिक नियन्त्रण प्रणाली एवं सोसम्बन्धी निर्देशिकाको मस्यौदा उपर छलफल कार्यक्रम
२०८० असार १७ गते, होटल रुबस, धनगढी, कैलाली ।

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कार्यक्रम कार्यतालिका

समय	कार्यक्रम	जिम्मेवारी / सहजीकरण
२०८० असार १७ गते,		
७.००-७.३०	आगमन/नाम दर्ता र ब्रेकफास्ट	मिनिता चौधरी
७.३०-७.४५	**आसन ग्रहण,** • श्रीमान् नि. प्रमुख सचिवज्यू, प्रमुख अतिथि • प्रदेश सचिवज्यूहरू (मन्त्रालय) • सचिव, प्रदेश नीति तथा योजना आयोग • प्रदेश लेखा नियन्त्रकज्यू • अन्य सहभागीज्यूहरू	नवराज ओझा/ **उपसचिव/कार्यक्रम ब्यबस्थापक (PLGSP)**
७.४५ — १०.४५	**प्रस्तुतिकरण/प्रवचनः** आन्तरिक नियन्त्रण प्रणालीको महत्व र निर्देशिकाको आवश्यकता	डा. नारायण प्रसाद रेग्मी, प्रदेश सचिव, आर्थिक मामिला मन्त्रालय
	प्रस्तुतिकरण आन्तरिक नियन्त्रण प्रणालीका सैद्धान्तिक आधारहरु	प्रदेश लेखा नियन्त्रक श्री वासुदेव जोशी
१०.४५-१.४५	निर्देशिकाको मस्यौदा प्रस्तुति	गंगा बहादुर खरेल/नवराज ओझा
	निर्देशिकाको मस्यौदा उपर छलफल, टिप्पणी र सुझाव	सहभागी सबै
१.४५-२.००	समापनः **मन्तव्यः** सचिवज्यूहरु **नि. प्रमुख सचिव गंगा बहादुर खरेल**	नवराज ओझा
२.००	खाना	सबै

Annex III: Pictures of the event