



Government of Nepal
Ministry of Federal Affairs and General Administration
Provincial and Local Governance Support Programme

2nd National Executive Committee Meeting

June 10, 2020

Aide Memoire

1. The 2nd meeting of the National Executive Committee of the Provincial and Local Governance Support Programme (PLGSP) was held under the chair of Mr. Surya Prasad Gautam, Secretary, Ministry of Federal Affairs and General Administration (MoFAGA) on 10 June 2020. The main purpose of the meeting was to get updates on the implementation status of PLGSP, and discuss and endorse the PLGSP Annual Strategic Implementation Plan (ASIP) 2020/21. The meeting was participated by senior officials of line ministries, the representatives of the Joint Financing Agreement (JFA) partners, UNDP and local government associations (see details of the participants in annex). Considering the COVID-19 pandemic, the meeting was organized in a mixture of in-person and virtual.
2. Mr. Gautam started the meeting by welcoming the participants and mentioned that the Constitution of Nepal marks a fundamental paradigm shift in the system, structure and thus the functioning of all level of Governments. He further added that PLGSP is the national framework programme of the Government of Nepal and it aims at attaining "Functional, sustainable, inclusive and accountable provincial and local governance". He briefly stated the broad working areas of the PLGSP and informed that the government is moving ahead with strong will to fulfill the national aspiration of "Prosperous Nepal, Happy Nepali".

He pointed out that given the coverage and scope of the Programme it has wide range of stakeholders including, several federal level agencies, all Provincial and Local Governments, including local government associations. He stressed that the concerns and priorities of the province and local governments have been included in the programme through a bottom-up approach. Mr. Gautam mentioned that the Provincial Coordination Committee (PCC) is the principal body to make decisions regarding PLGSP at the province level, as stated in the Programme Document approved by Government of Nepal.

He mentioned that due to delays in decisions and implementation, mainly due to COVID-19 pandemic, PLGSP could not progress as expected. He further said that PLGSP has still been able to deliver some activities related to preparation of important guidelines, carrying out Local Government Institutional Self-Assessments (LISA), preparation of capacity development plans, implementation of SuTRA, preparation of a COVID-19 needs assessment framework and recovery plan guidelines.

Mr. Gautam, while highlighting the ASIP 2020/21, mentioned that it has been prepared through wide consultations, through a bottom-up approach. It aims at fostering broad collaboration with development partners and government agencies, facilitating a cooperative form of federal system through policy and legislation support, capacitating Provincial and Local Governments in performing their responsibilities, enabling them to promote gender equality and social inclusion and accountability to citizens. An attempt has been made to make the ASIP responsive to the evolving COVID-19 pandemic in line with the adaptive and flexible approach of the PLGSP.

Mr. Gautam pointed out that the program has identified the PCGGs as a major vehicle to deliver the services to LGs in a sustained manner. The Government of Nepal has made a strategic decision to that end to transfer the LTDA regional centers to all Provincial Governments. Gandaki Province has already established the PCGG. He expressed hopes that the PCGGs will start functioning in all provinces from the beginning of next FY. He added that the Innovative Partnership Fund (IPF) is a special component of the program and that there is a need to develop operational guidelines and initiate implementation from FY2020/21 .

Mr. Gautam mentioned that the fiduciary risk is a sensitive issue and that there is a need to develop and implement strong fiduciary risk mitigation measures in PLGSP with zero tolerance on irregularities. He emphasized the needs for addressing the COVID-19 pandemic through PLGSP as underlined by the PCCs in an unequivocal manner. He urged all stakeholders to consider this aspect as well.

He underlined the need for bringing all non-coordinated and non-aligned programs/projects in the area of sub-national governance under the framework of PLGSP, the National Framework Programme of Government of Nepal.

Finally, the chair thanked all development partners for their participation and wished a fruitful discussion to approve the ASIP.

The Agenda of the meeting was presented as follows:

3. Highlights on Implementation Status of PLGSP 2019/20
4. Highlights on ASIP 2020/21
5. Discussion
6. Decisions
7. Closing remarks

Ms. Cynthia Rowe, Co-chair, Head of Governance, DfID, while delivering opening remarks, mentioned how the context is increasingly challenging due to COVID-19 and the lockdown and appreciated the initiatives taken by MOFAGA/PLGSP to work in the COVID-19 context. She further appreciated the progress made to date, despite the current situation, including in recruiting the technical staff and establishing the PCGGs.

Ms. Rowe expressed expectations that the programme should be relevant in the current situation in which the PLGSP will work. She further added that in these times, it is increasingly important for all stakeholders to stand together and communicate with each other to devise strategies to overcome the challenges.

She pointed out that DPs expect close coordination with MoFAGA as well as with provincial and local governments on operationalizing the PCGGs and IPF and shared the importance of the IPF to address the demands of the local level in an inclusive manner.

Highlights on Implementation Status of PLGSP

Mr. Ramesh Adhikari, National Programme Manager/Under Secretary, MoFAGA, while highlighting the implementation status of PLGSP, mentioned the following progress:

- MOFAGA have drafted 13 different model laws for local governments in a consultative manner with the support of PLGSP.
- disseminated the report on Federalism Capacity Needs Assessment Study report to all Provinces and Local Governments .
- Carried out various consultations and meetings between OCMCM and other related ministries in all provinces.
- piloted the LISA tool in seven local governments (one in each province)
- Developed a COVID-19 reporting MIS (C-MIS) for local governments.
- Conducted a need assessment framework of implications of COVID-19 to the Local Governments
- Developed a guideline for the local governments to carry out rapid need assessments in the context of the Pandemic as well as for recovery plan preparations.
- Continued ICT support to province and local governments to strengthen the foundation for e-governance.
- SUTRA introduced in all 722 local governments.
- Preparation of IPF guideline is initiated and will be finalized by September 2020.

- PCGG is established and functional in Gandaki Province. It will be established and operational in all provinces from the beginning of the FY2020/21

TA Staff recruitment

- Status of the total 11 required position in the PCU: 4 completed, 4 under process, and 3 decision pending.
- Status of the 49 required positions in the PPIUs: 7 completed, 28 under process, 7 pending due to lockdown, and 7 decision pending.
- Status of the total 49 required positions in the PCGGs: 21 completed, 14 under process, 7 pending due to lockdown, and 7 decision pending.
- Due to the COVID-19 pandemic, PLGSP have faced delays in selecting TA staff and deploying them in the respective duty stations.

Learning

- Adaptable and flexible capacity development support to all levels of governments is more relevant than ever to respond to COVID-19.
- ICT support initially provided to PLGs worked very well towards creation and development of proper and effective ICT infrastructure and integration for optimization of data use.
- PCGG operationalization has been proved most desired need to provide capacity development support to LGs and PGs
- Importance of coordination and collaboration has been increasingly underlined in the current context.
- Relevance of local government engagements to better address local context.

II. Highlights on Annual Strategic Implementation Plan 2020/21.

Mr. Ramesh Adhikari presented in brief the PLGSP ASIP 2020/21. He mentioned that the ASIP has followed some guiding principles including, the participation of and ownership by the provincial and local governments, promotion accountability to the citizens, and mainstreaming GESI for addressing unequal power relations. Also, it has taken the COVID-19 impact into its account. The ASIP 2020/21 has been prepared with some key strategies, including:

- i) Ensure that the programme is responsive to the demands and priorities of the PLGs.
- ii) Active involvement by all relevant ministries and entities at the federal level;
- iii) Institutionalize the mechanisms to coordinate and collaborate between PCU, PPIUs and PCGGs, Federal Ministries, LG associations, and DPs, among others;

- iv) Ensure coordination and harmonization with all DPs working on sub-national governance;
- v) Mobilize volunteers and experts to provide technical support through online trainings, workshops, and orientations to PLGs and
- vi) Follow adaptability and flexibility in reference to the COVID-19 pandemic.

Mr. Adhikari highlighted the following activities as key priority of the ASIP 2020/21:

- Make PCGGs functional in all provinces at the earliest possible;
- Organize trainings and orientations (virtually or in-person) for local elected representatives and staff;
- Mainstream GESI in PLGs by supporting them to prepare GESI strategies and conduct budget audits from a GESI lens;
- Organize a dedicated training for elected representatives representing Women, Madheshi, Muslim, Dalit, Ethnic minorities and other disadvantaged groups;
- Establish institutions and finalizing operating guidelines for the IPF to initiate its operation by early 2021;
- Learning and knowledge management, establishing baseline for PLGs, third party monitoring, documentation of success cases and communications

Mr. Adhikari, in addition, elaborated on proposed activities in the ASIP 2020/21 to be implemented at federal, provincial and local level. The following are the activities by outputs:

The proposed activity under output 1 include: to formulate model regulations and operational guidelines; to assess the existing Acts, regulations and guidelines in support of provincial and local governments; and to formulate communication policy for provincial and local governments.

In case of output 2, the main proposed activities are:

- i) Prepare model fiduciary risks reduction action plan of provincial and local governments;
- ii) Develop planning and monitoring software/ guideline for LG;
- iii) Develop training standardization tools for quality control;
- iv) Develop CD software for PCGG in the area of drafting necessary rules, regulations, guidelines, SOPs, curricula and developing integrated reporting system etc.;
- v) Review / prepare training modules;
- vi) Conduct study on local level spatial distribution/supply chain;
- vii) Conduct mapping of donor support in the area of federal governance;
- viii) Prepare operational guidelines on public expenditure management and standard for local government;
- ix) Review and revise LISA guidelines;

- x) Conduct stock-taking of tools and products prepared/used by government and DPs;
- xi) Organize MToT on Mid Term Expenditure Framework (MTEF) for resource person
- xii) Prepare audit arrear clearance policy.

In case of output 3:

- i) Conduct policy analysis to implement effectively decisions of the Inter- Provincial Coordination Council meetings;
- ii) Develop inter-governmental coordination and collaboration strategy and procedure;
- iii) Organize National Steering Committee (NSC), National Executive Committee (NEC), Fiduciary Risk Management, Technical Assistance Sub Committee (TASC);
- iv) Conduct policy analysis to implement effectively decisions of the Provincial Coordination Council meetings;
- v) Organize consultative workshop at province level with officials of provincial and local governments;
- vi) Organize seminars on IT and PFM.

In case of output 4, the major activities are:

- i) Formulate Acts and regulations of provincial governments;
- ii) Review existing Acts and regulations adopted by LGs and provide necessary feedback for improvement.

The proposed activities under output 5 are

- i) Mainstream GESI in provincial governments;
- ii) Organize orientation to PG on Gender Responsive Budget (GRB) formulation;
- iii) Support and conduct Provincial Coordination Council meeting/follow-up;
- iv) Develop monitoring mechanism for internal control system in PG;
- v) Conduct public hearing /public auditing;
- vi) Organize periodic press meet, TV program and publication.

The main activities proposed under output 6 are:

- i) Develop IT based management system in OCMCMs;
- ii) Strengthen public financial management system of PGs;
- iii) Update website of PGs;
- iv) Improve public service delivery management systems;
- v) Introduce e-attendance systems with required equipments and guidelines for PGs;
- vi) Provincial Civil Service Information system established and operationalized;
- vii) Strengthen Planning and Budgeting System in PGs.

The main activity under output 7 is to establish Provincial Center for Good Governance (PCGG) by restructuring existing Regional Training Centers of LDTA. Prepare PCGG operational guidelines

Major activities to be implemented at local level are related to output 8 - 14 which are as follows:

- i) 480 LGs RAC members and officials oriented on RIAP
- ii) 45 local governments adopted Internal Control Guidelines
- iii) 79 LGs established and operationalized Disaster MIS
- iv) Workshop organized in 7 provinces on audit arrear settlement
- v) 300 LGs conducted public hearing and public audit
- vi) A horizontal and vertical accountability mechanism for local government developed
- vii) 12 LGs coached/mentored in internal control guideline
- viii) 753 LGs mainstream GESI
- ix) 350 LGs conducted GESI budget audit
- x) Produced and disseminated good practices on GESI, Planning, Judicial Committee, service delivery and procurement etc, of Local Governments and PGs. Jingle on GESI transmitted from national and local media.
- xi) Trained 4,000 elected representatives and staff of PG on various thematic areas
- xii) Oriented 75 specialists/experts and 16 support staff on federalism, governance and their role/responsibilities in PLGSP
- xiii) Trained 100 Master trainers and Federal Level Government Institutions including MOFAGA on different areas of capacity development based on the demand.
- xiv) Trained 20,000 elected representatives and staff of LGs on various thematic topics including GESI.
- xv) Organized workshop with LG associations organizations and disseminated proceedings on federal issues

The Total budget for 2020/21 is Rs 3577.279 million of which Rs 43.9 million is from GoN, Rs. 3160.060 million from JFA, and Rs. 373.319 million from TA source. Distribution of budget (in thousands) by outputs is given below.

| Output Summary of Budget (NPR, in 000) | | | | | | | | | | | | | | |
|--|------------|----------------|--------------|----------------|-----------|---------------|--------------|---------------|---------------|--------------|----------------|---------------|----------------|---------------|
| Output | PPIU | | PCGG | | FCGO | | PCU | | | Total Budget | | | | % of Total |
| | GoN | JFA | GoN | JFA | GoN | JFA | GoN | JFA | TA | GoN | JFA | TA | Total | |
| Output 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 11800 | 4125 | 0 | 11800 | 4125 | 15925 | 0.45 |
| Output 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 20900 | 16520 | 0 | 20900 | 16520 | 37420 | 1.05 |
| Output 3 | 0 | 0 | 0 | 0 | 0 | 0 | 1500 | 25000 | 0 | 1500 | 25000 | 0 | 26500 | 0.74 |
| Output 4 | 0 | 18100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 18100 | 0 | 18100 | 0.51 |
| Output 5 | 0 | 46490 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 46490 | 0 | 46490 | 1.30 |
| Output 6 | 0 | 70390 | 0 | 13500 | 0 | 0 | 0 | 0 | 0 | 0 | 83890 | 0 | 83890 | 2.35 |
| Output 7 | 0 | 0 | 0 | 350000 | 0 | 0 | 0 | 0 | 0 | 0 | 350000 | 0 | 350000 | 9.78 |
| Output 8 | 0 | 0 | 19170 | 456060 | 48 | 192860 | 0 | 278800 | 0 | 19218 | 927720 | 0 | 946938 | 26.47 |
| Output 9 | 0 | 0 | 0 | 30000 | 0 | 0 | 0 | 0 | 1000 | 0 | 30000 | 1000 | 31000 | 0.87 |
| Output 10 | 0 | 0 | 0 | 145300 | 0 | 0 | 0 | 0 | 0 | 0 | 145300 | 0 | 145300 | 4.06 |
| Output 11 | 0 | 0 | 0 | 3000 | 0 | 0 | 0 | 9000 | 0 | 0 | 12000 | 0 | 12000 | 0.34 |
| Output 12 | 120 | 1050090 | 0 | 0 | 0 | 0 | 0 | 0 | 2500 | 120 | 1050090 | 2500 | 1052710 | 29.43 |
| Output 13 | 0 | 0 | 0 | 101230 | 0 | 0 | 0 | 0 | 17350 | 0 | 101230 | 17350 | 118580 | 3.31 |
| Output 14 | 0 | 0 | 0 | 245000 | 0 | 0 | 0 | 5000 | 0 | 0 | 250000 | 0 | 250000 | 6.99 |
| Operation Cost | 0 | 42350 | 7700 | 26950 | 0 | 0 | 15362 | 18240 | 331824 | 23062 | 87540 | 331824 | 442426 | 12.37 |
| TOTAL | 120 | 1227420 | 26870 | 1371040 | 48 | 192860 | 16862 | 368740 | 373319 | 43900 | 3160060 | 373319 | 3577279 | 100.00 |

IV. Plenary Discussion

After the presentation by the National Programme Manager, the floor was open for discussions. Following are the major comments and feedback:

Mr. Shivaram Neupane, Joint Secretary, MoWCSC expressed that PLGSP is a good initiative to address the gaps among the three levels of governments. He made a query on how the concept of the programme would be institutionalized and would be taken to the local level. He shared his experience from implementing women and children related activities at the local level and said that the local governments did not fully own the activities that were formerly implemented by the District Level Women and Children Offices.

Mr. Yubaraj Subedi, Joint Secretary, MoEST said that about 90% of the work of the ministry is now transferred to local governments and he feels that the coordination between provincial

and local governments requires improvement. He pointed out that PLGSP's role can be important in this connection. Mr. Subedi mentioned that management of community schools is one of the areas where the LGs have to be involved and we can work together. He pointed out that the COVID crisis can be better addressed in collaboration with other ministries as well.

Mr. Shanker Nepal, Joint Secretary, OPMCM, mentioned that strengthening interprovincial coordination lies with OPMCM but he is not able to talk much on content since he is not being updated on the documents at the moment. Mr. Nepal suggested PLGSP to focus on filling the gaps between the provincial and local governments and coordinate and consult with other relevant ministries while delivering the trainings through the PCGGs.

Ms. Cynthia Rowe, Head of Governance, DFID / DP-Chair: Pointed out that the ASIP 2020/21 needs to clarify the relevant comments and suggestions received from this meeting and that it should provide more detail on how PLGSP can address the changed situation due to COVID-19. She further stated that coordination between federal, provincial and local government is very important and that the ASIP should cover how it would be operationalized.

She opined that, though there are not yet formal reports, there is an increased risk and occurrence of gender based violence (GBV) during the lockdown and in quarantine sites. The response to COVID-19 should also take such issues into account.

Ms. Rowe emphasized on maintaining transparency and accountability while implementing the programme activities and ensuring the achievement of the results.

She mentioned that PCGG is a priority of the PLGSP and it would be good to develop a detailed timeline for the establishment and operationalization as soon as possible. Furthermore, regarding the IPF, she reminded that headquarters of respective DPs need to approve the guideline related to the IPF. This fact needs to be taken into account while developing the timeline in this regard.

She suggested to closely work with provincial and local governments to design robust Innovation Partnership Fund Schemes with high level of transparency and fairness in the selection of the schemes. Ms. Rowe mentioned that the fiduciary risk assessment for the IPF is very important and that it would be good to discuss this further with MoFAGA, Development Partners (DPs), Provincial and Local governments and work out the mitigation measures. She also stated that this is the peak time to carry out monitoring and evaluation activities to capture learning and make improvements in the PLGSP.

She pointed out that the ASIP requires a quick check on consistency and a timeline would be useful for DP to provide inputs.

Ms. Dagny Mjos, the Head of Development Cooperation of the Royal Norwegian Embassy, acknowledged MoFAGA's efforts to select the technical assistance provider, establishing the PCU, and PPIUs for the implementation of the project. She also acknowledged UNDP for making good efforts in hiring required technical staff. She appreciated MoFAGA's efforts to develop the ASIP in the lock down situation and hoped that MoFAGA will take concrete action to establish PCGGs, the key vehicles to implement the PLGSP. Ms Mjøs also acknowledged MoFAGA's efforts to prioritize gender equality and social inclusion, and requested the PLGSP to be more proactive and strategic to address GESI related needs. Ms Mjøs reiterated the importance of mitigating fiduciary risks, and requested MoFAGA to develop a fiduciary risks mitigation action plan.

Ms. Ayshane Labe, Resident Representatives, UNDP, appreciated the support and cooperation by PLGSP to recruit the technical staff. She commended the efforts to set up PPIUs at the province level during such difficult times. She also recorded her gratitude for choosing UNDP as the technical assistance partner of the PLGSP. She appreciated the PLGSP's efforts to adapt to the COVID-19 context. She recognized PLGSP's efforts to include Gender Equality and Social Inclusion (GESI) and expressed an expectation that MoFAGA will be further proactive to promote GESI in the PLGSP.

She further mentioned that DPs expect that the PLGSP should work closely with them on the fiduciary risk assessment and in preparing its action plan, and on operationalizing the IPF and PCGGs.

Mr. Nawaraj Gelal, spokesperson, ADCCN, mentioned that all stakeholders should work under national framework of PLGSP and advised that PLGSP should not by-pass the LG associations. He pointed out that the PLGSP should recognize the role of LG associations and should actively coordinate and engage them in PLGSP planning and implementation.

Mr. Hom Narayan Shrestha, President, NARMIN, mentioned that the importance of the local governments has been underlined by the outbreak of the COVID-19 pandemic and suggested PLGSP to work in close coordination with LG associations. He appreciated the seriousness of the NEC towards addressing the priorities of the provincial and local governments and wished for it to be practical. He expressed his concerns that the role of LG associations in PLGSP has not been thoroughly discussed and added that a programme implemented without participation of intended beneficiaries would not be a success.

Mr. Ashok Byanju, president, MUAN, mentioned that the association has put forward its opinion that LG association can play important roles in the PLGSP, but that this has not yet been addressed. He pointed out that the programme support is for the short term, and that institutional strengthening of the LG associations is important to continue the services after the programme ends. He strongly called for including representatives from LGs associations as members in the NEC and PCC.

Mr. Janak Raj Sharma, Under Secretary, MoF, mentioned his experience that most of the programme would be good, but that it might be difficult to implement. Mr. Sharma pointed out that we, the representatives of local governments and development partners, all talked about improving the overall task of the programme but that it is also important to build ownership at the local level. He also suggested to think further on how the ownership can be increased at the local level.

V. Response on Comments

Mr. Jayanarayan Acharya, National Programme Director and Joint Secretary, MoFAGA acknowledged the valuable comments and suggestions received from the participants. Mr. Acharya agreed with the concern raised on the needs for institutionalizing the concept of the programme and building ownership of local governments. He mentioned that MoFAGA is also working in the same line and will discuss further with local governments, development partners and other stakeholders to make improvements. Mr. Acharya assured that the other issues raised will also be discussed at MoFAGA along with other stakeholders as the programme document have been approved by the Government of Nepal.

VII. Decisions

1. The National Executive Committee acknowledged MoFAGA's efforts to initiate PLGSP implementation from FY 2019/2020 although the program approval was delayed and COVID-19 has challenged implementation since March 2020. NEC recommended MOFAGA/ Program Coordination Unit (PCU) to expedite the implementation of the programme in the remaining months of the 2019/20, adapting to the new situation and making the programme responsive to the COVID-19 pandemic.
2. The National Executive Committee took note of the guiding principles, strategies and approaches adopted to formulate the ASIP 2020/21. The Committee also appreciated the PCU's efforts to coordinate with the Provincial and Local levels while developing P/ASIP and acknowledged the process the Offices of Chief Ministers and Council of Ministers adopted to bring the stakeholders together and come up with agreed activities for 2020/21 even during the current crisis. Acknowledging the important feedback and suggestions received from the members in the NEC meeting, the Committee approved the ASIP 2020/2021 provided that comments from DPs and other members of the Committee will be further included in the final ASIP. A three-member joint team of the MoFAGA and JFA-DPs, led by the National Programme Manager is formed to incorporate the relevant comments and suggestions in the ASIP by 25 June 2020. The Committee authorizes the Ministry of Federal Affairs and General Administration to approve the revised ASIP 2020/21 in consultation with the JFA-DPs.
3. The Committee acknowledged the efforts MOFAGA/PCU made to backstop and coordinate with OCMCMs to operationalize PCGGs at the earliest possible. NEC

suggested MoFAGA to provide necessary institutional and legislative support if any to OCMCMs so that PCGGs are operationalized at the earliest possible and start providing capacity development services to the local governments in line with the PLGSP programme document.

4. The Committee authorizes Programme Coordination Unit (PCU) to develop an Innovative Partnership Fund (IPF) Operational Guideline by September 2020 in close consultation with Provincial and Local Governments, and in coordination with the DPs. Once jointly agreed by the MOFAGA/PCU and DPs, the Committee asks the PCU to submit the guideline in the next NEC meeting for final review and approval.
5. The Committee asks PCU to complete a baseline survey of the PLGSP as well as its Monitoring, Evaluation and Learning Framework by September 2020 and submit these documents in the third NEC. The Committee guides the PCU to work closely with DPs to come up with common understanding on overall framework on third party monitoring.
6. The Committee directs PCU to present PLGSP Fiduciary Risk Mitigation Action Plan in the third NEC for review and endorsement.
7. The NEC further recognizes the importance of coordination between PLGSP as the Government of Nepal's framework for capacity building for Provincial and Local Governance, and other governance programmes. This is further underlined during the COVID-19 crisis, with the critical role that Provincial and Local Governments play in the response. PLGSP is urged to coordinate further to encourage other partners and programme at the PCC level to avoid duplication, encourage learning of lessons, and sharing and scaling up of good practices.
8. The Committee suggested PCU to strengthen coordination with LG Associations including MuAN and NARMIN in decision making to implementation of the PLGSP.

VI. Closing

Mr. Jayanarayan Acharya, Joint Secretary, MoFAGA, on behalf of the chair, thanked all the participants for active participation and for valuable suggestions and comments. Mr. Acharya mentioned that all the comments and suggestions have been noted down and will be taken as inputs to make changes in systems and approaches. Finally, Mr. Acharya closed the meeting mentioning that the decisions of this 2nd NEC meeting will help PLGSP implementation move forward during the ongoing adverse condition of the country due to COVID-19.

Annex One: List of the participants

| S.N. | Name of the Participants | Designation | Organization |
|-------------|---------------------------------|-----------------------------------|---------------------|
| 1. | Surya Prasad Gautam | Secretary, Chair of the meeting | MoFAGA |
| 2. | Jaya Narayan Acharya | J.S./NPD | MoFAGA/PLGSP |
| 3. | Ramesh Adhikari | U.S./NPM | MoFAGA/PLGSP |
| 4. | Basanta Adhikari | Joint Secretary | MoFAGA |
| 5. | Rajiv Pokharel | Joint Secretary | MoFAGA |
| 6. | Yubaraj Subedi | Joint Secretary | MUEST |
| 7. | Krishna Prasad Dawadi | Joint Secretary | MoUD |
| 8. | Bishnu Dutta Gautam | Joint Secretary | MoFAGA |
| 9. | Shivaram Neupane | Joint Secretary | MoWCSC |
| 10. | Janak Raj Sharma | Under Secretary | MoF |
| 11. | Shankar Nepal | Joint Secretary | OPMCM |
| 12. | Cynthia Rowe | H.Gov+SD | DFID |
| 13. | Madhu Bishwokarma | Gov. Advisor | DFID |
| 14. | Ayshane Labe | Resident Representative | UNDP |
| 15. | Yamnath Sharma | Assistant Resident Representative | UNDP |
| 16. | Ashok Byanju | President | MUAN |
| 17. | Hom Narayan Shrestha | President | NARMIN |
| 18. | Krishna Chandra Neupane | E.S.G | ADDCN |
| 19. | Nawaraj Gelal | Spokes person | ADDCN |
| 20. | Bimal Pokharel | ED | NARMIN |
| 21. | Resham Kandel | Under Secretary | MoFAGA |
| 22. | Rishi Raj Acharya | Under Secretary | MoFAGA |
| 23. | Mahendra Kumar Sapkota | Under Secretary | MoFAGA |
| 24. | Babu Ram Bhusal | Under Secretary | MoFAGA |
| 25. | Achyut Raj Regmi | Under Secretary | MoFAGA |
| 26. | Hari Guragain | Section Officer | PLGSP/MoFAGA |
| 27. | Basanta Poudel | Account Officer | PLGSP/MoFAGA |
| 28. | Surendra Bhandari | Finance Officer | PLGSP |
| 29. | Nagesh Badu | e.Gov Expert | PLGSP |
| 30. | Chandra Kanta Sharma | C&M Specialist | PLGSP |
| 31. | Ranju K.C. | Co. Operator | PLGSP |
| 32. | MahaPrasad Guragain | Storekeeper | PLGSP |
| 33. | Sambidhan Acharya | IT Expert | |
| 34. | Roman Khadka | | PLGSP |
| 35. | Niroj Karki | IT Consultant | MoFAGA |

| | | | |
|---------------------------|--------------------|--------------|-------------------------|
| 36. | Bishwonath Acharya | Co. Operator | PLGSP |
| Virtually Attended | | | |
| 37. | Anita Paudel | | NNRFC |
| 38. | Krishna Bhattarai | | UNDP |
| 39. | Tek Tamata | | UNDP |
| 40. | Anders Magnusson | | UNDP |
| 41. | Bernardo Cocco | | UNDP |
| 42. | Dagny Mjos | | Royal Norwegian Embassy |
| 43. | Raj Kumar Dhungana | | Royal Norwegian Embassy |
| 44. | Vivian H. Opsvik | | Royal Norwegian Embassy |
| 45. | Preeti Das | | DfID |
| 46. | Edbert Pos | | DfID |
| 47. | Ouidiu Mic | | European Union |
| 48. | Odile Humbuot | | European Union |
| 49. | Silvana Hogg | | SDC |
| 50. | Shradha Rayamajhi | | SDC |
| 51. | Kalanidhi Devkota | | MuAN |
| 52. | Bibhushan Timsina | Interpreter | |